



City of Foley, AL

407 E. Laurel Avenue
Foley, AL 36535

Meeting Minutes - Draft

City Council

Tuesday, January 21, 2020

4:30 PM

Conference Room

Work Session

Call to Order

Council President Wayne Trawick called the January 21, 2020 Work Session to order at 4:30 p.m.

Roll Call

All Council Members were present. Also present: City Administrator Mike Thompson, City Clerk Katy Taylor, Sandra Pate, David Wilson, LaDonna Hinesley, Chad Christian, John Jackson, Rachel Keith, Darrell Russell, Joey Darby, David Thompson, Logan Eberly, Rachel Spear, and Press Representative Jessica Vaughn.

Discussion Items

Discuss Council Meeting Agenda of January 21, 2020

20 0014 A Resolution to Consider Approving South Baldwin Chamber of Commerce's Requests To Hold a Three day Hot Air Balloon Festival at the Foley Sportsplex, May 1st, 2nd, and 3rd, 2020.

There was no discussion on this item, it remained on the agenda.

20 0015 A Resolution approving the payoff of a note payable and Memorandum of Understanding between the City of Foley and Riviera Utilities.

City Administrator Mike Thompson reported to the Council that when the Event Center was built Riviera Utilities installed the lighting and set up a payment plan that would be paid off in the amount of \$127,000. Mr. Thompson reported to the Council that this would set up a Memorandum of Understanding for Riviera Utilities to handle maintenance of the lighting and then bill the City of Foley. Mr. Thompson reported to the Council that the MOU also includes the installation of a system that allows Sports Tourism to turn certain lights in the lot off during the night to save on electricity costs. There was no further discussion on this item, it remained on the agenda.

20 0016 A Resolution to Set a Public Hearing to Consider Passage of an Ordinance Declaring Certain Real Property Surplus and No Longer Needed for Municipal Purposes and Authorizing the Conveyance of the Same to the Town of Loxley

There was no discussion on this item, it remained on the agenda.

20 0018 A Resolution to Set a Public Hearing to Consider Passage of an Ordinance to Amend Ordinance 740 02 Initial Zoning of Glenlakes Subdivision

There was no discussion on this item, it remained on the agenda.

20 0019 A Resolution Approving the Surplus & Disposal of Sanitation Truck #401045 (Old #1045).

Public Works Superintendent Darrell Russell reported to the Council that this truck is an old mosquito truck that was stolen and wrecked. Mr. Russell reported to the Council that it is no longer needed and would be sold at auction. There was no further discussion on this item, it remained on the agenda.

20 0021 A Resolution to Increase & Appropriate Funds for Road Building Project From Pride Dr North Round About to S. Pecan

Public Works Superintendent Darrell Russell reported to the Council that the Public Works Department was originally budgeted to begin work on the Farmers Market road in Fiscal Year 2020, however; the priorities have changed and the Public Works Department requests to begin the South Pecan connector road project first. Mr. Russell reported to the Council that an additional \$134,443 will be needed to complete the road and the Public Work's Department would begin the work in February 2020 and the project would be complete in approximately six to nine months. City Administrator Mike Thompson reported to the Council that OWA has pushed back the RV Park project and should be getting started soon which has moved the Pecan Street connector project up in priority. Mr. Thompson reported to the Council that the project was planned for 2023 and would cause the planned road projects to be shifted around. Council Member Charlie Ebert reported to the Council that the Farmers Market Road only has one way to go around and seems to be a higher priority that has been discussed for quite some time. City Administrator Mike Thompson reported to the Council that more discussions could be had with OWA to discuss their RV Park Project timing and to get clarification. There was a consensus to carry over item 20-0021 to the February 3, 2020 Council Meeting agenda. There was no further discussion on this item, it was removed from the January 21, 2020 agenda.

20 0022 A Resolution Approving the Purchase of a 2020 Fork Lift for Maintenance Dept.

Public Works Superintendent Darrell Russell reported to the Council that the current fork lift is used by several departments throughout the City. Mr. Russell reported to the Council that the new for lift would only be used in the shop to allow them permanent access to a fork lift. There was no further discussion on this item, it remained on the agenda.

20 0026 A Resolution Authorizing Residential Sanitation Write Offs as Uncollectible in the Amount of \$407.41

There was no discussion on this item, it remained on the agenda.

20 0027 A Resolution Approving Application for Historic Preservation Funds to Attend NAPC Forum 2020 Training

Logan Eberly reported to the Council that Miriam has approached six individuals about attending training at the NAPC Forum in Washington. Mrs. Eberly reported to the Council that the grant funding requires a 40% match if awarded. There was no further discussion on this item, it remained on the agenda.

20 0028 A Resolution for Acceptance and Use of Friends of the Library Donation.

Library Director John Jackson reported to the Council that a floater position has been funded by the community college for several years to allow an individual to work fifteen hours per week, however; the funding for this program has been cut. Mr. Jackson reported to the Council that the Friends of the Library has made a donation in the amount of \$6,000 to allow the position to continue working on Saturdays for the remainder of the fiscal year. There was no further discussion on this item, it remained on the agenda.

20 0029 A Resolution Amending the Pay Classification Plan to Upgrade the Position of Library Aide I to a Library Aide II Circulation Desk.

Library Director John Jackson reported to the Council that this position upgrade is very deserving and is for someone who has taken on extra duties to help fill voids when the Circulation Director is busy with other projects or out of the office. Human Resources Director Sandra Pate reported to the Council that the new position has gone through the job analysis process and the upgrade funding will be transferred from the funds assigned for job upgrades. There was no further discussion on this item, it remained on the agenda.

20 0030 A Resolution Approving a Traffic Signal Preemption System Phase II for the Foley Fire Department

Fire Chief Joey Darby reported to the Council that Phase Two of the Signal Preemption upgrades was planned for this fiscal year. Chief Darby reported to the Council that Phase Two includes two intersections, including Highway 59 and Riviera Blvd and Highway 59 and Tanger. Chief Darby reported to the Council that Orange Beach Fire Department has purchased the equipment to donate to the City of Foley for the preemption upgrades at two intersections, including Foley Beach Express and Highway 98 and Highway 59 and Fern Avenue. Chief Darby reported to the Council that the total cost for this project would be \$16,133 for phase two. There was no further discussion on this item, it remained on the agenda.

20 0032 A Resolution Amending the Pay Classification Plan to Convert One Communications/Shift Leader to Assistant Communications Supervisor and One Corrections/Shift Leader to Assistant Chief Corrections Officer for Succession Planning Purposes.

Human Resources Director Sandra Pate reported to the Council that with the growth occurring in the Police Department there is a need to begin cross training to plan for succession. Ms. Pate reported to the Council that this will

be a promotional process and will add a position between the current shift leader and the supervisor positions. There was no further discussion on this item, it remained on the agenda.

20 0033 A Resolution Amending the Pay Classification Plan for changes to the Position of Deputy Director of Sales and Marketing in the Sports Tourism Department.

Human Resources Director Sandra Pate reported to the Council that the Deputy Director has resigned and that the updated position will better serve the Sports Tourism Department's needs at this time. There was no further discussion on this item, it remained on the agenda.

20 0025 ABC License: 020 Restaurant Retail Liquor for Diane L Cartmell, Applicant operating under the trade name Oui Oui Paris located at 119 North McKenzie Street Foley, Alabama.

Police Chief David Wilson reported to the Council that the Police Department recommends moving forward. Fire Chief Joey Darby reported to the Council that the Fire Department recommends moving forward. There was no further discussion on this item, it remained on the agenda.

There was a consensus to add item **20-0020 A Resolution to Amend Res #19-1312 for Street Department - Construction to the January 21, 2020 Council Meeting Agenda.**

20-0020 A Resolution to Amend Res #19-1312 for Street Department - Construction

Public Works Superintendent Darrell Russell reported to the Council that the previously approved dump truck purchase has come in higher than originally planned. Mr. Russell reported to the Council that the purchase is still under the original budget and should be delivered in approximately mid-March. There was no further discussion on this item, it remained on the agenda.

Mayor's Comments

There were no comments to report.

Visitor's Comments

There were no comments to report.

Adjournment

Hearing no further comments, the Work Session adjourned at 5:15 p.m.