February 23, 2024

City of Foley
Attn: Terri Redditt
P.O. Box 1750
Foley, AL 36536

RE: Alabama Workforce Stabilization Program (AWSP)

Dear Ms. Norris,

Congratulations! Your recent application for AWSP funding was approved on February 23, 2024, by the Region 7 three-member Panel representing Southwest Alabama Partnership for Training and Employment Workforce Board (SWAPTE), the Southwest Alabama Workforce Development Council (SAWDC), and the Alabama Community College System (ACCS).

The total amount of the award is $2,900.00 for Incumbent Worker Training for a total of approximately 12 current employees with the City of Foley based on your requested training schedule in your approved application. All training should be completed by June 30, 2024, and requests for reimbursement should be submitted no later than July 15, 2024. Reimbursement will be made to your company after training is complete and proper documentation has been submitted to SWAPTE Finance.

A Career Center Representative will be in contact with you to complete the AWSP contract forms to begin the process for those participants deemed eligible. The Career Center Representative and the Alabama College System Representative will work closely with you to best serve you and your staff with scheduling TABE testing for all employees required to attend training. Please understand that training can not start until SWAPTE has received all required documents from employees and a signed contract that will be sent to you.

If you have any questions, please contact Laura Bethea, VP Planning and Grants at lbethea@swapte.org or 251-432-0909 x150. We are looking forward to working with you.

Sincerely,

Sydney G. Raine, President
Southwest Alabama Partnership for Training and Employment

Cc: Lisa Thomas, SWAPTE Finance
    Terry Comer, Dept. of Commerce
    Brad James, ATN
    Susan Kozlowski, Region 7 Area Manager

Kristi Mitchell, Career Center BSR
Bridget Wilson, SAWDC Executive Director
Terri Dunn, Region 7 Adult Education Director
Josh Duplantis, Coastal Community College