

## **Agenda & Meeting Management**

A meeting management platform designed specifically for local governments that automates the creation of agendas, agenda packets, minutes, and meeting workflows. It provides searchable access to agendas, packets, minutes, and meeting recordings while streamlining approvals and reducing the time required to prepare for meetings. The system also supports public transparency by making meeting materials easily accessible online.

## **NextRequest**

A public records request management system that streamlines the entire open records process. Residents submit requests through an online portal, staff can route requests to the appropriate departments, track progress, redact sensitive information, communicate with requestors, and release records through a centralized platform. The system improves transparency, compliance, efficiency, and record tracking.

## **DocAccess**

DocAccess helps agencies improve ADA compliance by automatically converting PDFs into searchable, mobile-friendly HTML aligned with WCAG 2.1 AA standards. This eliminates manual remediation while delivering screen reader-friendly content, intuitive navigation, and translation into 150+ languages, making agendas, budgets, and other public documents more accessible without changing your current workflows. DocAccess also has a unique integration with Agenda and Meeting Management to automatically convert your agendas, packets, items, minutes, and more into ADA accessible versions. DocAccess is already trusted by more than 1,500 agencies including Alabama agencies like **Mobile, Dothan, Tuscaloosa, Jefferson County, St. Clair County, Huntsville**, and many more.

## **How They Work Together**

- **Agenda & Meeting Management** creates and publishes agendas, packets, minutes, and meeting records.
- **DocAccess** serves as the public-facing repository where documents can be searched and accessed.
- **NextRequest** manages public records requests when residents need records that are not already publicly available.

Together, the three solutions create a comprehensive transparency platform that improves public access to information, streamlines staff workflows, and enhances compliance with public records requirements