

September 22, 2014

City of Foley City Council
P.O. Box 1750
Foley, AL 36535

To Whom It May Concern,

My Name is Katie Spratlin and I am the Marketing Director for Community Hospice. We are the only locally-owned-and-operated, not-for-profit hospice located in Baldwin County with our main hospice office right here in Foley. Each year we hold a fundraiser to raise monies allowing us to offer hospice care for community members without insurance or other means of payment. Oftentimes, these are people without a job, too young for Medicare and ineligible for Medicaid. Last year our fundraising event, hosted in Orange Beach, raised more than \$30,000.

For our 2015 event I would like to bring our fundraiser back to our hospice hometown. Our plan for the 2015 Harvest of Hope is as follows:

Date: March ¹⁴~~24~~, 2015

Location: Heritage Park

Time: 5:30-9:30pm (or until but not to last longer than 9:30)

Theme: Party in the Park

Estimated Attendance: 175-200ppl

Scope of Fundraiser: It is our idea to host Party in the Park at Heritage Park in downtown Foley. This fundraiser would be a ticketed event with pre-sales only. The event would comprise of three main areas:

- **Seated Dinner:** Ideally this dinner would be held in an open-air tent in Heritage Park. The dinner location would be complete with lighting, tables and chairs. To the side there would be an additional tent for the caterer's mobile kitchen or cooking needs. (Upon City approval we will begin working on specific catering needs, but all, minus power outlets and trash receptacles, would be provided by the caterer or event holder). This tent will also hold a stage, dance floor and podium for live auction.
- **Auction Area:** Adjacent to the dinner tent we plan to open a smaller tent to house our silent auction items. Power will be required for lighting.
- **Live Music Stage:** upon approval from City we will be contacting a band to reserve for live entertainment. The band will utilize the stage set up within the dinner tent.

Additional details for the event include:

- Community Hospice to apply for a one-time special events license through the ABC Board in order to serve limited beer and wine to fundraiser patrons.

- Community Hospice to provide portable restroom facilities for fundraiser patrons.

We are asking that the City of Foley provide use of electrical and water outlets , as well as trash receptacles and pick up at no charge to Community Hospice. We also ask the City of Foley to waive any usage fees to for Heritage Park given that we are a not-for-profit business raising monies used within and around our local community. Last, I plan to speak with Pam about the location of the stage used for events within Heritage Park and its availability for our fundraiser.

I have already spoke with Lt. Miller of the Foley Police Department and secured the additional area patrols and a walk-through patrol of the Executive Duty officer if needed. Per our conversation, the Foley Police Department does not feel any paid or additional security presence will be needed. I have left a message with Chief Darby of the Foley Fire Department and plan to speak with him prior to our event to anticipate any additional safety requirements.

Thank you so much for your time and consideration. I look forward to working with you all and appreciate your support of Community Hospice.

My Best,

Katie Spratlin

Marketing Director, Community Hospice