



City of Foley, AL

407 E. Laurel Avenue
Foley, AL 36535

Meeting Minutes - Draft

City Council

Monday, October 20, 2025

4:00 PM

Council Chambers

Work Session/Council Meeting

Call to Order

President Trawick called the meeting to order at 4:00pm.

Roll Call

All Council Members were present. Also present: Mayor Ralph G. Hellmich, City Administrator Mike Thompson, Assistant City Clerk Christi Watkins, Taylor Davis, Sherri Blackwell, Justin Blackwell, Alan Blackwell, Bunny Munoz, Leslie Gahagan, Jacqueline McGonigal, Chad Blackwell, Jane Tyler, Shannon Longerier, Shelly Miller, Deborah Mixon, Darrell Russell, Vicki Kaiser, Nicole Blackwell, Chris Blackwell, Bob Schreiber, Logan Eberly, Darrelyn Dunmore, Roni Crisswell, Travis Valentine, Suzanne Kellams, Jonathan Cottis, Jeff Lee, Kate Norris, Eric Jackson, Tim Lower, David Thompson, Guy Busby, Mitch Nelson, Angela Sherman, Jamie Smith, Frank Shepard, Bryan Harrell, William Hughes, Jonathan Hughes, Elizabeth Hughes, Pat Davis, Lynn Knight, Craig Miller, Mickey Munoz, Grace Quaites, Glenn Hartensen, Joey Darby, Cian Harrison, Miranda Bell, Miriam Boone and Larry Engel.

Present: 5 - Wayne Trawick, Vera Quaites, Rick Blackwell, Charles Ebert III and Roderick Burkle

Moment of Reflection

Pledge of Allegiance

Proclamation

[25-0581](#)

Proclamation Red Ribbon Week

Attachments: [Red Ribbon Week Proclamation](#)

Mayor Hellmich presented the proclamation recognizing October, 27th through October 31st as RED RIBBON WEEK in the City of Foley.

Work Session Discussion

[25-0580](#)

Discuss Increase to the Balloon Festival Sponsorship

Travis Valentine, representing the South Baldwin Chamber of Commerce, presented a request to the Council for an increase in the budget allocated for the Balloon Festival Sponsorship.

Council President Trawick announced that the Council would convene at a later date to deliberate on a potential budget increase, and the decision would subsequently be communicated to him.

Additions/Removals/Carry-Overs

There were no additions, removals or carry-overs to report.

Consent Agenda

[25-0560](#)

Report of September, 2025, Approved and Paid Bills for the Record

Attachments: [2025-09 Approved & Paid Bills.Expense Approval Report](#)

A motion was made by Council Member Charles Ebert, III, seconded by Roderick Burkle, that this Agenda Item be approved. The motion carried by an unanimous vote.

[25-0571](#)

Work Session/Council Meeting Minutes of October 6, 2025

Attachments: [10-06-2025 Work Sesssion.Council Meeting Minutes Draft](#)

A motion was made by Council Member Charles Ebert, III, seconded by Roderick Burkle, to approve the Work Sessiom/Council Meeting Minutes of October 6, 2025. The motion carried by an unanimous vote.

[25-0573](#)

Departmental Reports

Attachments: [September 2025 PDS_Bldg Dept Report for Council](#)

[September Rev. Reports](#)

[September 2025 Stats](#)

[Fire September 25 10-25](#)

A motion was made by Council Member Charles Ebert, III, seconded by Roderick Burkle, that this Agenda Item be approved. The motion carried by an unanimous vote.

Ordinances

[25-0521](#)

(Second Reading) An Ordinance Accepting Public Rights-of-Way and Infrastructure Improvements in Ledgewick Subdivision Phases 1, 2b, and 3 for City Maintenance.

Attachments: [Ledgewick 1, 2b & 3 Request Bond Release Letter](#)
[ROW Update 24-2029ORD](#)

There was no discussion on this item.

A motion was made by Council Member Vera Quaites, seconded by Council Member Rick Blackwell, that this Ordinance be adopted. The motion carried by an unanimous vote.

Enactment No: 25-2034-ORD

[25-0527](#)

(Second Reading) An Ordinance Declaring Certain Real Property Surplus and No Longer Needed for Municipal Purposes and Authorizing the Sale of the Same

Attachments: [City of Foley - Purchase Agreement Marinetrans now Baldwin Industrial](#)
[Development Agreement - Marinetrans now Baldwin Industrial](#)

There was no discussion on this item.

A motion was made by Roderick Burkle, seconded by Council Member Vera Quaites, that this Ordinance be adopted. The motion carried by an unanimous vote.

Enactment No: 25-2035-ORD

[25-0531](#)

(Second Reading) An Ordinance Declaring Certain Real Property Surplus and No Longer Needed for Municipal Purposes and Authorizing the Sale of the Same

Attachments: [Development Agreement - City of Foley & Brabner \(1\)](#)
[City of Foley - Purchase Agreement Brabner & Hollon, Inc. \(1\)](#)
[Ex B to Development Agreement Brabner Mr. Denison Crocker request](#)

There were no comments to report.

A motion was made by Charles Ebert, III, seconded by Council Member Roderick Burkle, that this Ordinance be adopted. The motion carried by an unanimous vote.

Enactment No: 25-2036

[25-0532](#)

(Second Reading) An Ordinance Declaring Certain Real Property Surplus and No Longer Needed for Municipal Purposes and Authorizing the Sale of the Same

Attachments: [City of Foley - Purchase Agreement A-1 Insulating](#)

There was no discussion on this item.

A motion was made by Roderick Burkle, seconded by Council Member Vera Quaites, that this Ordinance be adopted. The motion carried by an unanimous vote.

Enactment No: 25-2037-ORD

[25-0553](#)

(Second Reading) AN ORDINANCE REAFFIRMING THE PERSONNEL SYSTEM POLICY WITH REGARD TO APPOINTED CITY OFFICIALS

There was no discussion on this item.

A motion was made by Council Member Vera Quaites, seconded by Council Member Rick Blackwell, that this Ordinance be adopted. The motion carried by an unanimous vote.

Enactment No: 25-2038-ORD

Resolutions and Other Business

[25-0547](#)

A RESOLUTION OF COMMENDATION AND APPRECIATION FOR COUNCIL MEMBER VERA QUAITES FOR DEDICATED AND OUTSTANDING SERVICE TO THE CITY OF FOLEY

A motion was made by Council Member Charles Ebert, III, seconded by Roderick Burkle, that this Resolution be adopted. The motion carried by an unanimous vote.

Mayor Hellmich presented Council Member Vera Quaites, with a Resolution and plaque in recognition of her 18 years of service and achievements to the City Council of the City of Foley.

Enactment No: 25-1363-RES

[25-0548](#)

A RESOLUTION OF COMMENDATION AND APPRECIATION FOR COUNCIL MEMBER RICK BLACKWELL FOR HIS DEDICATED AND OUTSTANDING SERVICE TO THE CITY OF FOLEY

A motion was made by Council Member Charles Ebert, III, seconded by Roderick Burkle, that this Resolution be adopted. The motion carried by an unanimous vote.

Mayor Hellmich presented Council Member Rick Blackwell, with a Resolution and plaque in recognition of his 18 years of service and achievements to the City Council of the City of Foley.

Enactment No: 25-1364-RES

[25-0534](#)

A Resolution Approving November 1, 2025 Retirement Awards

Human Resource Director Suzanne Kellams requested Council's approval to award three performance awards to retirees in the amount of \$1,000 each.

A motion was made by Council Member Charles Ebert, III, seconded by Council Member Vera Quaites, that this Resolution be adopted. The motion carried by an unanimous vote.

Enactment No: 25-1365-RES

[25-0557](#)

Resolution Approving Ammons & Blackmon's Change Order #4

Attachments: [AmmonsChangeOrder#4](#)
[Chad-Raybon-Engineering \(1\)](#)

Deputy Engineer Taylor Davis reported that Engineering is requesting a change order for grading work at the new Public Works Campus in the amount of \$25,020.10.

A motion was made by Council Member Vera Quaites, seconded by Council Member Rick Blackwell, that this Resolution be adopted. The motion carried by an unanimous vote.

Enactment No: 25-1366-RES

[25-0559](#)

A Resolution Approving Monthly Bids - September 2025

Attachments: [September 2025 Bid Awards](#)

There was no discussion on this item.

A motion was made by Roderick Burkle, seconded by Council Member Charles Ebert, III, that this Resolution be adopted. The motion carried by an unanimous vote.

Enactment No: 25-1367-RES

[25-0561](#)

Resolution Approving WAS Design's Professional Services Contract for the Cat Alley Entrance Project.

Attachments: [pr250925 Cat Alley Entrance](#)
[Daisha-Barnes-Engineering \(3\)](#)

Deputy Engineer Taylor Davis reported the approval of this Resolution will allow for \$11,000 for WAS Design's Professional Services for the Cat Alley Entrance Project

A motion was made by Council Member Charles Ebert, III, seconded by Roderick Burkle, that this Resolution be adopted. The motion carried by an unanimous vote.

Enactment No: 25-1368-RES

[25-0562](#)

Resolution Approving Change Order #1 for the Park Avenue Traffic Calming Improvements Project.

Attachments: [Capstone CO#1 Explanation](#)
[24-1280RES](#)
[25-1091RES](#)
[Daisha-Barnes-Engineering \(7\)](#)

Deputy Engineer Taylor Davis reported that the Engineering Department and The Capstone Engineering Group collectively agreed that a better, more permanent solution was needed for the Park Avenue Traffic Calming

Improvements Project and a change order is being requested to pay the contractor for the more permanent repair solution.

A motion was made by Council Member Vera Quaites, seconded by Council Member Rick Blackwell, that this Resolution be adopted. The motion carried by an unanimous vote.

Enactment No: 25-1369-RES

[25-0563](#)

A Resolution Declaring Surplus Lt. Darren S. Miller's Badge and Service Weapon

There was no discussion on this item.

A motion was made by Roderick Burkle, seconded by Council Member Charles Ebert, III, that this Resolution be adopted. The motion carried by an unanimous vote.

Enactment No: 25-1370-RES

[25-0565](#)

A Resolution Approving the Purchase of a 2026 Ford F150 for the Planning & Development Inspections Department

Attachments: [2026 F150 W1L State Contract](#)
 [Capital Purchase Form](#)

Building Official John Cottis reported that the City of Foley Planning & Development Inspections Department request to purchase a 2026 Ford F150 from Stivers Ford Lincoln under state contract. This is a budgeted purchase in FY26 for \$50,000.00. This vehicle will be a replacement for the 2013 Ford F150, that is being transferred to the Infrastructure and Development department.

A motion was made by Roderick Burkle, seconded by Council Member Vera Quaites, that this Resolution be adopted. The motion carried by an unanimous vote.

Enactment No: 25-1371-RES

[25-0566](#)

A Resolution Approving Anchor Point Church to Use Aaronville Park to Sell Lunch Plates for Raise the Roof Ministries.

Park and Recreation Director Jeff Lee reported that the approval of this Resolution will allow Anchor Point Church to grill and sell lunch plates at Aaronville Park during men's softball church league games in October and November to raise money for Raise the Roof Ministries.

A motion was made by Council Member Charles Ebert, III, seconded by Council Member Rick Blackwell, that this Resolution be adopted. The motion carried by an unanimous vote.

Enactment No: 25-1372-RES

[25-0567](#)

A RESOLUTION AMENDING THE PAY CLASSIFICATION PLAN IN THE POLICE DEPARTMENT

Attachments: [Pay Classification Plan - Effective 10-01-25](#)
 [Job Analysis Summary - Community Safety and Wellness Specialist](#)

Human Resources Director Suzanne Kellams reported the Police Department seeks to convert one sworn officer position to a non-sworn, civilian position to engage with the community, address neighborhood concerns through outreach and education, participate in recruiting efforts, and connect residents to appropriate services.

A motion was made by Council Member Vera Quaites, seconded by Roderick Burkle, that this Resolution be adopted. The motion carried by an unanimous vote.

Enactment No: 25-1373-RES

[25-0568](#)

Resolution Authorizing Conversion of Unused Sick Leave to Retirement Service Credit for Retirees

Attachments: [PSP Section 4.5 Amendments - Sick Leave Conversion for Retirement Service Credit](#)

Human Resource director Suzanne Kellams reported the approval of this Resolution will authorize Conversion of Unused Sick Leave to Retirement Service Credit for retirees.

A motion was made by Roderick Burkle, seconded by Council Member Charles Ebert, III, that this Resolution be adopted. The motion carried by an unanimous vote.

Enactment No: 25-1374-RES

[25-0572](#)

A Resolution Approving Addendum #2 to the Michigan Ave Regional Stormwater Improvement Project Contract with Thompson Engineering

Attachments: [Addendum No2 - Exhibit C](#)
 [Addendum No2 - Michigan Ave Stormwater Pond_signed](#)
 [Jot Form. Michigan St Drainage Project Addendum #2](#)

Environmental Director Leslie Gahagan reported the Environmental Department is requesting approval to the Addendum for the Michigan Avenue Regional Stormwater Detention Pond Improvement Project, and that the Council previously approved Thompson Engineering's contract at \$168,600 for the project design and this addendum includes construction administration which increased the contract by \$25,000.

A motion was made by Council Member Charles Ebert, III, seconded by Roderick Burkle, that this Resolution be adopted. The motion carried by an unanimous vote.

Enactment No: 25-1375-RES

[25-0575](#)

Resolution Declaring Primary Source Vendors for the Foley Public Library for FY26

Library Director Kate Norris reported that this Resolution declares Primary

Source Vendors for the Foley Public Library for the FY26.

A motion was made by Council Member Charles Ebert, III, seconded by Council Member Rick Blackwell, that this Resolution be adopted. The motion carried by an unanimous vote.

Enactment No: 25-1376-RES

[25-0576](#)

A Resolution Approving the Purchase of a Knuckleboom Limb Truck for the Street Department.

Attachments: [Foley, City of \(AL\) thru EPG \(David\) AL2 DWT quad 2236 xdx \(CUSTOMER\) 05192025 \(3\)](#)
[Chad-Raybon-Street-Department \(12\)](#)

There was no discussion on this item.

A motion was made by Council Member Vera Quaites, seconded by Council Member Rick Blackwell, that this Resolution be adopted. The motion carried by an unanimous vote.

Enactment No: 25-1377-RES

[25-0578](#)

A RESOLUTION AMENDING THE PAY CLASSIFICATION PLAN IN THE MARKETING DEPARTMENT

Attachments: [Pay Classification Plan - Effective 10-01-25](#)

Human Resource Director Suzanne Kellams reported that the vacant Part-Time Caboose Club Operator position's classification is too high for its duties. The job description is being updated to include Depot maintenance identification, and an amendment to the Pay Classification Plan is requested to align pay and responsibilities.

A motion was made by Council Member Charles Ebert, III, seconded by Roderick Burkle, that this Resolution be adopted. The motion carried by an unanimous vote.

Enactment No: 25-1378-RES

[25-0579](#)

A Resolution to reappoint Gary Hellmich to the Board of Adjustments And Appeals.

There was no discussion on this item.

A motion was made by Council Member Rick Blackwell, seconded by Council Member Vera Quaites, that this Resolution be adopted. The motion carried by an unanimous vote.

Enactment No: 25-1379-RES

[25-0583](#)

A Resolution to Reappoint Kathryn Ford to the Museum-Archives Board.

There was no discussion on this item.

A motion was made by Council Member Charles Ebert, III, seconded by Council

Member Rick Blackwell, that this Resolution be adopted. The motion carried by an unanimous vote.

Enactment No: 25-1380-RES

[25-0585](#)

A Resolution Approving a Commercial Extension Agreement Between the City of Foley and Foley CB, LLC

Attachments: [Suite 250 Amendment](#)

City Administrator Mike Thompson reported this item is for the lease agreement for Suite 250 requesting to renew the lease for another 12 months.

A motion was made by Council Member Vera Quaites, seconded by Roderick Burkle, that this Resolution be adopted. The motion carried by an unanimous vote.

Enactment No: 25-1381-RES

[25-0588](#)

A RESOLUTION AMENDING RES# 25-1337 A RESOLUTION AUTHORIZING THE PURCHASE AND ACCEPTANCE OF CERTAIN REAL PROPERTY

(Otis L. Gatlin, David Gatlin, Victoria G. Young, James M. Gatlin and John S. Gatlin, Jr.)

Attachments: [City of Foley - Purchase Agreement Gatlin Family 4899-3495-9720 v.1](#)

There were no comments to report.

A motion was made by Council Member Charles Ebert, III, seconded by Roderick Burkle, that this Resolution be adopted. The motion carried by an unanimous vote.

Enactment No: 25-1382-RES

Mayor's Comments

Mayor Hellmich expressed gratitude to Council Members Vera Quaites and Rick Blackwell for their dedicated service to the City and community.

He announced several upcoming events, including the Blue Angel Air Show in November, featuring the City's airplane. The Heart Walk is scheduled for Saturday, October 25, 2025, at 9 AM, and the Foley High School Homecoming Parade will be held on Wednesday at 5 PM. Mayor Hellmich also encouraged attendance at the ongoing Haunted Forest and mentioned the Witches Ride and Hometown Halloween, set for this Saturday night and Thursday the 23rd at 5:30 PM.

He highlighted well-attended past events, such as a Fiesta Celebration at the Public Library for Heritage Month and the Touch a Truck event, which drew 2,000 children. Last weekend, Foley successfully hosted over 120 soccer teams concurrently with Columbia Southern's graduation at the Event Center.

Regarding city projects, Mayor Hellmich reported good progress with ongoing construction. He clarified that reports of red water run-off from construction

sites do not necessarily indicate an ADEM violation; rather, sediment is considered a violation.

Visitor Comments

A Rosetta Avenue resident in Foley, AL, approached the Council seeking guidance and assistance with storm runoff. She expressed concerns about water from neighboring properties and alleys draining into her yard.

Council President Trawick directed Deputy Engineer Taylor Davis and staff to gather her information and propose a solution.

Executive Session

City Administrator Mike Thompson reported the need to go into executive session to discuss the consideration that it would be willing to receive to lease and/or sell certain real property. Provided, however, that the material terms of any contract to purchase, exchange, or lease real property shall be disclosed in the public portion of a meeting prior to the execution of the contract. He reported that the executive session would take approximately 25 minutes and there was no need for Council to take a vote.

Council Member Rick Blackwell made a motion, seconded by Council Member Charles Ebert, III, to go into executive session.

Mr. Thompson took the following roll call vote: Council Member Quaites, aye; Council Member Burkle, aye; President Trawick, aye; Council Member Blackwell, aye; and Council Member Ebert, III, aye. The vote was unanimous to go into executive session.

The Council Meeting recessed at 4:59 pm.

The Council Meeting was reconvened at 5:55 pm.

All Council Members were present. Also present: Mayor Hellmich and City Administrator Mike Thompson.

There was no further business to conduct.

Adjournment

A motion was made by Council Member Charles Ebert, III, seconded by Roderick Burkle, to adjourn the meeting. The motion carried by an unanimous vote.

The meeting adjourned at 5:55pm.