



# City of Foley, AL

407 E. Laurel Avenue  
Foley, AL 36535

## Meeting Minutes - Draft

### City Council

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Monday, September 15, 2025

4:00 PM

Council Chambers

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#### Work Session/Council Meeting

#### Call to Order

President Wayne Trawick called the meeting to order at 4:00pm.

#### Roll Call

All Council Members were present. Also present: Mayor Ralph G. Hellmich, City Administrator Mike Thompson, Assistant City Clerk Christi Watkins, Taylor Davis, Leslie Gahagan, David Thompson, Jane Tyler, Lynn Johnson, Cindy Brothers, Larry Engel, Roni Criswell, Jonathan Lottis, Sherri Blackwell, Angela Sherman, Jamie Smith, Miranda Bell, Fay Krehling, JP Wilson, Margaret Calhoun, Joan Rohrich, David Lee, Brenda Shambo, Suzanne Kellams, Logan Eberly, Guy Busby, Tim Lower, David Lee, Joey Darby and Roddy Burkle.

**Present:** 4 - Wayne Trawick, Vera Quaites, Rick Blackwell and Charles Ebert III

**Absent:** 1 - Richard Dayton

#### Moment of Reflection

#### Pledge of Allegiance

#### Proclamation

[25-0493](#)

Proclamation: Recognizing National Voter Registration Day as Tuesday, September 16th, 2025.

**Attachments:** [Proclamation - National Voter Registration Day](#)

Mayor Hellmich presented the proclamation recognizing National Voter Registration Day as Tuesday, September 16, 2025.

#### Work Session Discussion

#### Additions/Removals/Carry-Overs

There were no additions, removals or carry-overs to report.

## Consent Agenda

[25-0482](#)

Work Session/Council Meeting Minutes of August 18, 2025

**Attachments:** [8-18-2025 Work Session Council Meeting Minutes](#)

A motion was made by Council Member Rick Blackwell, seconded by Council Member Vera Quaites, to approve the Work Session/Council Meeting Minutes of August 18, 2025. The motion carried by an unanimous vote.

[25-0490](#)

Work Session/Council Meeting Minutes of September 02, 2025

**Attachments:** [9-02-2025 Work Session Council Meeting Minutes](#)

A motion was made by Council Member Rick Blackwell, seconded by Council Member Vera Quaites, to approve the Work Session/Council Meeting Minutes of September 2, 2025. The motion carried by an unanimous vote.

[25-0491](#)

Special Call Meeting to Canvass the Election Results Meeting Minutes of September 02, 2025

**Attachments:** [9-02-2025 Special Called Meeting to Canvass the Election Results Minutes](#)

A motion was made by Council Member Rick Blackwell, seconded by Council Member Vera Quaites, to approve the Special Call Meeting to Canvass the Election Result Minutes of September 2, 2025. The motion carried by an unanimous vote.

[25-0492](#)

Departmental Reports

**Attachments:** [August 2025 CDD Report for Council](#)  
[Pd Stats August 2025](#)  
[FD Report August 25 9-25](#)  
[Tax Report and Permit-Plan Review Sept 2025](#)

A motion was made by Council Member Rick Blackwell, seconded by Council Member Vera Quaites, that this Agenda Item be approved. The motion carried by an unanimous vote.

[25-0498](#)

Report of August, 2025, Approved and Paid Bills for the Record

**Attachments:** [2025-08 Approved & Paid Bills.Expense Approval Report](#)

A motion was made by Council Member Rick Blackwell, seconded by Council Member Vera Quaites, that this Agenda Item be approved. The motion carried by an unanimous vote.

## Ordinances

[25-0290](#)

(Second Reading) An Ordinance Accepting Public Rights-of-Way and

Infrastructure Improvements In Blue Marlin LLC (Marlin Place Subdivision) for City Maintenance

**Attachments:**     [Blue Marlin LLC](#)  
                                 [ROW Update 24-2029ORD](#)

Deputy Engineer Taylor Davis reported that the City deems it necessary to set standards for design and construction requirements, guidelines, details and standards for the design, development and construction relating to residential, commercial or industrial development within the jurisdiction and accepts all public rights-of-way and infrastructure improvements within the right-of-way, in the Blue Marlin LLC (Marlin Place Subdivision).

A motion was made by Council Member Charles Ebert, III, seconded by Council Member Rick Blackwell, that this Ordinance be approved on first reading. The motion carried by an unanimous vote.

[25-0457](#)

(Second Reading) An Ordinance Accepting Public Rights-of-Way and Infrastructure Improvements in Quail Landing Phase 1, Phase 2, and Phase 3 for City Maintenance.

**Attachments:**     [ROW Update 24-2029ORD](#)  
                                 [Foley Lennar Quail Landing ROW requests 050724](#)

There was no discussion on this item.

A motion was made by Council Member Vera Quaites, seconded by Council Member Rick Blackwell, that this Ordinance be adopted. The motion carried by an unanimous vote.

Enactment No: 25-2032

## Resolutions and Other Business

[25-0489](#)

A Resolution in Honor of Councilman Richard Dayton

Mayor Hellmich presented the Resolution and plaque in honor of Councilman Richard Dayton.

A motion was made by Council Member Charles Ebert, III, seconded by Council Member Rick Blackwell, that this Resolution be adopted. The motion carried by an unanimous vote.

Enactment No: 25-1321-RES

[25-0445](#)

Resolution Authorizing Continuation of the Service Agreement with TK Elevator Corporation for 3 Years for the Pedestrian Bridge Maintenance.

**Attachments:**     [22-1352 RES - TK Elevator Agreement for Pedestrian Bridge \(3\)](#)  
                                 [City of Foley Mail - Your request has been approved](#)  
                                 [Foley Pedestrian Bridge Sourcewell Contract](#)

Deputy Engineer Taylor Davis reported the Engineering Department is requesting authorization for the continuation with the TK Elevator contract to automatically renew for 3 more years.

A motion was made by Council Member Charles Ebert, III, seconded by Council Member Rick Blackwell, that this Resolution be adopted. The motion carried by an unanimous vote.

Enactment No: 25-1322-RES

[25-0480](#)

A Resolution Approving an Agreement with Mobile County Commission's SWARHSO/ADECA (Southwest Alabama Regional Highway Safety Office) Community Traffic Safety Program (CTSP) for reimbursement of Overtime for the FY 2025-2026

**Attachments:**     [FOLEY POLICE DEPARTMENT 2025-2026 AGENCY AGREEMENT](#)

Finance Director Miranda Bell reported that the approval of this Resolution will allow for the acceptance of reimbursement of funds from Southwest Alabama Regional Highway Safety Office of 100% of salary plus allowable fringes for overtime enforcement services performed for the Community Traffic Safety Program Grant.

A motion was made by Council Member Vera Quaites, seconded by Council Member Rick Blackwell, that this Resolution be adopted. The motion carried by an unanimous vote.

Enactment No: 25-1323-RES

[25-0485](#)

Resolution Approving the Electricity for the Street Lights Located in Lakeview Gardens Phase 2.

**Attachments:**     [DSLDD last bill from EMC](#)  
                              [HOA Letter Requesting Transfer of Electric Bill for Street Lights](#)  
                              [Daisha-Barnes-09-05-2025](#)

Deputy Engineer Taylor Davis reported that the approval of this Resolution will allow the City of Foley to assume the monthly electricity costs for the eighteen street lights located within Lakeview Gardens Phase 2.

A motion was made by Council Member Charles Ebert, III, seconded by Council Member Rick Blackwell, that this Resolution be adopted. The motion carried by an unanimous vote.

Enactment No: 25-1324-RES

[25-0486](#)

A Resolution Setting A Public Hearing Declaring Weeds To Be A Public Nuisance And Ordering Its Abatement on the south side of the entrance to Crown Walk off of Hickory Street.

**Attachments:**     [Weed Abatement.Vacant Lot Hickory St Crown Walk.2025](#)

There was no discussion on this item.

A motion was made by Council Member Vera Quaites, seconded by Council Member Rick Blackwell, that this Resolution be adopted. The motion carried by an unanimous vote.

Enactment No: 25-1325-RES

[25-0487](#)

A Resolution updating the Signatories for all City Bank Accounts

There was no discussion on this item.

A motion was made by Council Member Vera Quaites, seconded by Council Member Charles Ebert, III, that this Resolution be adopted. The motion carried by an unanimous vote.

Enactment No: 25-1326-RES

[25-0488](#)

Resolution Approving Street Light Installation on Cater Lee Way.

**Attachments:**     [City of Foley Mail - Re Cater Lee Streetlights.](#)  
[Daisha-Barnes-09-05-2025](#)

Deputy Engineer Taylor Davis reported Engineering received a request for street lights to be installed on Cater Lee Way, west of the Schumacher intersection, and recommended moving forward with the project after they received a quote from Riviera Utilities for new lights in the amount of \$2,323.24 for the installation charge and a \$40.00 monthly fee.

A motion was made by Council Member Charles Ebert, III, seconded by Council Member Rick Blackwell, that this Resolution be adopted. The motion carried by an unanimous vote.

Enactment No: 25-1327-RES

[25-0495](#)

A Resolution to Waive Fees for the South Baldwin Literacy Council

**Attachments:**     [SBLC Letter Waive Fees.pdf](#)

Board Chair David Lee with the South Baldwin Literacy addressed Council requesting the City to waive the permit fees on their behalf of the South Baldwin Literacy Council's new building at the campus located at 21441 US Hwy 98.

A motion was made by Council Member Vera Quaites, seconded by Council Member Rick Blackwell, that this Resolution be adopted. The motion carried by an unanimous vote.

Enactment No: 25-1328-RES

[25-0496](#)

A Resolution to Waive Fees for Ecumenical Ministries, Inc.

**Attachments:**     [Ecumenical Ministries Waive Fee Letter.pdf](#)

Director of the South Baldwin Ecumenical Ministries requested that Council waive the building and zoning fees.

A motion was made by Council Member Rick Blackwell, seconded by Council Member Charles Ebert, III, that this Resolution be adopted. The motion carried by an unanimous vote.

Enactment No: 25-1329-RES

[25-0497](#)

A Resolution Appropriating Funds to the Renovation of Public Works Building Project

**Attachments:**     [David Thompson- Foley Public Works Reno \(1\)](#)  
[CoF Public Works 120 E Orchid Leisure Services Renovation Proposal 06.27.2025](#)  
[David-Thompson-Leisure-Services \(1\)](#)  
[David-Thompson-Leisure-Services \(1\)](#)

Executive Director of Leisure Services David Thompson reported City of Foley seeks to renovate the Public Works building to enhance functionality for the Parks & Recreation and Horticulture Departments; and the renovation will include improvements to mechanical, electrical, plumbing, and structural integrity.

A motion was made by Council Member Charles Ebert, III, seconded by Council Member Rick Blackwell, that this Resolution be adopted. The motion carried by an unanimous vote.

Enactment No: 25-1330-RES

[25-0499](#)

A Resolution Approving Monthly Bids - August 2025

**Attachments:**     [August 2025 Bid Awards](#)

There was no discussion on this item.

A motion was made by Council Member Vera Quaites, seconded by Council Member Rick Blackwell, that this Resolution be adopted. The motion carried by an unanimous vote.

Enactment No: 25-1331-RES

[25-0500](#)

A Resolution to Declare a Council Vacancy in The City of Foley Council District 3

There was no discussion on this item.

A motion was made by Council Member Charles Ebert, III, seconded by Council Member Rick Blackwell, that this Resolution be adopted. The motion carried by an unanimous vote.

Enactment No: 25-1332-RES

[25-0501](#)

Resolution Approving the Model Home Infrastructure Construction and Hold Harmless Agreement between Kolter Development and the City of Foley for Cresswind Sandy Creek.

**Attachments:**     [Model Home Infrastructure Construction and Hold Harmless Agreement Revised](#)

City Administrator Mike Thompson reported that the City of Foley has been working on a Development Agreement with Kolter Development, Inc. He reported that part of the Agreement before Council today will allow for Kolter Development and the City of Foley to move forward with the construction of a model home development site know as Cresswind Sandy Creek.

A motion was made by Council Member Rick Blackwell, seconded by Council Member Vera Quaites, that this Resolution be adopted. The motion carried by an unanimous vote.

Enactment No: 25-1333-RES

## [25-0502](#)

Resolution Approving the Vacation of Rights-of-Ways Adjacent to the Real Property Owned by Springdale Stores, Inc and Delaney Investments, Inc.

**Attachments:**     [Exhibit A Vacation of Right-of-Way](#)  
                              [Exhibit B Vacation of Right-of-Way](#)  
                              [Declaration of Vacation](#)  
                              [Petition for Vaction](#)  
                              [Donation Agreement \(2\)](#)

City Administrator Mike Thompson reported that the approval of this Resolution will allow for Springdale Stores, Inc. and Delaney Investments, Inc., as the owners of all the land abutting and affected by the Rights-of-Ways have petitioned to the City Council to assent to the vacation by them as abutting and affected property owners of the Rights-of-Ways, and it is the intention of Owners, that upon said vacation, the owners will own all of the Rights-of-Ways and will own all remaining interest in the vacated Rights-of-Ways.

A motion was made by Council Member Rick Blackwell, seconded by Council Member Charles Ebert, III, that this Resolution be adopted. The motion carried by an unanimous vote.

Enactment No: 25-1334-RES

## Mayor's Comments

Mayor Hellmich asked Mrs. Judy Dayton and family to please stay until after the meeting to take pictures with Council.

He reported that the County has notified the City their intentions to start the Hickory St. and Michigan Ave. intersection project on Monday, September 15, 2025. He stated that the intersection will be closed for three months.

Mayor Hellmich thanked Mr. Lower and the Pastor along with other City officials for the vigil held at Heritage Park over the weekend honoring the passing of Charlie Kirk. He stated that the vigil was well attended, and was reported on the World News.

He reported the City Hall Finance Department started their move into the annex building allowing for the upgrades to start on the City Hall building. He reported the City Hall conference room upgrades have also started.

He also reported that the Armory remodel has begun and it set to complete January 1, 2026. He stated that the Library build is also on schedule.

Mayor Hellmich presented the new design of the Police Departments recruiting truck that will be used to travel across multiple states for recruiting fairs.

He also reported Delaney Investments, Inc. will be donating 2 acres to the City of Foley for a future fire station.

Mayor Hellmich reported that himself and along with City Administrator Mike Thompson and some Riviera Utilities personnel traveled to Washing D.C. to meet with delegates identifying some possible partnerships on public safety, infrastructure and utilities.

Fire Chief Joey Darby reported that the Fire Department has had the Safe Haven Baby Box installed, as well as the electronic components.

## **Visitor Comments**

There were no visitor comments to report.

## **Adjournment**

A motion was made by Council Member Rick Blackwell, seconded by Council Member Charles Ebert, III, to adjourn the meeting. The motion carried by an unanimous vote.

The meeting adjourned at 4:42pm.