COUNCIL WORK SESSION AGENDA MINUTES
CITY OF FOLEY
CONFERENCE ROOM, 407 E. LAUREL AVENUE
FOLEY, ALABAMA
MONDAY, AUGUST 6, 2012 4:00 P.M.

Mayor John Koniar called the meeting to order at 4:00 p.m. Council members present: Wayne Trawick, Ralph Hellmich, Charlie Ebert, Rick Blackwell and Vera Quaites. Others present: City Administrator Mike Thompson, City Clerk Vickey Southern, Sandra Pate, David Wilson, David Thompson, Suzanne Kellams, Jeff Rouzie, LaDonna Hinesley, Randy Bishop, Joey Darby, Miriam Boutwell, Butch Stokes, Steven Smith, John Graham, Leslie Gahagan, Pam Harris, Dan Hellmich, Jessica Nelson, Mike McGowin, Debra Ferguson, Janet, Jody Young, and press representatives Guy Busby and Cathy Higgins.

ACTION ITEMS:

1. Approve Work Session Minutes of July 16, 2012.

   Councilman Hellmich made a motion to approve the Council Work Session Minutes. Councilman Ebert seconded the motion and the vote passed unanimously.

2. Consider Consent Agenda of August 6, 2012.

A)	Memorializes purchase of a 13 passenger bus for the Foley Senior Center.
B)	Amends Section 2 of Resolution 5001-12 and changing Telephone Account No. from Municipal Court General Fund Account 01-617-2020 to Corrections Fund Account 15-617-2020.
C)	Amends Resolution 5002-12 and changing Account No.'s from 01-620-5010 and 01-620-7010 as stated in the Resolution to reflect 01-616-5010 and 01-616-7010 accordingly.
D)	Rescinds Resolution 5018-12.
E)	Amends amounts spent on Environmental equipment.
F)	Recognize Project Sky Guardian as a Capital Project – city-wide infrastructure improvement – and take action to move activity from the General Fund.
G)	Memorializes purchase of a Cellebrite Extraction Device for $4,564.00 and amend Capital Account No. 01-608-7010. This device allows the extraction of information for cell phones for use in criminal investigations. $3,752.62 is eligible for reimbursement under the 2009 Project Safe Neighborhood Grant leaving the City funding at $811.38.
H)	Approves the transfer of $4,803.75 from Capital Purchase Account No. 01-616-7010 to Vehicle Maintenance Account No. 01-616-6020.
I)	Approves the transfer of $4,400.00 from Advertising & Printing Account No. 01-625-5210 to Capital Purchases Account No. 01-625-7010.

A resolution was moved to the Council meeting agenda.

3. Consider Optimist Club's request to co-sponsor Taste of South Baldwin on September 25, 2012 at the Foley Civic Center.

   There was consensus to decline the sponsorship opportunity. However, the City will provide the Civic Center at no charge to the Optimist Club for the event.

4. Consider resolution approving the following appointments/reappointments: Josh Roberts' appointment to Revitalization and Beautification Board; Montie Clark to Board of Adjustments and Appeals (term expires 09-18-12); Maxie Kaehr to Museum-Archives Board (term expires 09-18-12).

   A resolution was moved to the Council meeting agenda.

5. Discuss replacement for Arthur Holk whose term with the Utilities Board of the City of Foley expires 09-16-12.

   Mayor Koniar nominated Barbara Ingram to replace Arthur Holk. She has 24 years of experience in energy in the area of marketing and is very active in the community. Councilwoman Quaites nominated Calvin Hare. Mike Thompson noted that David Vosloh is also interested in serving. Mike will gather up the nominees' resumes and get copies to Council members for review. Councilman Hellmich reported that September 17, 2012 is the last meeting for Mr. Holk, so the decision would need to be made soon. Mayor Koniar asked the Council to review the candidates and to be ready to discuss and select a replacement at the next Council meeting. Carried over.

6. Deborah Ferguson, John McClure Snook Youth Club of Foley: Discuss financial assistance.

   Ms. Ferguson provided the Council a report on the financial status of the youth club and the activities that are being offered. She noted that the club is in need of additional funding to help pay for two additional teachers and a summer teacher. Her goal is to develop programs for academic achievement and excellence and she is asking the City of Foley to increase their allotment by $46,000. They have received a bus from the county and she also needs to hire a driver for the bus. The club draws youth from the Aaronville, Beulah Heights, and Mills Communities. She reported they also have a leak in the parking lot and is hoping Riviera Utilities can repair that for them. She may need to ask the City for help with that as well. Mayor Koniar responded that the City is currently developing the FY13 Budget and will take this request into consideration. No action was taken.

7. Janet Ripp and Jody Young: Discuss Coastal Wildlife Rescue Center.

Ms. Ripp provided a status update on the center and noted that they are working hard to try to get the center operational. They have a fund raiser coming up on August 11, 2012 called "Ol River Folk and Blues" and they feel that this fund raiser will provide the money needed to get the center operational. Mayor Koniar expressed concern due to the length of time it was taking for this project to get off the ground and noted that the Council was frustrated with the lack of progress. It was also noted that the Council had previously decided to terminate rights to use of Graham Creek Nature Preserve for the center due to the center defaulting on their obligations under the 2012 Land Use Agreement with the City of Foley. Councilman Ebert asked Ms. Ripp if they had developed the business plan that the Council had requested back in February and she answered no, they did not have a written business plan or budget for the center. Council Ebert then voiced his opposition to allowing any further time for this project. Mayor Koniar stated the City is in support of what they are trying to do, but it has been nearly two years and no permits have been obtained and nothing has been accomplished. Ms. Ripp acknowledged the delay and said that the process has been very tedious, complex and it takes a long time to get everything in place and again asked for more time. She stated they will be able to have their doors open in 4-6 weeks. After further discussion, the decision was to allow Ms. Ripp enough time to have the fund raiser. However, she is to report back to Council the first meeting in September with the results of the festival and also with a business plan and budget. Mayor Koniar advised Ms. Ripp to get with Jeff Rouzie so he could introduce her to the Business Support Center where she can get some help with developing the business plan and a budget. Carried over.

DISCUSSION ITEMS:

8. Jeff Rouzie: ***A)*** Consider an ordinance repealing Ordinance 1142-10 and authorizing certain types of signs within the right-of-way and establishing criteria and regulations for the same. ***B)*** Consider purchasing certain Alston Street property in downtown Foley.

__A)__ Jeff reported this new ordinance will allow directional signage to be placed along Highway 98 and Foley Beach Express, and, along County Road 20 and Foley Beach Express. Some of the signs will be 72"x48" and the signs along the Beach Express will be 108"x78". There will be 5-6 panels per sign and individuals will pay for their own sign. An ordinance was moved to the Council meeting agenda. __B)__ The purchase price is $130,000 and it will take an estimated $10,000 to get the offices in good shape. The offices will be used for the Engineering and Recreation Departments. There was some discussion about the parking spaces and a possible encumbrance. There is a need to find out what the arrangement with the bank is regarding parking spaces. A title search and survey will need to be done to determine if there is clear title to the property. A resolution was moved to the Council meeting agenda to purchase the property, subject to clear title and verification that there is no encumbrance on the property.

9. Pam Harris: ***A)*** Consider request to waive rental fees for fund raising event. (Carried over from 02-20-12). ***B)*** Consider resolution reallocating the remaining $13,542.00 from Municipal Complex Account No. 01-616-7010 to Senior Center Account No. 01-618-7010 to purchase additional chairs.

*A) A resolution was moved to the Council meeting agenda. **B)** A resolution was moved to the Council meeting agenda.*

10. Sandra Pate: Consider a resolution declaring banner brackets as surplus and authorizing their disposal.

A resolution was moved to the Council meeting agenda.

11. Mike Thompson: ***A)*** Consider resolution approving the purchase of property adjacent to the Rose Trail in downtown Foley. ***B)*** Consider hiring an appraiser to perform an appraisal on some raw land. ***C)*** Consider approving the installation of automated watering in various locations in the downtown area. ***D)*** Discuss wayfinding signs for the City.

***A)** Mike reported that this property is adjacent to the rose trail. The price of the property is $470,000 and the seller would like to lease the house on the north side of the property for one year after the sale, at $500.00 per month. He added that ADEM has cleared the property ground and air. A resolution was moved to the Council meeting agenda. **B)** A resolution was moved to the Council meeting agenda. **C)** A resolution was moved to the Council meeting agenda. **D)** A resolution was moved to the Council meeting agenda.*

12. Dan Hellmich: Consider resolution accepting bid recommendation for maintainer/grader.

A resolution was moved to the Council meeting agenda.

13. Suzanne Kellams: ***A)*** Consider resolution approving a FY2013 Alabama Historical Commission Operating Grant application. ***B)*** Consider request to go to bid on a donor recognition fundraising company for the Centennial Committee's brick paver fundraiser.

***A)** Suzanne reported the ceiling on this grant is $65,000 and there is no match. A resolution was moved to the Council meeting agenda. **B)** A resolution was moved to the Council meeting agenda.*

14. Joey Darby: Consider request to award contract for Architectural and Engineering Professional Services and Construction Administration Site Inspections for a new safe room at Fire State 1 to Hatch, Mott MacDonald for the proposed amount of

$18,660. This is a planned item under the Fire Department Construction Projects FY12 Project #Q74 in the Capital Projects Fund.

A resolution was moved to the Council meeting agenda.

15. Vickey Southern: Consider a resolution appointing poll workers.

A resolution was moved to the Council meeting agenda.

16. Jessica Nelson: Request to purchase laptops and software for Council Members to access meeting agendas to support the City's efforts to go green.

A resolution was moved to the Council meeting agenda.

17. Butch Stokes: ***A)*** Consider resolution approving a transfer of funds from Small Tools Account No. 01-624-5010 to Travel and Training Account No. 01-624-8050 for a training program. ***B)*** Consider resolution approving appropriating funds for drainage work in the ditch on the west side of Pine Street between County Road 24 and Peachtree Avenue. ***C)*** Consider approval to install poles and street lights on South Hickory Street, south of Park Avenue. This is a request from a homeowner for added safety.

A) A resolution was moved to the Council meeting agenda. ***B)*** *A resolution was moved to the Council meeting agenda not to exceed $20,000.* ***C)*** *A resolution was moved to the Council meeting agenda.*

INFORMATION ITEMS:

18. Thank you note from the Gouveia family.
19. Thank you note from Mary Murchison.

ADD ONS:

20. David Thompson: ***A)*** Consider resolution approving purchase of skatepark ramps from American Ramp Company utilizing the NJPA Contract in the amount of $86,602.17. ***B)*** Consider request to go to bid on the concrete work at the Skatepark. ***C)*** Consider request to go to bid for the construction of two tennis courts in Mel Roberts Park not to exceed $100,000. ***D)*** Consider request to purchase and install a 24' X 20' covered entrance at the Five-plex in an amount not to exceed $49,950. ***E)*** Consider proposal of lowest qualified contractor for construction of a 20' X 40' storage building at the Five-plex not to exceed $49, 950.

A) & B) A resolution was moved to the Council meeting agenda. B), C) & D) A resolution was moved to the Council meeting agenda.

ADD ONS – 08-06-12:

21. Susan Kellams: Consider resolution approving Airport Improvement Funding Assistance application. The deadline is August 15th.

    A resolution was moved to the Council meeting agenda.

22. Consider resolution approving a full color ad quarter page Baldwin County Fair 2012 ad in the amount of $75 in the special edition of the Gulf Coast Newspapers. Deadline is August 17th.

    A resolution was moved to the Council meeting agenda.

23. John Koniar: Consider recommendation using portion of the BP loss of revenue settlement to retire certain debt.

    Mayor Koniar stated this would be used to pay off the 2004 GO Warrant which would save the City a lot of money in interest. Resolution was moved to the Council meeting agenda.