

Capital Project Worksheet

Directions:

Please complete all questions below and submit to Mike Thompson and Wayne Trawick for approval.
If this project is approved, you must complete the Pre-Project Worksheet and Budget forms.

Submitted by: Jeff Lee

Date Submitted: 10/1/2023

Is this purchase listed on the capital projects plan in the approved budget? Yes, Mel Roberts Park Improvements

What amount is approved in the plan for this project? \$1,500,000

In what year is this project shown to begin in the plan? FY24

Description of the project and why the project needs to be completed at this time.

This project will upgrade the field lighting, replace the scoreboards, and replace the bathroom/concession building.

Can your job be performed without the completion of this project? Please explain below.

Yes, but this park is in need of an upgrade.

Will not completing this project cause a public safety issue? Please explain below.

No

Do you expect to come in, at, or under budget on this project? Please explain below.

Yes

Is there a grant associated with this project? No

If so please list below the grant amount and the match required by the City.

Approval by City Administrator Mike Thompson 9/21/23

Signature and Date

Approval by Council President Wayne Trawick 9-18-23

Signature and Date