



NON-CAPITAL ITEM BUDGET FORM

Approval Status

Approved

Submitted by:

Suzanne Kellams

Date

Monday, February 9, 2026

Department

Gen Govt - HR Div

Email

skellams@cityoffoley.org

Request the following budget impact:

Transfer Budgeted Funds BETWEEN Categories

Transfer From Budget Detail:

Amount of Funds	Account Number	Account Name
5000.00	100-2032-6055	Travel & Training-Inspections

Budget Category transferring from:

Operational Budget

Budget Category transferring to:

Personnel Budget

Transfer To Budget Detail:

Amount of Funds	Account Number	Account Name
5000.00	100-2030-5002	Part-Time Salaries- Planning and Development Svc

Explanation for budget increase/transfer:

The department has identified a need for a part-time role to assist with complex inspections and to cover for absences to maintain quality inspections while keeping up with the quantity demand. This transfer will bring the account to \$15,000.

Approval Activity History

Actor	Actions	Date
 Suzanne Kellams skellams@cityoffoley.org	 <i>Suzanne Kellams</i>	Monday, February 9, 2026
 mthompson@cityoffoley.org	 <i>Mike Thompson</i>	Monday, February 9, 2026
 Notification	Email sent. (Your request has been approved.) skellams@cityoffoley.org	Monday, February 9, 2026