



ALABAMA LEAGUE OF MUNICIPALITIES

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KEN SMITH
Executive Director

MAYOR DAVID BRADFORD, MUSCLE SHOALS
President

March 8, 2013

COPY

TO: All Mayors and Clerks
FROM: Ken Smith
Executive Director
SUBJECT: Voting Delegate, Annual Convention Business Meeting
ENCLOSURE: Voting Delegate Designation Form

The Annual Convention of the Alabama League of Municipalities will be held on May 18 – 21, 2013, in Montgomery, at the Renaissance Montgomery Hotel & Spa at the Convention Center. **The Annual Business Session will be held at 3:45 p.m. on Monday afternoon, May 20, 2013.**

The League Constitution contains the following provision pertaining to voting powers at the Annual Convention Business Session:

"Each member municipality shall have one vote in the Convention proceedings of the League, such vote to be cast by the delegate authorized by the governing body of such town or city. The League shall send to the mayor of each member municipality a form to be used by the municipal governing body to designate the municipality's voting delegate, first alternate voting delegate and second alternate voting delegate. In order for the municipality to be eligible to cast its vote during convention proceedings, the official delegate designation form must be returned to the League Headquarters not later than fifteen (15) days prior to the first day of the Annual Convention."

In accordance with the League Constitution, a copy of the official Voting Delegate Authorization Form, which should be used by your municipal governing body to designate the official voting delegate and alternates eligible to cast the municipality's vote during the business session of the convention, is being sent to each mayor. An additional copy is being sent to each clerk, but **only one completed form** should be returned by each League member municipality.

Please complete the enclosed form and returned to the League by May 3 so that your municipality will be eligible to cast its vote at the Convention.

We look forward to seeing a good delegation from your municipality in Montgomery.

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Serving Alabama's municipalities since 1935.