

Date: April 7, 2014

**AMENDMENT No. 1  
to  
City of Foley, Alabama  
Master Services Agreement**

**for**

Agreement approved and adopted **June 17th, 2013**

by and between

**City of Foley, Owner  
and  
Hoar Program Management LLC, Consultant**

The following changes in the said contract are made therein:

Modify the agreement per article 5.2.1 to incorporate 2 additional projects including the Coastal Alabama Farmers and Fishermans Market (CAFFM) Phase 2 and the Foley Sports Complex.

Modify article 3 of agreement to incorporate HPM's basic scope of services for CAFFM Phase 2 to include:

- Assist the CAFFM in selection of Architect or Record
- Act as Owner's Representative / Liaison to Architect of Record
- Negotiate Fee for Architect of Record
- Monitor Schematic, 30%, 60%, 90% Design Development
- Recommend Value Engineering to Architect where required
- Validate Budget at 30%, 60%, 90% Design Development
- Assist the CAFFM in selection of Construction Manager(CM) as Contractor
- Prepare Construction Manager's Contract and Contract Exhibits
- Review Construction Manager's Estimate
- Recommend Value Engineering to Construction Manager where required
- Validate Construction Manager's Estimate
- Monitor Construction Activities, Construction Schedule, and Cost Control of all Construction Manager's Work Packages.
- Provide weekly progress reports on Construction Manager's progress
- Provide executive summaries of project status to Mayor and Council Members on request.

Modify article 3 of agreement to incorporate HPM's basic scope of services for Foley Sports Complex to include:

- Act as Owner's Representative/Liaison between City of Foley Staff and all entities associated with Blue Collar.
- Monitor Design Development, and Estimate Review of Blue Collar's Architect and Contractor
- Recommend Value Engineering where required to Blue Collar's Architect and Contractor
- Validate Blue Collar's Contractor's Estimate
- Review all Work Package Bids received from Blue Collar's Contractor
- Monitor Construction Activities, Construction Schedule, and Cost Control of Blue Collar's Contractor.
- Provide weekly progress reports on Blue Collar's Contractor's Progress
- Provide executive summaries of project status to Mayor and Council Members on request.

Modify article 4 of agreement to extend the duration of the agreement from June 17<sup>th</sup> 2014 until June 17<sup>th</sup>, 2015.

Modify article 7.1 Basis of Contract Price to include:

- Lump sum amount of \$77,500 for services for CAFFM Phase 2 – See attached breakdown
- Lump sum amount of \$161,200 for services for Foley Sports Complex – See attached breakdown

**Basis of fee for Amendment in addition to scope of services:**

For CAFFM Phase 2:

Anticipated construction NTP is May 1, 2014.

Anticipated construction completion is September 15, 2014

Anticipated fiscal year 2014 fees is \$77,500

For Foley Sports Complex:

Anticipated construction NTP is May 1, 2014

Anticipated construction completion is April 31, 2015

Anticipated fiscal year 2014 fees is \$67,000

Anticipated fiscal year 2015 fees is \$94,200

If the anticipated basic scope of services changes significantly and/or construction period extends beyond our current anticipated completion date's HPM will follow the procedures outlined in article 5 of the current contract.

The Owner and the Consultant agree to the terms of this Amendment as contained herein.

### **CONTRACTING PARTIES**

**Consultant**

**Hoar Program Management, LLC**

By: \_\_\_\_\_  
**Mike Lanier - President**

**Owner**

**City of Foley**

By: \_\_\_\_\_  
**John Koniar - Mayor**

# PM Services for Coastal Alabama Farmers and Fishermans Market Phase 2

May 1, 2014 – September 15, 2014



## Phase I

TASKS - Completed

- Assist the CAFFM in selection of Architect of Record.
- Act as Owner's Rep / Liaison between City of Foley Staff and Architect of Record
- Negotiate Fee for Architect of Record
- Monitor design development
- Provide executive summaries to Mayor and Council Members on request

HPM FEE

20 hours  
at  
\$155 per hour=  
\$3,100

## Phase II

TASKS - Completed

- Act as Owner's Rep / Liaison between CAFFM and Architect of Record
- Monitor 30% design development and budget review
- Recommend value engineering where required
- Validate 30% budget
- Provide executive summaries to Mayor and Council Members on request

HPM FEE

20 hours  
at  
\$155 per hour=  
\$3,100

## Phase III

TASKS - Completed

- Act as Owner's Rep / Liaison between CAFFM and Architect of Record
- Monitor 60% design development and budget review
- Recommend value engineering where required
- Validate 60% budget
- Provide executive summaries to Mayor and Council Members on request

HPM FEE

20 hours  
at  
\$155 per hour=  
\$3,100

## Phase IV

TASKS - Completed

- Act as Owner's Rep / Liaison between CAFFM and Architect of Record
- Monitor 90% design development and budget review
- Recommend value engineering where required
- Validate 90 % budget
- Provide executive summaries to Mayor and Council Members on request

HPM FEE

20 hours  
at  
\$155 per hour=  
\$3,100

## Phase V

TASKS

- Assist the CAFFM with selection of Construction Manager (CM)
- Act as Owner's Rep / Liaison between CAFFM, Architect of Record, and CM
- Prepare CM's Contract and Contract Exhibit's
- Review and Validate CM's Estimate
- Recommend value engineering where required
- Provide executive summaries to Mayor and Council Members on request

HPM FEE

40 hours  
at  
\$155 per hour=  
\$6,200

## Phase VI

TASKS

- Act as Owner's Rep / Liaison between CAFFM, Architect of Record, and CM
- Monitor all CM's work packages
- Monitor construction activities, construction schedule, and cost control of CM's work packages
- Provide weekly progress reports
- Provide executive summaries to Mayor and Council Members on request

HPM FEE

380 hours  
at  
\$155 per hour=  
\$58,900

# PM Services for City of Foley Sports Complex

Tentative: May 1, 2014 – April 30, 2015



Phase I	Phase II	Phase III	Phase IV	Phase V	Phase VI
<p><b>TASKS</b></p> <ul style="list-style-type: none"> <li>• Act as Owner's Rep / Liaison between City of Foley Staff and Blue Collar</li> <li>• Monitor schematic design development and budget review</li> <li>• Provide executive summaries to Mayor and Council Members on request</li> </ul>	<p><b>TASKS</b></p> <ul style="list-style-type: none"> <li>• Act as Owner's Rep / Liaison between City of Foley Staff and Blue Collar</li> <li>• Monitor 30% design development and budget review</li> <li>• Recommend value engineering where required</li> <li>• Recommend value engineering where required</li> <li>• Provide executive summaries to Mayor and Council Members on request</li> </ul>	<p><b>TASKS</b></p> <ul style="list-style-type: none"> <li>• Act as Owner's Rep / Liaison between City of Foley Staff and Blue Collar</li> <li>• Review site-work bids</li> <li>• Provide executive summaries to Mayor and Council Members on request</li> </ul>	<p><b>TASKS</b></p> <ul style="list-style-type: none"> <li>• Act as Owner's Rep / Liaison between City of Foley Staff and Blue Collar</li> <li>• Monitor 60% design development and budget review</li> <li>• Recommend value engineering where required</li> <li>• Monitor site-work package</li> <li>• Provide weekly progress reports</li> <li>• Provide executive summaries to Mayor and Council Members on request</li> </ul>	<p><b>TASKS</b></p> <ul style="list-style-type: none"> <li>• Act as Owner's Rep / Liaison between City of Foley Staff and Blue Collar</li> <li>• Monitor site-work package schedule</li> <li>• Monitor construction, construction schedule and cost control of site-work package</li> <li>• Monitor remaining packages CD's</li> <li>• Review remaining work packages bids</li> <li>• Provide weekly progress reports</li> <li>• Provide executive summaries to Mayor and Council Members on request</li> </ul>	<p><b>TASKS</b></p> <ul style="list-style-type: none"> <li>• Act as Owner's Rep / Liaison between City of Foley Staff and Blue Collar</li> <li>• Monitor all remaining work packages</li> <li>• Monitor construction activities, construction schedule and cost control of remaining work packages</li> <li>• Provide weekly progress reports</li> <li>• Provide executive summaries to Mayor and Council Members on request</li> </ul>
<p><b>HPM FEE</b></p> <p style="text-align: center;">20 hours at \$155 per hour= \$3,100</p>	<p><b>HPM FEE</b></p> <p style="text-align: center;">60 hours at \$155 per hour= \$9,300</p>	<p><b>HPM FEE</b></p> <p style="text-align: center;">20 hours at \$155 per hour= \$3,100</p>	<p><b>HPM FEE</b></p> <p style="text-align: center;">100 hours at \$155 per hour= \$15,500</p>	<p><b>HPM FEE</b></p> <p style="text-align: center;">200 hours at \$155 per hour= \$31,000</p>	<p><b>HPM FEE</b></p> <p style="text-align: center;">640 hours at \$155 per hour= \$99,200</p>