

Volkert, Inc.
1110 Montlimar Drive
Suite 1050
Mobile, Alabama 36609
(251) 342-1070
www.volkert.com



February 23, 2026

VIA E-Mail

Ms. Rachel Keith, Airport Manager
City of Foley
407 East Laurel Avenue
Foley, AL 36530

Contract No. 1203873.000

Professional Services Related to Engineering,
Consulting, and Construction Inspection Services
at Foley Municipal Airport
Foley, Alabama

RE: Supplemental Agreement No. 02

Dear Ms. Keith:

Attached please find one (1) digital copy of Supplemental Agreement No. 02 to the Contract for Professional Services between the City of Foley and Volkert, Inc. This Supplemental Agreement is for professional services related to the following project:

Airfield Drainage Improvements

The project, associated agreement, and our professional relationship will be governed by the terms and conditions set forth in the referenced Contract for Professional Services. If the attached scope of work, proposed fee, and general conditions are acceptable, please indicate the City's acceptance by signing in the appropriate space on page 3 of Supplemental Agreement No. 02. Upon execution, please return an executed copy to my attention.

Thank you for the opportunity to provide these services. If you have any questions, comments, or require additional information, please do not hesitate to contact us.

Sincerely,
VOLKERT, INC.

A handwritten signature in blue ink that reads 'Jordan Stringfellow'. The signature is written in a cursive, flowing style.

Jordan Stringfellow, P.E.
Assistant Vice President

Attachments

SUPPLEMENTAL AGREEMENT NO. 02

**TO CONTRACT FOR PROFESSIONAL SERVICES
DATED MAY 19, 2025
BETWEEN THE CITY OF FOLEY
AND VOLKERT, INC.**

THIS SUPPLEMENTAL AGREEMENT, made and entered into this the _____ day of _____, 20____, by and between the City of Foley, 407 East Laurel Avenue, Foley, Alabama 36530 (hereinafter called the OWNER), and Volkert, Inc., 1110 Montlimar Drive, Suite 1050, Mobile, Alabama 36609 (hereinafter called the CONSULTANT);

WITNESSETH, THAT:

WHEREAS, the Owner and the Consultant entered into an Agreement on the 19th day of May, 2025, (Original Contract) whereby the Consultant is to provide all necessary professional services associated with improvements to the Foley Municipal Airport, Foley, Alabama all as more specifically set forth in said Agreement, and

WHEREAS, the Owner now desires to proceed with professional services to accomplish the following Airport improvement project:

Airfield Drainage Improvements

WHEREAS, the Consultant is agreeable to completing the required work for fees that are acceptable to the Owner and in accordance with the latest requirements of the State of Alabama for State funding of projects, and

NOW THEREFORE, it is hereby agreed between the parties hereto that the Original Contract be supplemented as follows:

SECTION I. BASIC SERVICES

The scope of basic services will include preliminary phase, design phase, bid procurement and construction administration.

The Engineer shall furnish and perform basic services as appropriate, as described in the General Provisions in the Original Contract and made a part of hereof for the following described project:

This project will provide for the improvements and grading to an existing drainage area to eliminate erosion that is beginning to encroach inside the Runway Safety Area (RSA) on the east side of Runway 18/36. The erosion, if not corrected, will become a violation to the FAA design standards.

SECTION II. SPECIAL SERVICES

The scope of special services will include Construction Observation and Inspection (CE&I) services, Construction Material Testing (CMT), a Topographic Survey, Grant Documentation, and DBE Planning and Uniform Reporting.

Construction Observation (CE&I):

Provide observation of construction by a Resident Project Representative (RPR) as outlined in the General Provisions.

Provide the Owner with assistance during construction phases as requested at the rates established in Attachment "A" and hourly rates for services as specified below in Section III, Method of Payment.

Construction Material Testing:

Provide construction material testing by subconsultant at the rates established in the attached Attachment "A", and hourly rates for Engineer's services as specified below in Section III, Method of Payment.

Topographic Survey:

Provide a topographic survey by subconsultant at the rates established in the attached Attachment "A", and hourly rates for Engineer's services as specified below in Section III, Method of Payment.

Grant Documentation:

Provide services to complete and submit standard FAA required documentation associated with the AIP grant program as described in Attachment "A".

DBE Planning and Uniform Reporting:

Provide DBE plan update and uniform reporting services by subconsultant at the rates established in the attached Attachment "A", and hourly rates for Engineer's services as specified below in Section III, Method of Payment.

SECTION III. METHOD OF PAYMENT

The Consultant agrees to provide all services included in Section I, Basic Services, of this Supplemental Agreement at the lump sum amount of **Twenty-Five Thousand One Hundred Ninety-Three Dollars and Thirty Cents (\$25,193.30)** as summarized in Attachment "A".

For all work associated with Special Services included in Section II, the Engineer will be compensated a fee consisting of direct salary as defined herein, plus the Current ALDOT audited rate for overhead, plus profit at ten percent (10%), plus out-of-pocket expenses, at the not to exceed amount of **Fifty-Four Thousand Eight Hundred Two Dollars and Eighty Cents (\$54,802.80)** as summarized in Attachment "A".

The **Total Engineering Cost** for Basic and Special Services summarized in Attachment "A" is **Seventy-Nine Thousand Nine Hundred Ninety-Six Dollars and Ten Cents (\$79,996.10)**.

Direct salary is actual salary paid to each employee.

In addition to compensation computed above, reimbursement of actual cost shall be made for travel, subsistence, telephone, printing costs and other general out-of-pocket expenses required specifically for the contract.

The Owner will pay the Engineer for special services performed by subconsultants at the actual invoice amount. Consultant's time for assisting and coordinating the subconsultants' services will be billed as special services.

All work encompassed herein shall be accomplished in accordance with the requirements of the aforesaid Original Contract, and all requirements of said Agreement except as specifically modified by this Supplemental Agreement, shall remain in full force and effect.

IN WITNESS WHEREOF, the parties hereto have executed this Supplemental Agreement on the day and year first above written.

CITY OF FOLEY

Attest: _____
Name: _____
Title: _____

Signature: _____
Name: Ralph G. Hellmich
Title: Mayor
Federal Employer ID # (Corporation): 63-6001263
Social Security # (Individual): _____

VOLKERT, INC.

Attest: Jordan Stringfellow
Name: Jordan Stringfellow, P.E.
Title: Assistant Vice President

Signature: Harold Z. Eubanks
Name: Harold Z. Eubanks, P.E.
Title: Regional Vice President



ATTACHMENT A – ENGINEERING FEE PROPOSAL

Volkert Project Number: 1203873.002

Project Description: Airfield Drainage Improvements

Client: City of Foley

Location: Foley Municipal Airport, Foley, Alabama

Date: February 23, 2026



Volkert, Inc.
1110 Montlimar Dr. Suite 1050
Mobile, AL 36609

Proposal Prepared By:
Jordan Stringfellow, P.E.
Assistant Vice President

PROJECT DESCRIPTION: Airfield Drainage Improvements

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ATTACHMENTS

ATTACHMENT B – Subconsultant Proposals

ATTACHMENT C – Project Sketch

ATTACHMENT D – Scoping Meeting

PROJECT DESCRIPTION: Airfield Drainage Improvements

PROJECT INTRODUCTION & SCOPE

This project will include the engineering design and construction services necessary to improve an existing drainage area and associated grading, with the objective of eliminating erosion along the existing drainage ditch east of Runway 18/36. The erosion is beginning to encroach into the Runway Safety Area (RSA) and will soon be a violation to the FAA design standards.

Engineering services will include Basic Professional Services and Special Services. Basic services are defined as professional services provided by the principal consultant (Volkert Inc.). Special services are defined as support services provided by the principal consultant or sub-consultant. An itemized summary of the Basic and Special services is provided below:

BASIC SERVICES (Lump Sum)

Basic Services will include a Preliminary Design Phase, Design Phase, Bid Procurement, and Construction Administration. An anticipated list of services with descriptions is provided below:

- Preliminary Design Phase

The Preliminary Phase will provide for coordination with the Owner and stakeholders to ensure a proper understanding of the project by all parties. Development of the project scope, project deliverables, and anticipated schedule will be included with this phase of the project. Site evaluations of existing conditions including topographic surveys and geotechnical pavement investigations will be performed during this phase of the project.

- Design Phase

The Design phase will provide for the engineering design & analysis efforts needed to achieve the goal of the project, based on the scope developed in the preliminary design phase. The information developed from the design and analysis will be used to develop construction plans and specifications to be used in construction of the project. Quality Assurance and Quality Control will consist of multiple reviews from design specialists and experienced construction inspection personnel. Review meetings will be conducted with the owner and project stakeholders upon milestone design completion targets.

- Bid Procurement

The Bid Procurement phase of the project will provide for the services needed to obtain pricing for construction of the project from qualified contractors. Bid packets will be prepared in accordance with the current bid laws for the state of Alabama and an advertisement will be prepared and submitted to the owner. The Engineer of Record will conduct pre-bid meetings and bid opening meetings. All bids will be evaluated and reconciled based on the contract requirements and the owner will be provided with a certified bid tabulation.

PROJECT DESCRIPTION: Airfield Drainage Improvements

- **Construction Administration**

The construction administration phase will provide for the coordination / interaction of the owner, engineer, and prime contractor for the project. The Engineer of Record will attend weekly construction status meetings and will be the primary point of contact for all engineering related issues through project acceptance and project close-out. This service will provide for the review of contractor submittals and shop drawings, request for information, weekly status reports, and monthly construction pay applications. Upon completion of the project, the project site will be evaluated for compliance with the plans and specifications, and record drawings will be produced and provided to the owner.

******Refer to Man-hour Estimates for itemized list of anticipated scope for each of the services listed******

SPECIAL SERVICES (Cost Plus with Not to Exceed)

Special Services will include Topographic Field Survey, Construction Material Testing Services, FAA Documentation, DBE Planning & Uniform Reporting, and Construction Engineering and Inspection Services. An anticipated list of services with descriptions is provided below:

- **Topographic Field Survey - provided by Sub-Consultant**

The topographic field survey will be provided by Smith Clark & Associates, LLC. Refer to Attachment B for summary for scope of work presented by subconsultant.

- **Geo-Technical Services - provided by Sub-Consultant**

- Construction Material Testing (CMT)

The Geo-technical services will be provided by Terracon Consultants, Inc. Refer to Attachment B for summary for scope of work presented by subconsultant.

- **Grant Documentation**

- Prepare and Submit Grant Pre-Application
- Prepare and Submit Grant Application
- Prepare and Submit Grant Reports and Monthly F-25's
- Manage Statement of Distribution
- Prepare and Submit Grant Closeout Documents to FAA and ALDOT

- **DBE Planning & Uniform Reporting**

- Develop a Disadvantaged Business Enterprise (DBE) Plan Update in accordance with 49 CFR, Part 26
- DBE Goal Setting and Reporting

PROJECT DESCRIPTION: Airfield Drainage Improvements

- Construction Engineering & Inspections (CE&I)

CE&I services will provide for the services needed to ensure the project is constructed in compliance with the construction plans and specifications. Inspectors will be on site during all aspects of the work and will provide daily inspection reports of all contractor activities. The inspection personnel will track and quantify the installation of all required work items and will provide a summarized pay application at the end of each month. The CE&I project manager will prepare and conduct weekly construction status meetings with the Owner, Engineer of Record, Prime Contractor, and project stakeholders to inform all parties involved of the project status.

EXCLUDED SERVICES

Any service not specifically mentioned or described within this document is considered excluded from the scope of services related to this task order. Excluded services will not be performed under this task order but may be added at the request of the Owner in the form of an amendment or a separate task order.

PROJECT DESCRIPTION: Airfield Drainage Improvements

SUMMARY OF ENGINEERING FEE PROPOSAL		
AIRFIELD DRAINAGE IMPROVEMENTS		
BASIC / PROFESSIONAL SERVICES		
TASK	SERVICE DESCRIPTION	TOTAL COST
1	TOTAL PRELIMINARY DESIGN PHASE	\$1,488.75
2	TOTAL DESIGN PHASE	\$12,913.41
3	TOTAL BID PHASE	\$3,983.71
4	TOTAL CONSTRUCTION ADMINISTRATION PHASE	\$6,807.43
TOTAL BASIC SERVICE COST - LUMP SUM		\$25,193.30
SPECIAL SERVICES		
TASK	SERVICE DESCRIPTION	TOTAL COST
5	TOTAL CE&I SERVICES	\$21,865.95
6	TOTAL GEO-TECH SERVICES COST	\$11,686.50
7	TOTAL TOPOGRAPHIC SURVEY SERVICES COST	\$9,975.00
8	TOTAL DBE PLAN & UNIFORM REPORTING COST	\$7,087.50
9	TOTAL FAA GRANT DOCUMENTATION	\$4,187.85
TOTAL SPECIAL SERVICE COST - COST PLUS (NTE)		\$54,802.80
TOTAL ENGINEERING COST		\$79,996.10

PROJECT DESCRIPTION: Airfield Drainage Improvements

MAN-HOUR PRELIMINARY DESIGN ESTIMATE AIRFIELD DRAINAGE IMPROVEMENTS					
Task No.		Project Manager	Staff 2 Prof	Staff 1 Prof	Admin
1	PRELIMINARY DESIGN PHASE				
1.1	Pre-Design & Owner Coordination Meeting (Scoping Meeting)	1		1	1
1.2	Site Evaluation and Visual Inspections	3		3	
TOTAL PRELIMINARY DESIGN MAN-HOURS		4	0	4	1

PROPOSED PRELIMINARY DESIGN FEE AIRFIELD DRAINAGE IMPROVEMENTS					
1	PRELIMINARY DESIGN PHASE	Man-hour	Rate	Cost	
Labor Costs					
	Project Manager	4	\$78.31	\$313.24	
	Staff 2 Professional	0	\$66.65	\$0.00	
	Staff 1 Professional	4	\$41.84	\$167.36	
	Administrative Assistant	1	\$32.35	\$32.35	
TOTAL DIRECT LABOR				\$512.95	
	Combined Overhead		140.40%	\$720.18	
TOTAL DIRECT LABOR PLUS COMBINED OVERHEAD				\$1,233.13	
	Operating Margin		15.0%	\$184.97	
	FCCM (Direct Labor Only)		0.770%	\$3.95	
TOTAL LABOR COSTS				\$1,422.05	
Out of Pocket Costs					
	Travel Expenses (Mobile Office to Project Site) (46 Miles One-Way)	Trips	Miles	Rate	Cost
		1	92	\$0.725	\$66.70
TOTAL OUT OF POCKET				\$66.70	
TOTAL PRELIMINARY DESIGN PHASE				\$1,488.75 LS	

PROJECT DESCRIPTION: Airfield Drainage Improvements

Task No.	MAN-HOUR DESIGN ESTIMATE AIRFIELD DRAINAGE IMPROVEMENTS				
2	DESIGN PHASE	Project Manager	Staff 2 Prof	Staff 1 Prof	Admin
2.A	Design & Analysis				
2.A1	Evaluate Survey Data		1	1	
2.A2	Perform Drainage Analysis & Design	1	1	5	
2.A3	Develop Horizontal & Vertical Alignments		1	5	
2.B	Plan Development				
2.B1	Title Sheet & Index			0.5	
2.B2	Airport Layout Plan			0.5	
2.B3	Construction Safety & Phasing Plan (CSPP)	1		4	
2.B4	Project Notes Sheet		1	2	
2.B5	Summary of Quantities & Cost Estimate	1		4	
2.B6	Geometric Data Sheets		1	3	
2.B7	Typical Sections		1	3	
2.B8	Project Layout	1	1	3	
2.B9	Plan and Profile Sheets		1	3	
2.B10	Drainage Plan & Details	1	1	5	
2.B11	Cross Sections	1		11	
2.C	Construction Contract & Specifications				
2.C1	Contract Documents	1		2	4
2.C2	Technical Specifications	1		2	
2.D	Permitting & Coordination				
2.D1	Notice of Proposed Construction - FAA 7460 (Construction Equipment)			1	1
2.D2	Notice of Proposed Construction - FAA 7460 (CSPP)			1	1
2.D3	Coordination with City	1		1	
2.E	QA/QC				
2.E1	QA/QC Documents & Reviews	1		2	
2.E2	Peer and Constructability Reviews	2		2	

PROJECT DESCRIPTION: Airfield Drainage Improvements

Task No.	MAN-HOUR DESIGN ESTIMATE AIRFIELD DRAINAGE IMPROVEMENTS				
2	DESIGN PHASE	Project Manager	Staff 2 Prof	Staff 1 Prof	Admin
2.F	Submittals & Review Meetings				
2.F3	90% Packaging & Submission			1	
2.F4	90% Review Meeting with Sponsor	1		1	
2.F5	100% Packaging & Submission			1	
2.F6	100% Review Meeting with Sponsor	1		1	
TOTAL DESIGN MAN-HOURS		14	9	65	6

Task No.	PROPOSED DESIGN FEE AIRFIELD DRAINAGE IMPROVEMENTS				
2	DESIGN PHASE	Man-hour	Rate	Cost	
Labor Costs					
	Project Manager	14	\$78.31	\$1,096.34	
	Staff 2 Professional	9	\$66.65	\$599.85	
	Staff 1 Professional	65	\$41.84	\$2,719.60	
	Administrative Assistant	6	\$32.35	\$194.10	
TOTAL DIRECT LABOR				\$4,609.89	
	Combined Overhead		140.40%	\$6,472.29	
TOTAL DIRECT LABOR PLUS COMBINED OVERHEAD				\$11,082.18	
	Operating Margin		15.0%	\$1,662.33	
	FCCM (Direct Labor Only)		0.770%	\$35.50	
TOTAL LABOR COSTS				\$12,780.01	
Out of Pocket Costs					
	Travel Expenses (Mobile Office to Project Site) (46 Miles One-Way)	Trips	Miles	Rate	Cost
		2	92	\$0.725	\$133.40
TOTAL OUT OF POCKET					\$133.40
TOTAL DESIGN PHASE					\$12,913.41 LS

PROJECT DESCRIPTION: Airfield Drainage Improvements

Task No.	MAN-HOUR BID PHASE ESTIMATE AIRFIELD DRAINAGE IMPROVEMENTS				
3	BID PHASE	Project Manager	Staff 2 Prof	Staff 1 Prof	Admin
3.1	Coordinate Project Advertisement			1	1
3.2	Prepare Bid Packets & Upload to Quest			1	1
3.3	Conduct Pre-Bid Meeting	2		2	
3.4	Prepare Resume of Pre-Bid Meeting	1		3	1
3.5	Address Questions & Issue Addendums	1		5	1
3.6	Conduct Bid Opening	2		2	
3.7	Evaluate & Reconcile Bids	1		3	
TOTAL BID MAN-HOURS		7	0	17	4

Task No.	PROPOSED BID PHASE FEE AIRFIELD DRAINAGE IMPROVEMENTS				
3	BID PHASE	Man-hour	Rate	Cost	
Labor Costs					
	Project Manager	7	\$78.31	\$548.17	
	Staff 2 Professional	0	\$66.65	\$0.00	
	Staff 1 Professional	17	\$41.84	\$711.28	
	Administrative Assistant	4	\$32.35	\$129.40	
TOTAL DIRECT LABOR				\$1,388.85	
	Combined Overhead		140.40%	\$1,949.95	
TOTAL DIRECT LABOR PLUS COMBINED OVERHEAD				\$3,338.80	
	Operating Margin		15.00%	\$500.82	
	FCCM (Direct Labor Only)		0.770%	\$10.69	
TOTAL LABOR COSTS				\$3,850.31	
Out of Pocket Costs					
	Travel Expenses (Mobile Office to Project Site) (46 Miles One-Way)	Trips	Miles	Rate	Cost
		2	92	\$0.725	\$133.40
TOTAL OUT OF POCKET					\$133.40
TOTAL BID PHASE					\$3,983.71

LS

PROJECT DESCRIPTION: Airfield Drainage Improvements

Task No.	MAN-HOUR CONSTRUCTION ADMINISTRATION ESTIMATE AIRFIELD DRAINAGE IMPROVEMENTS				
4	CONSTRUCTION ADMINISTRATION PHASE (60 Calendar Days)	Project Manager	Staff 2 Prof	Staff 1 Prof	Admin
4.1	Contract Preparation/Printing/Execution			2	4
4.2	Attend Pre-Construction Meeting	2		2	
4.3	Periodic Site Visits & Attend Weekly Meetings	4	2	10	
4.4	Review Shop Drawings / Submittals	1		3	
4.5	Review Report(s) Pay Estimates	2		2	
4.6	Attend Final Inspection	1		2	
4.7	Prepare & Issue Record Drawings			5	4
TOTAL CONSTRUCTION ADMIN. MAN-HOURS		10	2	26	8

Task No.	PROPOSED CONSTRUCTION ADMINISTRATION FEE AIRFIELD DRAINAGE IMPROVEMENTS				
4	CONSTRUCTION ADMINISTRATION PHASE	Man-hour	Rate	Cost	
Labor Costs					
	Project Manager	10	\$78.31	\$783.10	
	Staff 2 Professional	2	\$66.65	\$133.30	
	Staff 1 Professional	26	\$41.84	\$1,087.84	
	Administrative Assistant	8	\$32.35	\$258.80	
TOTAL DIRECT LABOR				\$2,263.04	
	Combined Overhead		140.40%	\$3,177.31	
TOTAL DIRECT LABOR PLUS COMBINED OVERHEAD				\$5,440.35	
	Operating Margin		15.0%	\$816.05	
	FCCM (Direct Labor Only)		0.770%	\$17.43	
TOTAL LABOR COSTS				\$6,273.83	
Out of Pocket Costs					
	Travel Expenses (Mobile Office to Project Site) (46 Miles One-Way)	Trips	Miles	Rate	Cost
		8	92	\$0.725	\$533.60
TOTAL OUT OF POCKET					\$533.60
TOTAL CONSTRUCTION ADMINISTRATION PHASE					\$6,807.43

LS

PROJECT DESCRIPTION: Airfield Drainage Improvements

Task No.	MAN-HOUR CONSTRUCTION ENGINEERING & INSPECTION (CE&I) ESTIMATE AIRFIELD DRAINAGE IMPROVEMENTS				
5	CE&I SERVICES (60 Calendar Days)	Constr. Proj. Mgr.	RPR 2	RPR 1	Admin.
5.1	Conduct Pre-Construction Meeting	2	2	2	1
5.2	Daily Inspection & Reporting	15	60	120	
5.3	Conduct Weekly Status Meetings & Prepare Meeting Minutes	4	8		5
5.4	Prepare Contractor's Pay Estimates	2	3		2
5.5	Conduct Final Inspection / Punch List	2	3		
5.6	Prepare As-Builts	1	3		
5.7	Prepare Project Closeout Documentation	1	3		3
TOTAL CE&I MAN-HOURS		27	82	122	11

Task No.	PROPOSED CONSTRUCTION ENGINEERING & INSPECTION (CE&I) FEE AIRFIELD DRAINAGE IMPROVEMENTS				
5	CE&I Services	Man-hour	Rate	Cost	
Labor Costs					
	Construction Project Manager	27	\$46.20	\$1,247.40	
	Resident Inspector 2	82	\$31.97	\$2,621.54	
	Resident Inspector 1	122	\$29.24	\$3,567.28	
	Administrative Assistant	11	\$32.35	\$355.85	
TOTAL DIRECT LABOR				\$7,792.07	
	Combined Overhead		140.40%	\$10,940.07	
TOTAL DIRECT LABOR PLUS COMBINED OVERHEAD				\$18,732.14	
	Operating Margin		10.0%	\$1,873.21	
	FCCM (Direct Labor Only)		0.770%	\$60.00	
TOTAL LABOR COSTS				\$20,665.35	
Out of Pocket Costs					
	Travel Expenses (Daphne Office to Project Site) (46 Miles One-Way)	Trips	Miles	Rate	Cost
		36	46	\$0.725	\$1,200.60
TOTAL OUT OF POCKET				\$1,200.60	
TOTAL CE&I SERVICES				\$21,865.95	

NTE

PROJECT DESCRIPTION: Airfield Drainage Improvements

Task No.	GEO-TECH SERVICES SUB-CONSULTANT (TERRACON)	
6	GEO-TECH SERVICES	Cost
6.1	Construction Material Testing & Reporting	\$11,130.00
SUBTOTAL SUBCONSULTANT COST		\$11,130.00
Volkert, Inc. (Management Fee, 5% of Total Subconsultant Fee)		\$556.50
TOTAL GEO-TECH SERVICES COST		\$11,686.50

NTE

PROJECT DESCRIPTION: Airfield Drainage Improvements

Task No.	TOPOGRAPHIC SURVEY SERVICES SUB-CONSULTANT (SMITH CLARK)	
7	TOPOGRAPHIC SURVEY SERVICES	Cost
7.1	Topographic Survey Services	\$9,500.00
SUBTOTAL SUBCONSULTANT COST		\$9,500.00
Volkert, Inc. (Management Fee, 5% of Total Subconsultant Fee)		\$475.00
TOTAL TOPOGRAPHIC SURVEY SERVICES COST		\$9,975.00

NTE

PROJECT DESCRIPTION: Airfield Drainage Improvements

Task No.	DEVELOP DBE PLAN & UNIFORM REPORTING SUB-CONSULTANT (TAFFY PIPPIN)	
8	DEVELOP DBE PLAN & UNIFORM REPORTING	Cost
8.1	Develop DBE Plan & Uniform Reporting	\$6,750.00
SUBTOTAL SUBCONSULTANT COST		\$6,750.00
Volkert, Inc. (Management Fee, 5% of Total Subconsultant Fee)		\$337.50
TOTAL DBE PLAN & UNIFORM REPORTING COST		\$7,087.50

NTE

PROJECT DESCRIPTION: Airfield Drainage Improvements

Task No.	MAN-HOUR FAA GRANT DOCUMENTATION ESTIMATE AIRFIELD DRAINAGE IMPROVEMENTS				
9	FAA DOCUMENTATION	Project Manager	Staff 2 Prof	Staff 1 Prof	Admin
9.A	Grant Pre-Application				
9.A1	Update CIP			1	1
9.A2	Complete Grant Pre-Application Packet		1	1	2
9.A3	Submit Grant Pre-Application Packet		1		
9.B	Grant Application				
9.B1	Prepare & Submit Grant Application Packet		1	2	1
9.B2	Review Meeting with Sponsor		2		
9.B3	Attend City Meeting		2		
9.C	Grant Management				
9.C1	Prepare & Submit Grant Quarterly Reports				2
9.C2	Prepare & Submit Monthly F-25 Invoice via ARGOS System		2		4
9.C3	Manage Statement of Distribution		1		3
9.C4	Annual SF271 & SF425 Form Submittal				2
9.C5	Grant Closeout Documents	1	1		2
TOTAL FAA DOC MAN-HOURS		1	11	4	17

Task No.	PROPOSED FAA GRANT DOCUMENTATION FEE AIRFIELD DRAINAGE IMPROVEMENTS				
9	FAA Documentation	Man-hour	Rate	COST	
Labor Costs					
	Project Manager	1	\$78.31	\$78.31	
	Staff 2 Professional	11	\$66.65	\$733.15	
	Staff 1 Professional	4	\$41.84	\$167.36	
	Administrative Assistant	17	\$32.35	\$549.95	
TOTAL DIRECT LABOR				\$1,528.77	
	Combined Overhead		140.40%	\$2,146.39	
TOTAL LABOR + OVERHEAD				\$3,675.16	
	Operating Margin		10%	\$367.52	
	FCCM (Direct Labor Only)		0.770%	\$11.77	
SUBTOTAL LABOR COSTS				\$4,054.45	
Out of Pocket Costs					
	Travel Expenses (Mobile Office to Project Site) (46 Miles One-Way)	Trips	Miles	Rate	Cost
		2	92	\$0.725	\$133.40
TOTAL OUT OF POCKET				\$133.40	
TOTAL FAA GRANT DOCUMENTATION				\$4,187.85	

NTE



ATTACHMENT B – SUBCONSULTANT PROPOSALS

Volkert Project Number: 1203873.002

Project Description: Airfield Drainage Improvements

Client: City of Foley

Location: Foley Municipal Airport, Foley, Alabama

Date: February 23, 2026



Terracon Proposal



5520 Business Parkway, Unit A
Theodore, AL 36582
P (251) 443-5374
Terracon.com

January 26, 2026

Volkert, Inc.
1110 Montlimar Drive, Suite 1050
Mobile, AL 36609

Attn: Luke Hicks
P: (251) 342-1070
E: luke.hicks@volkert.com

RE: Proposal for Construction Materials Testing Services
Foley Airport Slope Paving
510 Airport Drive
Foley, AL
Terracon Proposal No. PEK26100

Dear Luke Hicks:

We appreciate the opportunity to submit this proposal to Volkert, Inc. to provide Construction Materials Testing services for the above referenced project. The following are exhibits to the attached Agreement for Services.

Exhibit A	Project Understanding
Exhibit B	Scope of Services
Exhibit C	Compensation and Project Schedule
Exhibit D	Site Location

We have established an estimated budget to perform the Scope of Services described in this proposal of \$11,130.00 for the project based on our limited review of the plans and specifications, as well as our experience with similar projects. Exhibit C includes details of our fees.

Your authorization for Terracon to proceed in accordance with this proposal can be issued by signing and returning a copy of the standard Volkert/Terracon agreement to our office.

Sincerely,
Terracon

Larry F. Hyde
Project Manager

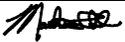
Matthew R. Ponder, P.E.
Operations Manager

AGREEMENT FOR SERVICES

This AGREEMENT is between Volkert, Inc. ("Client") and Terracon Consultants, Inc. ("Consultant") for Services to be provided by Consultant for Client on the Foley Airport project ("Project"), as described in Consultant's Proposal dated 01/22/2026 ("Proposal"), including but not limited to the Project Information section, unless the Project is otherwise described in Exhibit A to this Agreement (which section or Exhibit is incorporated into this Agreement).

1. **Scope of Services.** The scope of Consultant's services is described in the Proposal, including but not limited to the Scope of Services section ("Services"), unless Services are otherwise described in Exhibit B to this Agreement (which section or exhibit is incorporated into this Agreement). Portions of the Services may be subcontracted. Consultant's Services do not include the investigation or detection of, nor do recommendations in Consultant's reports address the presence or prevention of biological pollutants (e.g., mold, fungi, bacteria, viruses, or their byproducts) or occupant safety issues, such as vulnerability to natural disasters, terrorism, or violence. If Services include purchase of software, Client will execute a separate software license agreement. Consultant's findings, opinions, and recommendations are based solely upon data and information obtained by and furnished to Consultant at the time of the Services.
2. **Acceptance/ Termination.** Client agrees that execution of this Agreement is a material element of the consideration Consultant requires to execute the Services, and if Services are initiated by Consultant prior to execution of this Agreement as an accommodation for Client at Client's request, both parties shall consider that commencement of Services constitutes formal acceptance of all terms and conditions of this Agreement. Additional terms and conditions may be added or changed only by written amendment to this Agreement signed by both parties. In the event Client uses a purchase order or other form to administer this Agreement, the use of such form shall be for convenience purposes only and any additional or conflicting terms it contains are stricken. This Agreement shall not be assigned by either party without prior written consent of the other party. Either party may terminate this Agreement or the Services upon written notice to the other. In such case, Consultant shall be paid costs incurred and fees earned to the date of termination plus reasonable costs of closing the Project.
3. **Change Orders.** Client may request changes to the scope of Services by altering or adding to the Services to be performed. If Client so requests, Consultant will return to Client a statement (or supplemental proposal) of the change setting forth an adjustment to the Services and fees for the requested changes. Following Client's review, Client shall provide written acceptance. If Client does not follow these procedures, but instead directs, authorizes, or permits Consultant to perform changed or additional work, the Services are changed accordingly and Consultant will be paid for this work according to the fees stated or its current fee schedule. If project conditions change materially from those observed at the site or described to Consultant at the time of proposal, Consultant is entitled to a change order equitably adjusting its Services and fee.
4. **Compensation and Terms of Payment.** Client shall pay compensation for the Services performed at the fees stated in the Proposal, including but not limited to the Compensation section, unless fees are otherwise stated in Exhibit C to this Agreement (which section or Exhibit is incorporated into this Agreement). If not stated in either, fees will be according to Consultant's current fee schedule. Fee schedules are valid for the calendar year in which they are issued. Fees do not include sales tax. Client will pay applicable sales tax as required by law. Consultant may invoice Client at least monthly and payment is due upon receipt of invoice. Client shall notify Consultant in writing, at the address below, within 15 days of the date of the invoice if Client objects to any portion of the charges on the invoice, and shall promptly pay the undisputed portion. Client shall pay a finance fee of 1.5% per month, but not exceeding the maximum rate allowed by law, for all unpaid amounts 30 days or older. Client agrees to pay all collection-related costs that Consultant incurs, including attorney fees. Consultant may suspend Services for lack of timely payment. It is the responsibility of Client to determine whether federal, state, or local prevailing wage requirements apply and to notify Consultant if prevailing wages apply. If it is later determined that prevailing wages apply, and Consultant was not previously notified by Client, Client agrees to pay the prevailing wage from that point forward, as well as a retroactive payment adjustment to bring previously paid amounts in line with prevailing wages. Client also agrees to defend, indemnify, and hold harmless Consultant from any alleged violations made by any governmental agency regulating prevailing wage activity for failing to pay prevailing wages, including the payment of any fines or penalties.
5. **Third Party Reliance.** This Agreement and the Services provided are for Consultant and Client's sole benefit and exclusive use with no third party beneficiaries intended. Reliance upon the Services and any work product is limited to Client, and is not intended for third parties other than those who have executed Consultant's reliance agreement, subject to the prior approval of Consultant and Client.
6. **LIMITATION OF LIABILITY. CLIENT AND CONSULTANT HAVE EVALUATED THE RISKS AND REWARDS ASSOCIATED WITH THIS PROJECT, INCLUDING CONSULTANT'S FEE RELATIVE TO THE RISKS ASSUMED, AND AGREE TO ALLOCATE CERTAIN OF THE ASSOCIATED RISKS. TO THE FULLEST EXTENT PERMITTED BY LAW, THE TOTAL AGGREGATE LIABILITY OF CONSULTANT (AND ITS RELATED CORPORATIONS AND EMPLOYEES) TO CLIENT AND THIRD PARTIES GRANTED RELIANCE IS LIMITED TO THE GREATER OF \$50,000 OR CONSULTANT'S FEE, FOR ANY AND ALL INJURIES, DAMAGES, CLAIMS, LOSSES, OR EXPENSES (INCLUDING ATTORNEY AND EXPERT FEES) ARISING OUT OF CONSULTANT'S SERVICES OR THIS AGREEMENT. PRIOR TO ACCEPTANCE OF THIS AGREEMENT AND UPON WRITTEN REQUEST FROM CLIENT, CONSULTANT MAY NEGOTIATE A HIGHER LIMITATION FOR ADDITIONAL CONSIDERATION IN THE FORM OF A SURCHARGE TO BE ADDED TO THE AMOUNT STATED IN THE COMPENSATION SECTION OF THE PROPOSAL. THIS LIMITATION SHALL APPLY REGARDLESS OF AVAILABLE PROFESSIONAL LIABILITY INSURANCE COVERAGE, CAUSE(S), OR THE THEORY OF LIABILITY, INCLUDING NEGLIGENCE, INDEMNITY, OR OTHER RECOVERY. THIS LIMITATION SHALL NOT APPLY TO THE EXTENT THE DAMAGE IS PAID UNDER CONSULTANT'S COMMERCIAL GENERAL LIABILITY POLICY.**
7. **Indemnity/Statute of Limitations.** Consultant and Client shall indemnify and hold harmless the other and their respective employees from and against legal liability for claims, losses, damages, and expenses to the extent such claims, losses, damages, or expenses are legally determined to be caused by their negligent acts, errors, or omissions. In the event such claims, losses, damages, or expenses are legally determined to be caused by the joint or concurrent negligence of Consultant and Client, they shall be borne by each party in proportion to its own negligence under comparative fault principles. Neither party shall have a duty to defend the other party, and no duty to defend is hereby created by this indemnity provision and such duty is explicitly waived under this Agreement. Causes of action arising out of Consultant's Services or this Agreement regardless of cause(s) or the theory of liability, including negligence, indemnity or other recovery shall be deemed to have accrued and the applicable statute of limitations shall commence to run not later than the date of Consultant's substantial completion of Services on the project.
8. **Warranty.** Consultant will perform the Services in a manner consistent with that level of care and skill ordinarily exercised by members of the profession currently practicing under similar conditions in the same locale. **EXCEPT FOR THE STANDARD OF CARE PREVIOUSLY STATED, CONSULTANT MAKES NO WARRANTIES OR GUARANTEES, EXPRESS OR IMPLIED, RELATING TO CONSULTANT'S SERVICES AND CONSULTANT DISCLAIMS ANY IMPLIED WARRANTIES OR WARRANTIES IMPOSED BY LAW, INCLUDING WARRANTIES OF MERCHANTABILITY AND FITNESS FOR A PARTICULAR PURPOSE.**
9. **Insurance.** Consultant represents that it now carries, and will continue to carry: (i) workers' compensation insurance in accordance with the laws of the states having jurisdiction over Consultant's employees who are engaged in the Services, and employer's liability insurance (\$1,000,000); (ii) commercial general liability insurance (\$2,000,000 occ / \$4,000,000 agg); (iii) automobile liability insurance (\$2,000,000 B.I. and P.D. combined single limit); (iv) umbrella liability (\$5,000,000 occ / agg); and (v) professional liability insurance (\$1,000,000 claim / agg). Certificates of insurance will be provided upon request. Client and Consultant shall waive subrogation against the other party on all general liability and property coverage.

10. **CONSEQUENTIAL DAMAGES. NEITHER PARTY SHALL BE LIABLE TO THE OTHER FOR LOSS OF PROFITS OR REVENUE; LOSS OF USE OR OPPORTUNITY; LOSS OF GOOD WILL; COST OF SUBSTITUTE FACILITIES, GOODS, OR SERVICES; COST OF CAPITAL; OR FOR ANY SPECIAL, CONSEQUENTIAL, INDIRECT, PUNITIVE, OR EXEMPLARY DAMAGES.**
11. Dispute Resolution. Client shall not be entitled to assert a Claim against Consultant based on any theory of professional negligence unless and until Client has obtained the written opinion from a registered, independent, and reputable engineer, architect, or geologist that Consultant has violated the standard of care applicable to Consultant's performance of the Services. Client shall provide this opinion to Consultant and the parties shall endeavor to resolve the dispute within 30 days, after which Client may pursue its remedies at law. This Agreement shall be governed by and construed according to Kansas law.
12. Subsurface Explorations. Subsurface conditions throughout the site may vary from those depicted on logs of discrete borings, test pits, or other exploratory services. Client understands Consultant's layout of boring and test locations is approximate and that Consultant may deviate a reasonable distance from those locations. Consultant will take reasonable precautions to reduce damage to the site when performing Services; however, Client accepts that invasive services such as drilling or sampling may damage or alter the site. Site restoration is not provided unless specifically included in the Services.
13. Testing and Observations. Client understands that testing and observation are discrete sampling procedures, and that such procedures indicate conditions only at the depths, locations, and times the procedures were performed. Consultant will provide test results and opinions based on tests and field observations only for the work tested. Client understands that testing and observation are not continuous or exhaustive, and are conducted to reduce - not eliminate - project risk. Client shall cause all tests and inspections of the site, materials, and Services performed by Consultant to be timely and properly scheduled in order for the Services to be performed in accordance with the plans, specifications, contract documents, and Consultant's recommendations. No claims for loss or damage or injury shall be brought against Consultant by Client or any third party unless all tests and inspections have been so performed and Consultant's recommendations have been followed. Unless otherwise stated in the Proposal, Client assumes sole responsibility for determining whether the quantity and the nature of Services ordered by Client is adequate and sufficient for Client's intended purpose. Client is responsible (even if delegated to contractor) for requesting services, and notifying and scheduling Consultant so Consultant can perform these Services. Consultant is not responsible for damages caused by Services not performed due to a failure to request or schedule Consultant's Services. Consultant shall not be responsible for the quality and completeness of Client's contractor's work or their adherence to the project documents, and Consultant's performance of testing and observation services shall not relieve Client's contractor in any way from its responsibility for defects discovered in its work, or create a warranty or guarantee. Consultant will not supervise or direct the work performed by Client's contractor or its subcontractors and is not responsible for their means and methods. The extension of unit prices with quantities to establish a total estimated cost does not guarantee a maximum cost to complete the Services. The quantities, when given, are estimates based on contract documents and schedules made available at the time of the Proposal. Since schedule, performance, production, and charges are directed and/or controlled by others, any quantity extensions must be considered as estimated and not a guarantee of maximum cost.
14. Sample Disposition, Affected Materials, and Indemnity. Samples are consumed in testing or disposed of upon completion of the testing procedures (unless stated otherwise in the Services). Client shall furnish or cause to be furnished to Consultant all documents and information known or available to Client that relate to the identity, location, quantity, nature, or characteristic of any hazardous waste, toxic, radioactive, or contaminated materials ("Affected Materials") at or near the site, and shall immediately transmit new, updated, or revised information as it becomes available. Client agrees that Consultant is not responsible for the disposition of Affected Materials unless specifically provided in the Services, and that Client is responsible for directing such disposition. In no event shall Consultant be required to sign a hazardous waste manifest or take title to any Affected Materials. Client shall have the obligation to make all spill or release notifications to appropriate governmental agencies. The Client agrees that Consultant neither created nor contributed to the creation or existence of any Affected Materials conditions at the site and Consultant shall not be responsible for any claims, losses, or damages allegedly arising out of Consultant's performance of Services hereunder, or for any claims against Consultant as a generator, disposer, or arranger of Affected Materials under federal, state, or local law or ordinance.
15. Ownership of Documents. Work product, such as reports, logs, data, notes, or calculations, prepared by Consultant shall remain Consultant's property. Proprietary concepts, systems, and ideas developed during performance of the Services shall remain the sole property of Consultant. Files shall be maintained in general accordance with Consultant's document retention policies and practices.
16. Utilities. Unless otherwise stated in the Proposal, Client shall provide the location and/or arrange for the marking of private utilities and subterranean structures. Consultant shall take reasonable precautions to avoid damage or injury to subterranean structures or utilities. Consultant shall not be responsible for damage to subterranean structures or utilities that are not called to Consultant's attention, are not correctly marked, including by a utility locate service, or are incorrectly shown on the plans furnished to Consultant.
17. Site Access and Safety. Client shall secure all necessary site related approvals, permits, licenses, and consents necessary to commence and complete the Services and will execute any necessary site access agreement. Consultant will be responsible for supervision and site safety measures for its own employees, but shall not be responsible for the supervision or health and safety precautions for any third parties, including Client's contractors, subcontractors, or other parties present at the site. In addition, Consultant retains the right to stop work without penalty at any time Consultant believes it is in the best interests of Consultant's employees or subcontractors to do so in order to reduce the risk of exposure to unsafe site conditions. Client agrees it will respond quickly to all requests for information made by Consultant related to Consultant's pre-task planning and risk assessment processes.

Consultant: Terracon Consultants, Inc.
By:  Date: 1/26/2026
Name/Title: Matthew R. Ponder / Operations Manager
Address: 5520 Business Park Way Unit A
Theodore, AL 36633-1616
Phone: (251) 443-5374 Fax: _____
Email: Matt.Ponder@terracon.com

Client: Volkert, Inc.
By: _____ Date: _____
Name/Title: Luke Hicks / EI
Address: 1110 Montlimar Dr Ste 1050
Mobile, AL 36609-1795
Phone: (601) 394-9690 Fax: _____
Email: Luke.hicks@volkert.com

Exhibit A – Project Understanding

Our Scope of Services is based on our understanding of the project as described below based upon feedback from Volkert, Inc. and our limited review of the plans and specifications. Aspects of the project, undefined or assumed, are highlighted as shown below. We request Volkert, Inc. and/or the design team verify all information prior to our initiation of field exploration activities.

Project Information & Planned Construction

Item	Description
Information Provided	An email request for proposal was provided by Luke Hicks with Volkert on 1/21/2026. The request included Site layout for the project.
Project Description	New construction of slope paving around existing storm drainage outfall.
Site Information	The project is located at 510 Airport Drive in Foley, AL. Approximately 1 acre 30° 25.724' N / 87° 42.023' W
Tentative Construction Schedule	4 weeks (assumed) We have not been provided with the contractor's schedule. Once that becomes available, we should be provided a copy and allowed to revise this estimate.
Grading	An unknown amount of cut and fill will be required to develop final grade, excluding remedial grading requirements.

The information provided in the table above is based on our limited review of the project plans and specifications. During construction, Terracon will need to be provided with digital copies of all current/revised drawings, details, specifications, Requests for Information, reviewed submittals, approved concrete mix designs, and any other clarifying or modifying communication that affect our portion of the work.

Exhibit B - Scope of Services

Our proposed Scope of Services consists of field services, laboratory testing, and project delivery. These services are described in the following sections.

Field Services

It is our understanding that the planned project will require Construction Materials Testing services. For this project, Terracon will provide engineering technicians to perform field testing, and other construction monitoring activities during construction. The activities will be performed in general accordance with the project plans and specifications or standard industry practice (ASTM or ACI standards) when not covered by the project plans and specifications. Our services will include the following:

Site work

- Site Preparation
 - Observation of proofrolls to evaluate the stability of the subgrade and provision of mitigation recommendations, as needed
 - Laboratory testing of proposed engineering fill materials
 - Periodic field density testing of engineering fill

Concrete

- Cast-in-Place Concrete
 - Observation and documentation of formwork, reinforcing steel, and embed elements prior to concrete placement
 - Document use of specified mix design
 - Observation and documentation of concrete placements
 - Sampling and testing the fresh properties of concrete during placement
 - Casting and curing concrete specimens
 - Laboratory compressive strength testing of concrete specimens

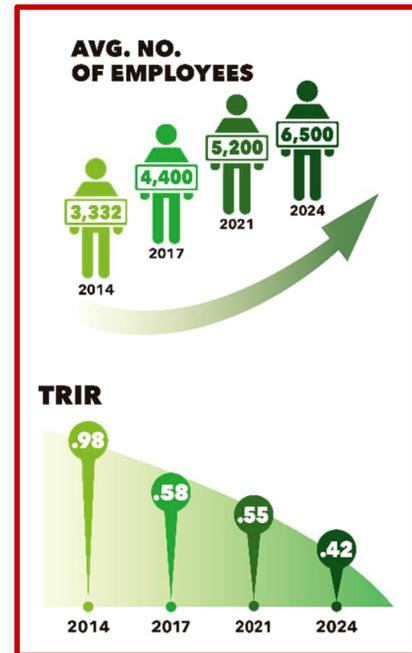
Our scope of services as quoted in this proposal will not include the following items, but can be added upon request:

- Observation and testing of concrete placements for sidewalks
- Fabrication shop structural steel inspection
- Full-time observation of field welding activities
- Full-time utilities observation and testing
- Full-time masonry observation and testing
- Observation and testing of monolithic, mastic, and intumescent fireproofing
- Storm water inspections and reporting

Safety

Terracon is not aware of environmental concerns at this project site that would create health or safety hazards associated with our exploration program; thus, our Scope considers standard OSHA Level D Personal Protection Equipment (PPE) appropriate.

Our field work on this project will be conducted under the guidance of a Terracon safety plan that considers the information that we know about this site as it relates to safety and potential safety hazards. Our services specifically exclude the overall job site safety responsibility (including the client, contractors, subcontractors, or other parties present at the site) and our services do not relieve any contractor/subcontractor from complying with project specifications.



Staff and Laboratory Accreditations

Terracon's team includes ACI certified technicians and Alabama-licensed Professional Engineers, as well as NICET and ICC Certified field managers with over 10 years of experience in materials testing and analyses. The team has performed and managed field and laboratory testing, including Special Inspections per Chapter 17 of the IBC for projects throughout Alabama, Mississippi, and Florida.

Our laboratories operate under our Corporate Construction Materials Laboratory Quality Management System (QMS). Our QMS was established using the following standards:

- AASHTO R18 – Standard Recommended Practice for Establishing and Implementing a Quality System for Construction Materials Testing Laboratories
- ASTM E329 – Standard Specification for Agencies Engaged in the Testing and/or Inspection of Materials Used in Construction
- ASTM D3740 – Standard Practice for Minimum Requirements for Agencies Engaged in the Testing and/or Inspection of Soil and rock as used in Engineering Design and Construction
- ASTM C1077 – Standard Practice for Laboratories Testing Concrete and Concrete Aggregates for Use in Construction and Criteria for Laboratory Evaluation
- ASTM D3666 – Standard Specification for Minimum Requirements for Agencies Testing and Inspecting Bituminous Paving Materials

Our QMS Manual and laboratory procedures have been audited by multiple independent outside agencies. Our Mobile, Alabama laboratory holds the following accreditations:

- AASHTO Materials Reference Laboratory (AMRL)
- US Army Corps of Engineers (USACE)

Project Management, Delivery, and Scheduling

Terracon will designate a Project Manager to oversee our Scope of Services for the project. Terracon's Project Manager will utilize Terracon's proprietary project and data management software program, CMELMS™, to track all client service requests, daily field reports, laboratory test results, concrete history and performance, invoicing, project budgets, project reports, and invoice distribution. The Project Manager will designate appropriate parties to perform field tests and observations, as well as review and distribute reports to the appropriate parties designated in the contract documents. The results of our services will be provided:

- Verbally, preliminary field results will be communicated daily to the on-site representative; and
- Electronically, non-deviation reports will be emailed to distribution list within 3 business days and deviation reports will be emailed within 24 hours

In addition to an emailed report, your project will also be delivered using our Client Portal. Upon initiation, we provide you and your construction/design team the necessary link and password to access the website (if not previously registered). We welcome the opportunity to have project kickoff conversations with the team to discuss key elements of the project and demonstrate features of the portal.

Terracon's services will be performed on an as requested basis with scheduling by you or your representative. We request that the contractor establishes communication with Terracon so that we may better understand the work schedule and share contact information. It is the responsibility of the contractor to provide our office with an advance notice of construction activities or cancelations which would require our monitoring services no later than 3:00pm the day prior. Terracon will not be responsible for scheduling our services and will not be responsible for tests that are not performed due to a failure to schedule our services in a timely manner. All requests for our services should be submitted to our direct scheduling phone (Tommy Little 251-206-6250 or 251-443-5374) between 8:00am and 4:00pm, Monday through Friday. Messages left on the scheduling line outside of these hours, on weekends, or on Holidays will be received the next business day. We will endeavor to schedule services on lesser notice but may not always be able to meet the desired project schedule, and personnel may have to be utilized which have a higher rate than those normally assigned. This higher cost may be passed on to the client.

Compass

Compass is Terracon's latest client interfacing tool and elevates the way we do business. As our latest innovation, Compass blends Terracon's top-tier services with GIS mapping and GPS positioning tools. We have integrated GPS data collection with all of our field activities, and then placed that information along with our reports into an interactive GIS map. This allows you to access your project information in a much more intuitive fashion, by where it is on your project. It doesn't stop there, beyond its' mapping capabilities, Compass is backed by a database filled with your reports, giving you access to all your information in two different ways. Compass also allows you to access all of your projects from your dashboard.

Compass Provides:

- Intuitive Filters to find what you need fast.
- Mapped Deviation or Non-Conformance Summary.
- Map layers that allow you to view known geographic features.
- Quicker turnaround of reports through digital collection and submittal.

Exhibit C - Compensation

The Fee Estimate below presents our estimated fees for the project based upon our limited review of the project plans and specifications, as well as our experience with similar projects. The Fee Estimate outlines the unit rates for our services. Circumstances outside of our control, such as inclement weather, efficiency of scheduling by site personnel, efficiency of the contractor and subcontractors, or substandard work requiring extensive re-testing, may dictate that our technician be on-site for a greater period of time than originally estimated. For this reason, we cannot definitively predict the actual amount of time that will be required of our on-site technician.

The hourly rate for the on-site technician includes all equipment to perform field tests, and no separate "per test" charges will apply. A premium rate of 1.5 times the regular rate will be charged for all work outside of normal working hours between 7:00am and 6:00 pm, in excess of 8 hours per day, and on Saturdays. A rate of 2.0 times the regular rate will be charged for all work performed on Sundays and Terracon recognized Holidays. A 4-hour minimum charge applies to all work. All charges will be applied in 1-hour increments after 4-hour minimum is met. Hours charged will include travel time to and from the project site.

We will invoice for these services on a monthly basis for the actual units at the rates shown on the Fee Estimate. Unless instructed otherwise, we will submit our invoice(s) to the address shown at the beginning of this proposal.

Fee Estimate

Materials Services

Foley Airport

Terracon Proposal No. PEK261006

TASK NUMBER	DESCRIPTION	RATE	QUANTITY	UNITS	TOTAL
1	Site Work				
	Engineering Technician	\$ 75.00 @	20	hours =	\$ 1,500.00
	Senior Technician	\$ 85.00 @	8	hours =	\$ 680.00
	Standard Proctor (ASTM D698)	\$ 200.00 @	1	tests =	\$ 200.00
	Moisture Content Determination, Soil and Rock (ASTM D2216)	\$ 15.00 @	1	tests =	\$ 15.00
	Sieve Analysis, Soil (Unwashed) (ASTM D6913)	\$ 65.00 @	1	tests =	\$ 65.00
	Wash 200 ,Soil (ASTM D1140)	\$ 65.00 @	1	tests =	\$ 65.00
	Atterberg Limits Determination (3 pt.) (ASTM D4318)	\$ 95.00 @	1	tests =	\$ 95.00
	Trip Charge	\$ 75.00 @	7	each =	\$ 525.00
	Equipment Charge	\$ 25.00 @	7	day =	\$ 175.00
	Sub Total				\$ 3,320.00
2	Cast-in-Place Concrete				
	Engineering Technician	\$ 75.00 @	50	hours =	\$ 3,750.00
	Compressive Strength of 4" x 8" Cylinder (ASTM C39)	\$ 20.00 @	25	tests =	\$ 500.00
	Trip Charge	\$ 75.00 @	10	each =	\$ 750.00
	Equipment Charge	\$ 25.00 @	10	day =	\$ 250.00
	Sub Total				\$ 5,250.00
3	Professional Services				
	Project Engineer	\$ 200.00 @	2	hours =	\$ 400.00
	Project Coordinator	\$ 80.00 @	2	hours =	\$ 160.00
	Field Supervisor	\$ 120.00 @	5	hours =	\$ 600.00
	Project Manager	\$ 140.00 @	10	hours =	\$ 1,400.00
	Sub Total				\$ 2,560.00
	Total				\$ 11,130.00

Exhibit D – Site Location

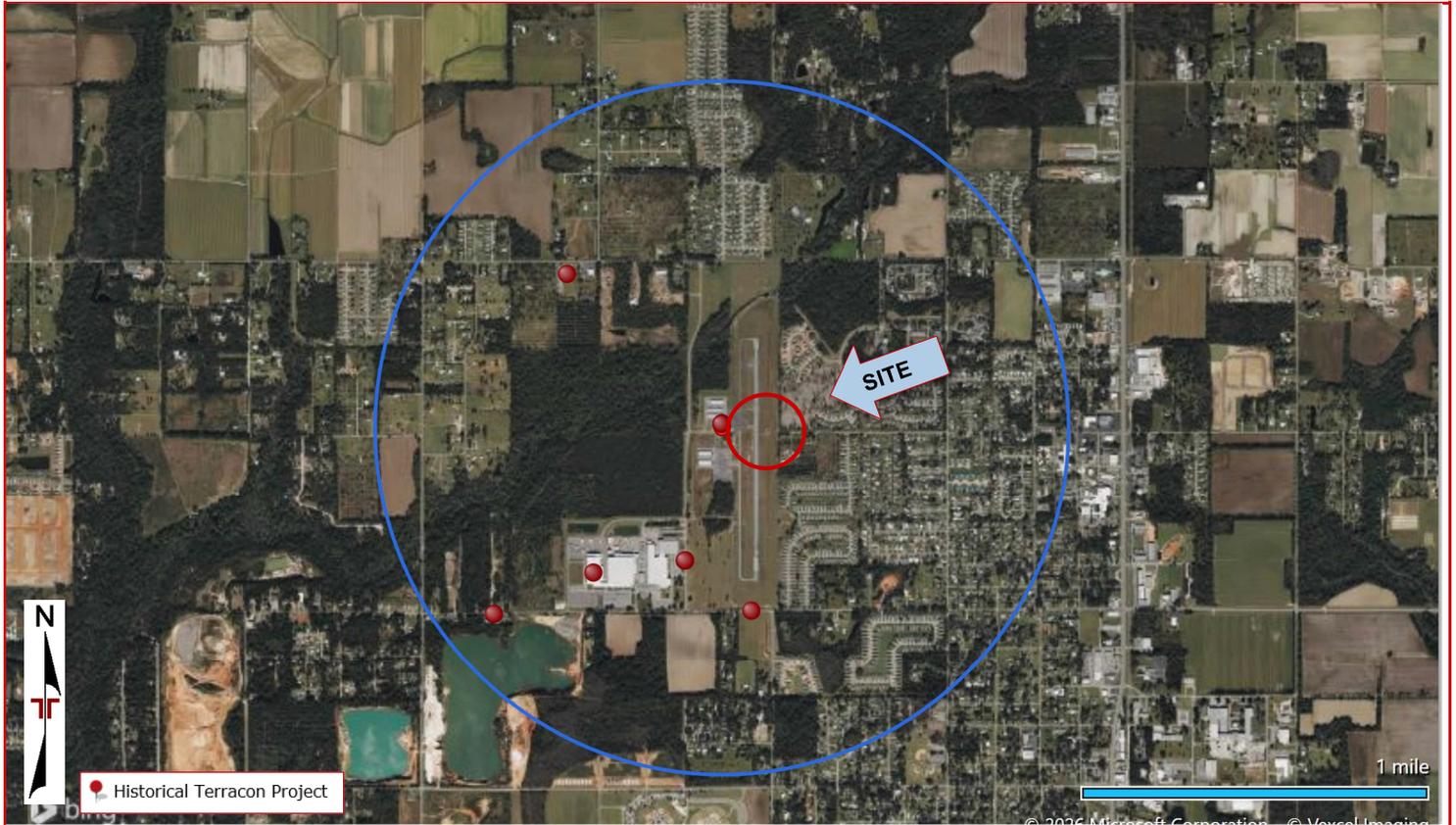


DIAGRAM IS FOR GENERAL LOCATION ONLY, AND IS NOT INTENDED FOR CONSTRUCTION PURPOSES

MAP PROVIDED BY MICROSOFT BING MAPS



Project Specific Details Form

Project Name	Foley Airport Slope Paving		
Project Location	510 Airport Drive Foley, AL		
Client Contact	Volkert, Inc.		
Client Contact	Name	Luke Hicks	Phone (251) 342-1070
	Email	luke.hicks@volkert.com	
Terracon Contact	Name	Tommy Little	Phone (251-) 443-5374
	Email	tommy.little@terracon.com	

Invoicing Instructions	Contact Name	Luke Hicks
	Contact Address	1110 Montlimar Drive, Suite 1050
	Contact Email	luke.hicks@volkert.com
	Contact Phone	(251) 342-1070
	Email / Mail / Upload	

Special Forms/ Requirements	Form	Required Y/N	If Yes, please provide details/forms
	COI		
	W9		
	PO #		
	Pay App		
	Lien Waiver		
	Other		

Report Distribution List	Name	Phone No.	Email

Additional Info Comments	
--------------------------	--

Smith Clark & Associates Proposal



January 27, 2026

Luke Hicks, EI
Engineer Volkert, Inc.
1110 Montlimar Dr.
Suite 1050
Mobile, AL 36609

RE: Foley Municipal Airport

Dear Luke,

Smith, Clark & Associates is pleased to submit this proposal for surveying services associated with the survey of the property referenced above.

PROJECT

Topographic Survey of approximately 20 Acres and approximately 2800' of West Peachtree Ave as shown on attached exhibit.

BASIC SCOPE OF SERVICES

Area inside Airport property shown in red on attached exhibit

- Locate a 50' x 50' grid on grass area
- Locate slopes off edges of pavement and ditches (locate toe of slope, ditch geometry)
- Locate any drainage structures – trench drain, headwalls, pipes with inverts and directions, etc.
- Locate visible utilities
- Locate any objects within survey limits (edge lights, buildings, drainage structures, fences, etc.)
- Locate runway edge of pavement
- Set a minimum of 2 construction controls.

Route Survey of West Peachtree shown in green on attached exhibit

- Scope - Area in green
- Locate pipe sizes, inverts, and surface elevations for drainage structures only on both sides of West Peachtree Ave from airport property to the Cedar St. intersection
- Provide Signed sealed Survey along with digital PDF's and CAD drawings.

TOTAL FEE:

\$ 9,500



SCHEDULE

We can start field work approximately one week of receipt of the executed contract with an estimated time of two-three weeks to complete field work and drafting.

TERMS AND CONDITIONS

This proposal has been prepared with the express understanding that the selection of our firm to perform professional services is based upon the qualifications, experience, and reputation of the staff at Smith, Clark & Associates, L.L.C. (SC&A)

All services are based on our fee schedule available upon request, the figures in this proposal are estimates. In the case that the project will require additional time and exceeding our original estimate you will be notified, and we

will request authorization to continue with the project. If authorization to proceed is not granted, we will cease all work and bill for services rendered to date.

AUTHORIZATION

If this proposal meets your approval, please return and executed contract. Receipt of the executed contract will serve as our authorization to proceed. If you have any questions, please do not hesitate to contact us.

Sincerely,

Smith, Clark & Associates

Daniel Clark, PLS
Vice-President

Taffy Pippin Consulting, LLC Proposal



January 23, 2026

Luke Hicks, E.I.
Volkert, Inc.
1110 Montlimar Dr., Suite 1050
Mobile, AL 36609

RE: DBE GOALS AND REPORTING FFY 2027-2029
FOLEY MUNICIPAL AIRPORT
FOLEY, ALABAMA
LETTER OF AGREEMENT

Dear Mr. Hicks:

It is my understanding that Volkert Inc. desires to engage a consultant to develop Disadvantaged Business Enterprise Goals, Uniform Reports, and a Plan Update in accordance with 49 CFR, Part 26, associated with Federal Aviation Administration projects for FFY 2027- 2029 at the Foley Municipal Airport, Foley, Alabama. Taffy Pippin Consulting LLC is pleased to offer the following proposal to accomplish the above cited services.

Taffy Pippin Consulting, LLC will provide Volkert Inc. with a Disadvantaged Business Enterprise Goal, Reporting and Plan in accordance with the provisions of 49 CFR Part 26, "Participation by Disadvantaged Business Enterprise in DOT Programs". Our services will include the following:

1. Provide a proposed legal advertisement for public input into proposed DBE goals within ten working days of the issuance of a "Notice to Proceed";
2. Develop Interim goals for DBE participation in FAA projects with its associated methodology to the city for coordination with FAA within ten working days following the issuance of a "Notice to Proceed";
3. Within ten working days, following final input from the public pertaining to proposed DBE goals, establish final goals and methodology for submission to the FAA;
4. Develop a DBE Plan in accordance with 49 CFR, Part 26 suitable for final coordination by the City of Foley, Alabama, with the Southern Region of the FAA, Atlanta, Georgia;
5. Conduct stakeholder teleconference;
6. Provide one copy of the final plan update for coordination;
7. Compile and complete required Uniform reports;
8. Submit all documents into the FAA civil-rights-connect system.

Volkert Inc. will provide Taffy Pippin Consulting, LLC with data on which to base the proposed and final DBE goals and Uniform reports for this Project.

Taffy Pippin Consulting LLC will be paid a lump sum of Six Thousand Seven Hundred and Fifty (\$6,750.00) which will include all out-of-pocket expenses. The fees are as follows:

FY 2027 – DBE Reporting – \$500.00
FY 2028 – DBE Goal and Reporting – \$3,750.00
FY 2029 – DBE Reporting – \$500.00
DBE Plan Update – \$2,000.00

The completed Goals and Plan Update will be provided to the City for final coordination with the Southern Region of the FAA, no later than thirty (30) working days following the issuance of a "Notice to Proceed".

If the above conditions and services are acceptable to you, would you please indicate your acceptance below. Your acceptance will also act as our "Notice to Proceed" on this important project.

Thank you for the privilege of offering these services to Volkert Inc. in the development of this important project, and should you have any questions please don't hesitate to call.

Sincerely,

Taffy V. Pippin

Taffy Valdez Pippin
Consultant

Accepted
Volkert Inc.

TVP : dp



ATTACHMENT C – PROJECT AREA SKETCH

Volkert Project Number: 1203873.002

Project Description: Airfield Drainage Improvements

Client: City of Foley

Location: Foley Municipal Airport, Foley, Alabama

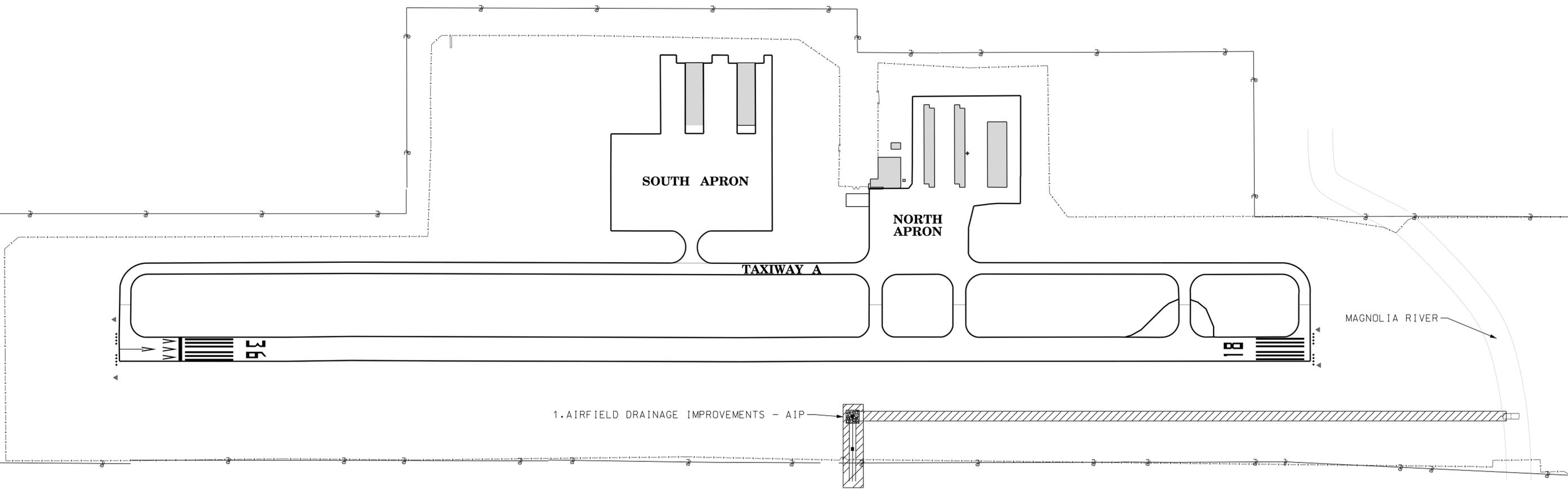
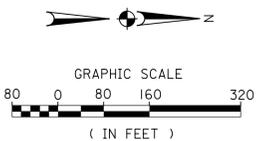
Date: February 23, 2026



NO.	DATE	REVISIONS	DESCRIPTION	BY

FY26 PROPOSED PROJECTS:

1. AIRFIELD DRAINAGE IMPROVEMENTS - AIP 



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ATTACHMENT D – SCOPING MEETING

Volkert Project Number: 1203873.002

Project Description: Airfield Drainage Improvements

Client: City of Foley

Location: Foley Municipal Airport, Foley, Alabama

Date: February 23, 2026



MEETING MINUTES



PROJECT NUMBER: TBD
PROJECT DESCRIPTION: Drainage Improvements @ Foley Municipal Airport
PROJECT OWNER: CITY OF FOLEY
OWNER REP / ENGINEER: VOLKERT INC. / JORDAN STRINGFELLOW, P.E.

MEETING DETAILS

DATE: January 13, 2026
TIME: 1:30 P.M.
MEETING: SCOPING MEETING
MEETING LOCATION: TEAMS CONFERENCE CALL

MEETING PURPOSE

This SCOPING MEETING is to discuss the scope of the Drainage Improvements project at the Foley Municipal Airport in Foley, Alabama

DISCUSSION TOPICS

- ▼ **FUNDING GO LETTER DATED (12/27/2026)**
 - **ANTICIPATED FUNDS (Reimbursement for 8-unit T-hangar) AIG**
 - **Federal: Discretionary AIG (\$137,000)**
 - **State Of Alabama (\$3,605)**
 - **City of Foley (\$3,605)**
 - **ANTICIPATED FUNDS (Drainage Improvements) AIP**
 - **Federal: AIP (\$252,795)**
 - **State Of Alabama (\$6,653)**
 - **Fairhope Airport Authority (\$6,653)**
 - **GRANT APPLICATION DUE BY MONDAY, May 15, 2026**
- ▼ **PROJECT SCOPE**
 - **Drainage Improvements**
 - **Drainage Analysis**
 - **Slope Paving**
 - **Ditch Regrading**
- ▼ **PROJECT PHASING**
 - **Perform Survey**
 - **Analyze Drainage Area/Basin**
 - **Regrade Ditch and side slopes**
 - **Slope pave as needed**

MEETING MINUTES



▼ ENVIRONMENTAL REQUIREMENTS

- FAA to handle in house

▼ REVIEW REQUIREMENTS

- ENGINEERING AGREEMENT & FEE REVIEW
 - (Eng. Agreement In Development)

▼ MISC. REQUIREMENTS

- DBE – to be determined

▼ SCHEDULE AND DELIVERABLES

- SUBMIT ENG. AGREEMENT TO ALDOT FOR REVIEW (2/7/2026)
- 50% Plans Submittal (3/14/2026)
 - Plans
 - Specifications
 - 50% Submittal later removed after further direction from ALDOT
- 90% Plans Submittal (3/28/2026)
 - Plans (Including CSPP)
 - Specifications
 - Engineer's Report (removed from submittal list)
- SUBMIT GRANT APPLICATION (5/15/2026)

▼ Action Items and Notes

- Drainage Improvements
- FAA and ALDOT will not pay for a Engineer's / drainage report so one will not be submitted.
- City of Foley to perform temporary regrading of ditch. Once regrading is complete a survey will be performed for design
 - Tree Removal
- Some trees were noted as obstructions on the south end of RWY 36 in ALDOTs yearly review
- FAA/ALDOT recommends the City of Foley uses city funds to remove the obstructions
- If FAA/ALDOT funds are used NEPA will have to be involved

▼ Attendees

- City of Foley

MEETING MINUTES



- **FAA**
 - **Derrick Owens**
 - **Eric Tomasovic**
- **ALDOT**
 - **Taylor Janney**
- **Volkert**
 - **Luke Hicks**
 - **Jennifer Shearer**
 - **Jordan Stringfellow**

MEETING AGENDA

AGENDA



PROJECT NUMBER: TBD
PROJECT DESCRIPTION: Drainage Improvements @ Foley Municipal Airport
PROJECT OWNER: CITY OF FOLEY
OWNER REP / ENGINEER: VOLKERT INC. / JORDAN STRINGFELLOW, P.E.

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AGENDA



▼ ENVIRONMENTAL REQUIREMENTS

▼ REVIEW REQUIREMENTS

- ENGINEERING AGREEMENT & FEE REVIEW
 - (Eng. Agreement In Development)

▼ MISC. REQUIREMENTS

- DBE

▼ SCHEDULE AND DELIVERABLES

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 - Engineer's Report
- SUBMIT GRANT APPLICATION (5/15/2026)

**CAPITAL IMPROVEMENT PLAN
FOLEY MUNICIPAL AIRPORT
2026 - 2030**



**CAPITAL IMPROVEMENT PLAN
FISCAL YEAR 2026**

Airfield Drainage Improvements (AIP)

The following project description and detailed cost estimate are for Fiscal Year 2026 for which the sponsor intends to seek Federal, State, and Local funding. The project description and cost estimate are based on visual inspection of estimated conditions or expected conditions for future projects. A detailed investigation should be performed during the design phase.

Project Description

This project will provide for improvements to airfield drainage located just outside the Runway Safety Area (RSA) on the east side of Runway 18/36. An outfall from an adjacent neighborhood that has an approximate 9-foot drop in elevation is encroaching on the edge of the RSA. The outfall is causing erosion due to the volume of water flowing through. Improvements will include measures to slow down the flow of the water to prevent further erosion.

Cost Estimate

See attached.

**CAPITAL IMPROVEMENT PLAN
FOLEY MUNICIPAL AIRPORT
2026 - 2030**



SUMMARY OF ESTIMATED PROJECT COST				
FY26				
AIRFIELD DRAINAGE IMPROVEMENTS - AIP				
Item Description	Unit	Quantity	Unit Price	Total Amount
EARTHWORK	LS	1	\$40,000.00	\$40,000.00
LOOSE RIPRAP	TON	100	\$130.00	\$13,000.00
SOLID SODDING (BERMUDA)	SY	3,750	\$10.00	\$37,500.00
REINFORCED CONCRETE PIPE (48")	LF	200	\$305.00	\$61,000.00
REMOVING HEADWALL	EACH	2	\$2,000.00	\$4,000.00
JUNCTION BOX	EACH	2	\$4,000.00	\$8,000.00
EROSION CONTROL	LS	1	\$20,000.00	\$20,000.00
MOBILIZATION	LS	1	\$19,000.00	\$19,000.00
CONSTRUCTION TOTAL				\$202,500.00
ENGINEERING: PRELIM DESIGN, SURVEY, GEOTECH INVESTIGATION, DESIGN, BID, & CONST. ADMIN. (12%)				\$24,300.00
FAA DOCUMENTATION				\$10,000.00
DBE PLAN UPDATE				\$5,000.00
CEI & MATERIAL TESTING (12%)				\$24,300.00
ENGINEERING TOTAL				\$63,600.00
PROJECT TOTAL				\$266,100.00



**ALABAMA
DEPARTMENT OF TRANSPORTATION**



Aeronautics Bureau
1409 Coliseum Boulevard
Montgomery, Alabama 36130-3050
Phone: (334) 242-6820 FAX: (334) 353-6540
Internet: <http://www.dot.state.al.us>

Kay Ivey
Governor

John R. Cooper
Transportation Director

December 17, 2025

The Honorable Ralph Hellmich
Foley Municipal Airport
407 E Laurel Avenue
Foley, AL 36535

Subject: FY2026 Preapplication for Funding

Dear Mayor Hellmich:

The Alabama Department of Transportation Aeronautics Bureau has received your preapplication for federal funding assistance for improvements to the Foley Municipal Airport for Fiscal Year 2026. We have forwarded your preapplication and the Airport Capital Improvement Plan (ACIP) to the Federal Aviation Administration (FAA) Airports District Office. The following projects are being considered for funding this fiscal year:

Project Description	Requested Federal Funds	Requested State Matching Funds
AIP: Airfield Drainage Improvements	\$252,795	\$6,653
AIG: Reimburse for 8 Unit T-Hangars	\$137,000	\$3,605

This letter is not a guarantee of funding, nor is the value of the projects considered a final determination by the Aeronautics Bureau or the FAA. If your projects are approved for funding by the FAA, you will receive Congressional notification of funding that will serve as your official announcement that federal funding is available for your airport. If state funding for your projects are approved by the Transportation Director, you will receive a written notification from our office of the amount of state matching funds approved for your projects.

The Aeronautics Bureau has coordinated the above projects with the FAA and we strongly encourage you to begin the steps necessary to complete final plans and specifications for the above projects and be prepared to submit a funding application to the Aeronautics Bureau, based upon bids, by **5:00 p.m. on Friday, May 15, 2026**.

The following schedule has been developed by the FAA in coordination with the ALDOT Aeronautics Bureau to ensure an application is received by the Aeronautics Bureau no later than **5:00 p.m. on Friday, May 15, 2026**:

Conduct Project Scoping Meeting with ALDOT and FAA	January 17, 2026
Submit Complete Engineering Agreement and Associated Fees to ALDOT for Review/Audit by	February 7, 2026
Submit 50% Plans to ALDOT by	March 14, 2026
Submit 90% Plans, Specifications, Engineer's Report, and Safety Plan to ALDOT and FAA by	March 28, 2026
Open Bids by	May 9, 2026
Submit Grant Application to ALDOT by	May 15, 2026

If you feel you will be unable to meet the above schedule or considering withdrawing your preapplication for this fiscal year, please contact the Aeronautics Bureau as soon as possible.

It is important that you take all actions that will enable you to submit a grant application to the Aeronautics Bureau for your airport projects by 5:00 p.m. on Friday, May 15, 2026. If you have any questions, please don't hesitate to contact us.

Sincerely,



Frank Farmer
Chief, Aeronautics Bureau

Copy: Mr. Will Schuller, Acting Manager
FAA/Airports District Office

Mr. Derrik Owens, Program Manager
FAA/Airports District Office

Mrs. Jordan Stringfellow
Volkert, Inc.