

Capital Project Worksheet

Directions:

Please complete all questions below and submit to Mike Thompson and Wayne Trawick for approval.
If this project is approved, you must complete the Pre-Project Worksheet and Budget forms.

Submitted by: Pam Harris

Date Submitted: 30-Nov-20

Is this purchase listed on the capital projects plan in the approved budget? Yes

What amount is approved in the plan for this project? \$115,000

In what year is this project shown to begin in the plan? FY21

Description of the project and why the project needs to be completed at this time.

Foley Civic Center Roof & Sheet Metal Restoration. Roof is leaking and needs repaired.

Can your job be performed without the completion of this project? Please explain below.

No. Leakage is bad at City Hall.

Will not completing this project cause a public safety issue? Please explain below.

Yes, safety concern to public and employees.

Do you expect to come in, at, or under budget on this project? Please explain below.
at budget

Is there a grant associated with this project? No

If so please list below the grant amount and the match required by the City.

Approval by City Administrator Sandra Pate

Signature and Date

Approval by Council President

Signature and Date