

Capital Project Worksheet

Directions:

Please complete all questions below and submit to Mike Thompson and Wayne Trawick for approval. If this project is approved, you must complete the Pre-Project Worksheet and Budget forms.

Submitted by: Chad Christian

Date Submitted: 9/7/2021

Is this purchase listed on the capital projects plan in the approved budget? No - On ARPA list

What amount is approved in the plan for this project? N/A

In what year is this project shown to begin in the plan? N/A

Description of the project and why the project needs to be completed at this time.  
Current project scope is excavate a drainage ditch due south of Magnolia Circle to US 98 to improve overland drainage flow in Magnolia Gardens subdivision.  
\_\_\_\_\_  
\_\_\_\_\_

Can your job be performed without the completion of this project? Please explain below.  
N/A  
\_\_\_\_\_  
\_\_\_\_\_

Will not completing this project cause a public safety issue? Please explain below.  
This project will hopefully lower the water levels in the southern section of the Magnolia Gardens subdivision.  
\_\_\_\_\_  
\_\_\_\_\_

Do you expect to come in, at, or under budget on this project? Please explain below.  
A construction budget has not been established at this point. We request funding the survey proposal now (\$2,800.00), with the construction likely to take place in FY 22. Engineering plans to perform the design in-house. If needed to bid, estimated construction cost is \$25,000.  
\_\_\_\_\_  
\_\_\_\_\_

Is there a grant associated with this project? No  
If so please list below the grant amount and the match required by the City.  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_



Approval by City Administrator  
\_\_\_\_\_  
Signature and Date

Approval by Council President  
\_\_\_\_\_  
Signature and Date