

## Capital Project Worksheet

### Directions:

Please complete all questions below and submit to Mike Thompson and Wayne Trawick for approval.  
If this project is approved, you must complete the Pre-Project Worksheet and Budget forms.

Submitted by: Chad Christian

Date Submitted: 08/25/2023

Is this purchase listed on the capital projects plan in the approved budget? Planned/not appropriated

What amount is approved in the plan for this project? \$40,000.00

In what year is this project shown to begin in the plan? FY23

Description of the project and why the project needs to be completed at this time.

There are existing drainage issues along Parkwood Drive in the Parkwood Subdivision. Engineering  
has reveiwed the existing conditions and have had multiple discussions with property owners. We  
recommend the professional services be performed including surveying and design.

Can your job be performed without the completion of this project? Please explain below.

No

Will not completing this project cause a public safety issue? Please explain below.

No. But it will improve the existing drainage issues.

Do you expect to come in, at, or under budget on this project? Please explain below.

At Budget

Is there a grant associated with this project? No

If so please list below the grant amount and the match required by the City.

Approval by City Administrator

Signature and Date

Approval by Council President

Signature and Date