

Capital Purchase Worksheet

Directions:

Please complete all questions below and submit to Mike Thompson and Wayne Trawick for approval.

Submitted by: _____

Date Submitted: _____

Is this purchase listed as a capital purchase in the approved budget? _____

What amount is approved in the budget for this purchase? _____

Description of the item and why the item is needed at this time.

Can your job be performed without the purchase of this item? Please explain below.

Have you obtained any quotes on the purchase to determine if it will come in, at, or below budget? If so, please attach.

Is this to replace a current capital asset? _____

If so please list below the item being replaced and why it can not be used any longer.

How do you plan to dispose of the item that is being replaced?

Approval by City Administrator

Signature and Date

Approval by Council President

Signature and Date

*******THIS COMPLETED FORM MUST BE ATTACHED TO THE AGENDA ITEM IN LEGISTAR*******

Capital Project Worksheet

Directions:

Please complete all questions below and submit to Mike Thompson and Wayne Trawick for approval.
If this project is approved, you must complete the Pre-Project Worksheet and Budget forms.

Submitted by: Chief J. Darby

Date Submitted: 1/8/2020

Is this purchase listed on the capital projects plan in the approved budget? yes

What amount is approved in the plan for this project? \$10,000

In what year is this project shown to begin in the plan? 2018

Description of the project and why the project needs to be completed at this time.

This is the second phase of our Traffic Signal Preemption System project. This phase includes two additional signals along Hwy. 59 as well as the installation and service agreement for additional signals requested by Orange Beach with the equipment provided by OBFD.

Can your job be performed without the completion of this project? Please explain below.

Our response times will continued to be delayed during high traffic without this project.

Will not completing this project cause a public safety issue? Please explain below.

This is a public safety project designed to improve response times and safety of our responders.

Do you expect to come in, at, or under budget on this project? Please explain below.

We will be over the anticipated budget due to the additional signals requested by Orange Beach and the need to install equipment in our new pumper scheduled for delivery by mid-March. The total cost is \$16,133.

Is there a grant associated with this project? No

If so please list below the grant amount and the match required by the City.

Approval by City Administrator

Approved via email on 1-13-20

Signature and Date

Approval by Council President

Approved via email on 1-8-20

Signature and Date

If you need an account number/project number in order to complete your Agenda Item, forward this signed form to Miranda Bell (mbell@cityoffoley.org) and to Sue Steigerwald (ssteigerwald@cityoffoley.org)

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