

Capital Purchase Worksheet

Directions:

Please complete all questions below and submit to Mike Thompson and Wayne Trawick for approval.

Submitted by: Chief J. Darby

Date Submitted: 11/27/2017

Is this purchase listed as a capital purchase in the approved budget? yes - General Fund

What amount is approved in the budget for this purchase? \$19,000

Description of the item and why the item is needed at this time.

Hydraulic rescue tools for vehicle extrication and other uses needed to replace aging tools as a scheduled replacement.

Can your job be performed without the purchase of this item? Please explain below.

No. These tools are essential for proper extrication of victims. Newer car technology demands improved tools.

Have you obtained any quotes on the purchase to determine if it will come in, at, or below budget? If so, please attach.
These items were bid last FY with pricing good through 12-31-17 and will come in below budget.

Is this to replace a current capital asset? yes

If so please list below the item being replaced and why it can not be used any longer.

This is a scheduled replacement of 10 year old tools that need to be updated.

How do you plan to dispose of the item that is being replaced?

We will place the older tools into reserve status so that all of our reserve response units are fully equipped.

Approval by City Administrator

Signature and Date

Approval by Council President

Signature and Date