

Capital Purchase Worksheet

Directions:

Please complete all questions below and submit to Mike Thompson and Wayne Trawick for approval.

Submitted by: Darrell Russell

Date Submitted: 11/17/2020

Is this purchase listed as a capital purchase in the approved budget? Yes

What amount is approved in the budget for this purchase? 140,000

Description of the item and why the item is needed at this time.

A new 2020 Caterpillar D3 LGP Bull Dozer, which is an addition for the Road Construction Crew due to the need on road projects. It is \$134,683.00 under Sourcewell Caterpillar Contract #032119-CAT.

Can your job be performed without the purchase of this item? Please explain below.

No, Though our old 2019 JD Bull Dozer 550K helps in road building and has been used for such, it cannot do all the work that needs to be done in the amount of time we need to do it. In addition, the Street Construction/Maintenance crews need it for other projects as well, so it is not always available if something more pressing comes up at the time we need it. It is not a designated piece of equipment. The new one would be.

Have you obtained any quotes on the purchase to determine if it will come in, at, or below budget? If so, please attach.

Yes, There is a quote for a 2020 Caterpillar D3 LGP Bull Dozer at \$130,688.00 under Sourcewell Caterpillar Contract #032119-CAT

Is this to replace a current capital asset? No

If so please list below the item being replaced and why it can not be used any longer.

How do you plan to dispose of the item that is being replaced?

Approval by City Administrator

Signature and Date

Approval by Council President

Signature and Date