

Request to Increase Departmental Budget Dollars

Effective October 1, 2015 (Resolution # 15-2922), the City Administrator and Council President must pre-approve all increases of departmental budget dollars prior to expenditure of funds or submission to council. After the City Administrator and Council President give approval, the request must go to council approval prior to the expenditure of funds. Form must be provided to City Clerk, so she can obtain signatures at the council meeting.

Instructions:

Complete items below and submit to the City Administrator and Council President. Once the request is approved, a Resolution must be submitted in Legistar requesting the Mayor and Council to amend the budget.

Department Head Miriam Boone
Department CDD
Budget Category Operating

Date Submitted 10/14/22

Miriam Boutwell

Digitally signed by Miriam Boutwell
DN: cn=Miriam Boutwell, o=City of Foley, ou=CDD,
email=mboutwell@cityoffoley.org, c=US
Date: 2022.10.14 11:03:42 -05'00'

Signature

If Personnel Accounts, Approval from Human Resources Director is required.

Signature & Date

Reason for Increase:

Received \$21,000 for ADCNR Grant for the State Hwy 59 Corridor Comprehensive Plan Update

Amounts of Funds Needed	Account Number & Name
<u>\$21,000</u>	<u>100-2031-4201 (ADCNR - Comp Plan Grant Revenue)</u>
<u>\$29,280</u>	<u>100-2031-6025 (ADCNR Grant Expense)</u>
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<u> </u>	<u> </u>

Approval by City Administrator

Mick Thompson
Signature

10/17/22
Date

Approval by Council President

Signature

Date

Finance Department Use Only:

Budget Adjustment Posted:

Resolution #

Signature

Date

******* THIS COMPLETED DOCUMENT MUST BE ATTACHED TO AGENDA REQUEST IN
LEGISTAR *******