



City of Foley, AL

407 E. Laurel Avenue
Foley, AL 36535

Meeting Minutes - Draft

City Council

Monday, November 17, 2025

4:00 PM

Council Chambers

Work Session/Council Meeting

Call to Order

President Trawick called the meeting to order at 4:00pm.

Roll Call

All Council Members were present. Also present: Mayor Ralph G. Hellmich, City Administrator Mike Thompson, City Clerk Christi Watkins, Taylor Davis, Glenn Hartensten, Leslie Gahagan, Edwin Williams, Kim Medley, David Thompson, Logan Eberly, Rachel Keith, Frank Shepard, James Shoots, Kate Norris, Jonathon Cottis, Frances Holk-Jones, Carl James, Jamie Smith, Angela Sherman, Casey Pipes, Jackie McGonigal, Pam Harris, Robert Rimacel, John Bednare, Julie Koptis, Joey Darby, Thurston Bullock, Cian Harrison, Wayne Dyess and Larry Dearing.

Present: 5 - Tim Lower, Roderick Burkle, Larry Engel, Charles Ebert and Wayne Trawick

Moment of Reflection

Pledge of Allegiance

Proclamation

[25-0670](#)

Proclamation Fort Bowyer Chapter-National Society Daughters of the American Revolution

Attachments: [Daughters of the American Revolution](#)

Mayor Hellmich presented the Proclamation for the Fort Bowyer Chapter - National Society Daughters of the American Revolution

Work Session Discussion

Additions/Removals/Cary-Overs

There were no additions or carry-overs to report.

A motion was made by Council Member Roderick Burkle, seconded by Charles Ebert, III, to remove item 25-0646 from the agenda. The motion carried by an unanimous vote.

Present: 5 - Tim Lower, Roderick Burkle, Larry Engel, Ralph Hellmich and Wayne Trawick

Consent Agenda

[25-0660](#)

Report of October, 2025, Approved and Paid Bills for the Record

Attachments: [2025-10 Approved & Paid Bills.Expense Approval Report](#)

A motion was made by Council Member Roderick Burkle, seconded by Charles Ebert, III, that this Agenda Item be approved. The motion carried by an unanimous vote.

[25-0665](#)

Departmental Reports

Attachments: [OCTOBER 2025 PDS REPORT](#)
[2024 2025 VS 2025 2026 RESIDENTIAL OCTOBER, 2025 \(1\)](#)
[2024 2025 VS 2025 2026 YEAR TO DATE](#)
[FISCAL YEAR REPORT BY MONTH](#)
[October, 2025 Monthly Report](#)
[October Stats .pd](#)
[FD Reopot Oct.](#)
[Tax Report and Permit-Plan Review Nov 2025](#)

A motion was made by Council Member Roderick Burkle, seconded by Charles Ebert, III, that this Agenda Item be approved. The motion carried by an unanimous vote.

[25-0666](#)

Work Session/Council Meeting Minutes of November 3, 2025

Attachments: [11-03-2025 Work Session Council Meeting Minutes](#)

A motion was made by Council Member Roderick Burkle, seconded by Charles Ebert, III, to approve the Work Session/Council Meeting Minutes of November 3, 2025. The motion carried by an unanimous vote.

[25-0667](#)

Special Called Organizational Meeting Minutes of November 3, 2025

Attachments: [11-03-2025 Special Called Organizational Meeting Minutes](#)

A motion was made by Council Member Roderick Burkle, seconded by Charles Ebert, III, to approve the Special Called Organizational Meeting Minutes of November 3, 2025. The motion carried by an unanimous vote.

Ordinances

Resolutions and Other Business

[25-0645](#)

Resolution Approving Additional Professional Services from GMC for the James Road Extension Project.

Attachments: [James Road Extension Addendum](#)
 [James Road Extension Water Resource Delineation Proposal](#)
 [25-1278RES](#)
 [24-1416RES](#)
 [25-1203RES](#)
 [Daisha-Barnes-Engineering \(55\)](#)

City Engineer Taylor Davis reported due to the shift in the ROW, there had to be an updated design parameter. With the new design, we are lacking topography for a large portion of the project limits. One portion of this resolution would approve a professional services agreement addendum for an additional topographic survey. The second portion would be to approve the professional services for all tasks associated with delineating all water resources, including wetlands and streams for the project.

A motion was made by Council Member Tim Lower, seconded by Council Member Larry Engel, that this Resolution be adopted. The motion carried by an unanimous vote.

Enactment No: 25-1420-RES

[25-0646](#)

A Resolution Setting A Public Hearing Declaring Weeds To Be A Public Nuisance And Ordering Its Abatement at 1004 Summerton Drive

Attachments: [1004 Summerton Dr Weed Abatement.2025](#)

Jackie McGonigal reported that the property has been abated at 1004 Summerton Dr.

A motion was made by Council Member Roderick Burkle, seconded by Charles Ebert, III, to remove item 25-0646 from the agenda. The motion carried by an unanimous vote.

Enactment No: 25-1421-RES

[25-0647](#)

A Resolution Setting A Public Hearing Declaring Weeds To Be A Public Nuisance And Ordering Its Abatement at common area in Parkside subdivision.

Attachments: [Parkside Common Area weed abatement.2025](#)

There was no discussion on this item.

A motion was made by Council Member Roderick Burkle, seconded by Council Member Tim Lower, that this Resolution be adopted. The motion carried by an unanimous vote.

Enactment No: 25-1422-RES

[25-0648](#)

A Resolution Setting A Public Hearing Declaring Weeds To Be A Public

Nuisance And Ordering Its Abatement at 19001 CR 20

Attachments: [19001 CR 20 Weed Abatement.2025](#)

There was no discussion on this item.

A motion was made by Charles Ebert, III, seconded by Council Member Larry Engel, that this Resolution be adopted. The motion carried by an unanimous vote.

Enactment No: 25-1423-RES

[25-0649](#)

A Resolution to Accept a Donation to Purchase Digital Signage for the New Library

Attachments: [Kate-Norris-11-04-2025](#)
[Brenda Dombrowski Donation](#)

Library Director Kate Norris reported that this Resolution will allow for the acceptance of a donation of \$750.00 in memory of Brenda Dombrowski to purchase digital signage for the new library.

A motion was made by Council Member Tim Lower, seconded by Council Member Larry Engel, that this Resolution be adopted. The motion carried by an unanimous vote.

Enactment No: 25-1424-RES

[25-0652](#)

Resolution to Utilize Impact Fee Funding for Allen Engineering and Science's (AllenES) Wilson Ave and Equestrian Street Professional Services Agreement Amendment #1.

Attachments: [24-1014RES](#)
[Amendment #1 Allen Engineering & Science](#)
[Daisha-Barnes-Engineering \(56\)](#)

City Engineer Taylor Davis reported that this new amendment includes the addition of Waters of the United States (WOTUS) permitting and Cultural Resources Investigations in conjunction with the permitting process. AllenES will assist with required permitting and will prepare a WOTUS determination report which includes data sheets gathered during onsite reconnaissance. This report will be suitable for submittal to the USACE for a jurisdictional determination.

A motion was made by Charles Ebert, III, seconded by Council Member Roderick Burkle, that this Resolution be adopted. The motion carried by an unanimous vote.

Enactment No: 25-1425-RES

[25-0654](#)

Resolution Accepting JADE Consulting's Construction Engineering & Inspection Professional Services Proposal for the South Chicago Street Streetscape Improvements Project.

Attachments: [JADE Consulting Proposal Chicago St Streetscape Improvements](#)
[Bid Recommendation](#)
[25-1350-RES](#)
[Daisha-Barnes-Engineering \(57\)](#)

City Engineer Taylor Davis reported that Engineering has received a professional services proposal for the South Chicago Street Streetscape Improvements Project. This proposal is for construction, engineering, and inspection services that are required to develop the proposed improvements for the gateway to the new library.

A motion was made by Charles Ebert, III, seconded by Council Member Tim Lower, that this Resolution be adopted. The motion carried by an unanimous vote.

Enactment No: 25-1426-RES

[25-0655](#)

A Resolution to Rename the Foley Municipal Airport

Attachments: [Municipal Airport sign idea](#)
[Foley Municipal Airport Name Change Request](#)

Airport Manager Rachel Keith reported this Resolution is for the request to rename the airport to "Holk Field at Foley Municipal Airport" in honor of former Mayor Arthur Holk who was an avid pilot and the first pilot to fly into the airport when it was relocated to its current location. New signage reflecting the name change will be obtained.

A motion was made by Council Member Larry Engel, seconded by Council Member Roderick Burkle, that this Resolution be adopted. The motion carried by an unanimous vote.

Enactment No: 25-1427-RES

[25-0656](#)

A Resolution Approving a Project to Replace the Overhead Door at the Foley Municipal Airport Main Building

Attachments: [Rachel-Keith-11-06-2025](#)

Airport Manager Rachel Keith reported that the overhead door on the maintenance hangar at the main building is in disrepair and parts can no longer be obtained. It has become a safety hazard to operate. The door needs to be replaced. This was originally planned as a capital project and was included in the FY26 Capital Project Plan. It no longer meets the requirements to be considered a capital project, therefore, funds are requested to be appropriated to the Airport Operational Account.

A motion was made by Charles Ebert, III, seconded by Council Member Larry Engel, that this Resolution be adopted. The motion carried by an unanimous vote.

Enactment No: 25-1428-RES

[25-0657](#)

A Resolution to Waive the Fees for the Foley Civic Center

Municipal Complex Director Pam Harris reported that Joe Aldrete and Calvary Chapel Church is requesting the use of the Civic Center on November 27, 2025 to host the 2025 Thanksgiving Dinner along with the Foley Senior Center and are requesting the fees to be waived.

A motion was made by Council Member Tim Lower, seconded by Council Member Roderick Burkle, that this Resolution be adopted. The motion carried by an unanimous vote.

Enactment No: 25-1429-RES

[25-0658](#)

A Resolution to Appoint Tim Lower to the Senior Center Advisory Board

There was no discussion on this item.

A motion was made by Council Member Roderick Burkle, seconded by Charles Ebert, III, that this Resolution be adopted. The motion carried by an unanimous vote.

Enactment No: 25-1430-RES

[25-0659](#)

A Resolution to Appoint Vera Quaites to the Foley Education Advisory Committee

There was no discussion on this item.

A motion was made by Council Member Roderick Burkle, seconded by Council Member Larry Engel, that this Resolution be adopted. The motion carried by an unanimous vote.

Enactment No: 25-1431-RES

[25-0661](#)

A Resolution Approving Monthly Bids - October 2025

Attachments: [October 2025 Bid Awards](#)

There was no discussion on this item.

A motion was made by Council Member Tim Lower, seconded by Charles Ebert, III, that this Resolution be adopted. The motion carried by an unanimous vote.

Enactment No: 25-1432-RES

[25-0662](#)

A Resolution to Appoint Deborah Mixon to the Foley Education Advisory Committee

There was no discussion on this item.

A motion was made by Council Member Roderick Burkle, seconded by Council Member Larry Engel, that this Resolution be adopted. The motion carried by an unanimous vote.

Enactment No: 25-1433-RES

[25-0664](#)

A Resolution to Reappoint JaNay Dawson to the Foley Education Advisory Committee

There was no discussion on this item.

A motion was made by Council Member Roderick Burkle, seconded by Council Member Larry Engel, that this Resolution be adopted. The motion carried by an unanimous vote.

Enactment No: 25-1434-RES

[25-0668](#)

A Resolution to Reappoint Elizabeth Lugo to the Foley Education Advisory Committee

There was no discussion on this item.

A motion was made by Charles Ebert, III, seconded by Council Member Roderick Burkle, that this Resolution be adopted. The motion carried by an unanimous vote.

Enactment No: 25-1435-RES

[25-0669](#)

A Resolution transferring funds from Capital Purchases to Personnel in the Nature Parks Department

Attachments: [Nature Parks Transfer of Funds](#)

Environmental Director Leslie Gahagan reported that the Nature Parks Department is requesting to transfer funds from the capital purchases account to the personnel accounts. The capital purchase requested was for a SUV. There is an opportunity for a qualified part time employee to work full time hours this year as a Natural Resources Specialist assisting with pollinator projects, establishing Andrew James Wetland Reserve and developing a long term management plan for the nature parks. Nature Parks can borrow a vehicle if needed this next year. The total transfer would be \$41,160 from capital purchases to various personnel accounts.

A motion was made by Charles Ebert, III, seconded by Council Member Larry Engel, that this Resolution be adopted. The motion carried by an unanimous vote.

Enactment No: 25-1436-RES

[25-0671](#)

A Resolution to Reappoint Chad Watkins to the Foley Historic Commission Board

There was no discussion on this item.

A motion was made by Council Member Roderick Burkle, seconded by Council Member Tim Lower, that this Resolution be adopted. The motion carried by an unanimous vote.

Enactment No: 25-1437-RES

[25-0672](#)

A Resolution Requesting Permission to Enter into an Agreement with

Thompson Engineering for NEPA Consulting Services

Attachments: [TE Proposal FBE West IP Phase 2 Lot 3 Environmental Review](#)
[TE Single Project Agreement - General Services Terms and Conditions \(1\)](#)
[Budget Increase Form](#)

Logan Eberly reported that City staff recommends moving forward to enter into an agreement with Thompson Engineering for NEPA Consulting Services for a parcel of land on Foley Beach Express. The NEPA is a grant requirement and the City can not move forward with the grant until the NEPA is complete. Staff requests to amend the budget by \$85,000.00 to cover the cost of the contract with Thompson Engineering.

A motion was made by Council Member Roderick Burkle, seconded by Council Member Larry Engel, that this Resolution be adopted. The motion carried by an unanimous vote.

Enactment No: 25-1438-RES

[25-0673](#)

A Resolution to Approve Thompson Engineering's Professional Services Proposals for the Foley Beach Express Industrial Park Access Roads.

Attachments: [Daisha-Barnes-Engineering](#)
[TE Proposal FBE West IP Doc McDuffie Road Access](#)
[TE Proposal FBE West IP West Park Boulevard Improvements](#)
[TE Single Project Agreement - General Services Terms and Conditions \(1\)](#)
[TE Single Project Agreement - General Services Terms and Conditions](#)

City Engineer Taylor Davis reported Economic Development interest has taken place in the existing Industrial Park in Barin Field on the west side of the Foley Beach Express. The City is working with ADECA (Alabama Department of Economic Community Affairs) to develop and recruit business development in this area. Currently, there isn't any infrastructure in this area and we have requested a proposal for field survey and design for two roads, including a roundabout and a two lane secondary access road from Doc McDuffie Road.

A motion was made by Council Member Roderick Burkle, seconded by Council Member Tim Lower, that this Resolution be adopted. The motion carried by an unanimous vote.

Enactment No: 25-1439-RES

Mayor's Comments

Mayor Hellmich reported that the City has partnered with Pastor Joe Aldrete and volunteers to distribute 40,000 pounds of food which will be held Wednesday at 9am at the Farmer's Market and boxes will be distributed to the Foley Housing Authority.

He thanked Jackie McGonigol for addressing a situation regarding a subdivision having some runoff issues that has since been corrected.

He also reported that Thanksgiving is coming up and wished everyone a Happy Thanksgiving to them and their families.

Visitor Comments

There were no visitor comments to report.

Executive Session

City Administrator Mike Thompson reported the need to go into executive session to discuss with its attorney the legal ramifications and legal options concerning the pending litigation matter the City is potentially going to be a party to. He reported that the executive session would take approximately 20 minutes and there may be a need for Council to take a vote.

Council Member Charles Ebert, III, made a motion, seconded by Council Member Roderick Burkle, to go into Executive Session.

Mr. Thompson took the following roll call vote: Council Member Lower, aye; Council Member Burkle, aye; President Trawick, aye; Council Member Engel, aye; and Council Member Ebert, III, aye. The vote was unanimous to go into executive session.

The Council Meeting recessed at 4:33 pm.

The Council Meeting was reconvened at 5:19 pm.

All Council Members were present. Also present: Mayor Hellmich, City Administrator Mike Thompson, City Clerk Christi Watkins and Fire Chief Joey Darby.

[25-0676](#)

A RESOLUTION AUTHORIZING THE MAYOR AND THE CITY ATTORNEY TO INTERVENE IN PENDING LITIGATION ON BEHALF OF THE CITY OF FOLEY

A motion was made by Charles Ebert, III, seconded by Council Member Tim Lower, that this Resolution be adopted. The motion carried by an unanimous vote.

Enactment No: 25-1440-RES

Adjournment

A motion was made by Council Member Roderick Burkle, seconded by Council Member Larry Engel, to adjourn the meeting. The motion carried by an unanimous vote.

The meeting adjourned at 5:20 pm.