



City of Foley, AL

407 E. Laurel Avenue
Foley, AL 36535

Meeting Minutes - Draft City Council

Monday, February 3, 2014

4:00 PM

Conference Room

Work Session

Call to Order

Council President Wayne Trawick called the Work Session to order at 4:00 p.m.

Roll Call

All Council members were present with the exception of Councilwoman Vera Quaites, who had a work conflict. Others present: Mayor John Koniar, Mike Thompson, Vickey Southern, Katy Taylor, Taylor Davis, Butch Stokes, David Vosloh, LaDonna Hinesley, Steve Smith, Joey Darby, Sue Steigerwald, Lt. Thurston Bullock, David Wilson, Mike McGowin, Cathy Higgins (Onlooker) and Marc Anderson (Press Register).

Present: 4 - President Wayne Trawick, Council Member Ralph Hellmich, Council Member Rick Blackwell and Council Member Charles Ebert III

Absent: 1 - Council Member Vera Quaites

Discussion Items

Discuss Council Meeting Agenda for February 3, 2014

14-0034 Accepts quote from Hatch Mott MacDonald for Surveying Task 2 for Peavey Building ALTA Survey - City Administrator Mike Thompson reported Council approved PHI but not PH II, which included the ALTA survey on the Peavey Building. This item remained on the Council meeting agenda.

14-0086 Revisions to FBE Access Units Exhibits - City Engineer Butch Stokes reported that standard Access Units were included in the Foley Beach Express Access Management Plan. Per the Access Management Plan, each property parcel fronting on the Foley Beach Express has an Access Unit. Said Access Units must be confined within the property boundaries, that is, the Access Unit for the property cannot extend beyond the property boundaries onto the adjacent property. Since the original Access Units were submitted and incorporated in the Access Management Plan, HMR has determined that the dimensions shown Access Unit Exhibit D and Access Unit Exhibit E would not work. The overall dimension shown on the original Access Unit for Exhibits D and E was 1,795 feet. This dimension violated the Access Management Plan as the Access Unit would exceed the boundaries of the property the Access Unit served and extends onto the adjacent property. The replacements for Access Units D and E reduces the overall length to 1,320 feet with corresponding reductions in the lengths of the acceleration lanes. In the original Access Units, Exhibit C is for a single cross-over access unit in rights of way that are 150 feet wide. The new submitted Exhibit E (150) is the same as the original Exhibit C, except Exhibit E (150) is for a dual-cross over access unit.

The Access Management Plan provides for "Project access connections north of CR20 governed by the City of Foley permit right and left-turn movements to and from private property. . ." Said Access Management Plan further stipulates "Only one access unit is permitted for every quarter mile (approximately 1,320 feet) of frontage. . ." The City Engineer stated that while access units are permitted every quarter mile, to permit dual cross-overs with median cuts every quarter mile in the sections where the right of way width is 200 feet would seriously impact traffic flows of the Foley Beach Express. However, he added that the City of Foley, through the "Traffic Consultant" and the City Engineer could control whether a particular cross-over would be in the best interest of the City of Foley. Regarding the median cuts the City Engineer will come back to Council with some sort of criteria to form the basis for approval of median cuts. There was a consensus of the Council that there needs to be some guidelines in place for the median cuts because too many would result in problems on the expressway becoming like Highway 59. The Council has the authority to allow a traffic engineer to perform a traffic flow study for the median cuts. This was prompted by a mention of Fern Avenue Extension. This item was carried over until Butch bring back a set of criteria for Council's review.

14-0087 New Street Light Installation - Butch reported the light was needed due to the ally being too dark and was a safety issue.

On another note Council members requested information on the following lighting projects:

1) Pine Street from Foley High School to CR 20 - The lights are on the opposite

sides and will be addressed with the sidewalk when the project is completed.

2) Hickory and CR20 - These were placed on hold to see if they could be incorporated into the CR20 project. Councilman Hellmich noted that the Council had approved the installation of one street light at this intersection by Riviera Utilities at the last Council meeting and requested the instead of waiting for the ATRIP construction to address the lighting issue, which could take up to a year, to direct the City Engineer to proceed with one installation through Riviera Utilities as previously approved.

Butch further reported they held a pre-construction meeting for the annual resurfacing project beginning at Briarwood and ending at Wolf Bay Drive. Resurfacing should begin within ten (10) days from today's date, depending upon satisfactory weather.

14-0993 Resolution Authorizing Amendment to the Pay Classification Plan for the Maintenance Shop - Mike Thompson reported the City has two mechanics and one aid. The aid started in September 2005 and is really doing all the work that a mechanic is doing. Dan Hellmich requested Sandra Pate to review both positions and her recommendation is to move the aid position to a mechanic position and remove the aid position from the Pay Classification Plan completely. By moving the aid to the mechanic's position there is a pay grade jump from a 5 to a 13 that will result in a \$11,000 increase in pay. The aid is performing as a mechanic and the Council will need to make the adjustment. This item remained on the Council agenda.

14-0094 Approving the purchase of new sound equipment for the Senior Center - Mike McGowin reported there is a need to purchase new sound equipment on the south side of the building. Both sides need new equipment but the cost for both is \$9,000 and at the current time they only have enough in the budget to do one side. Next year they will request funds to be budgeted for new sound equipment for the north side of the building. This item remained on the Council agenda.

14-0095 Accepting an Addendum to Warren Averett's Terms of Engagement for the FY13 Audit - Mike reported this is not a budgeted item but it has been looked at. This addendum would provide a higher review and would be a more in depth and broader report that would result in a Certificate of Achievement of Excellence in Financial Reporting. The benefit of having a Certificate of Achievement looks favorably upon agencies that look at cities that hit this level, i.e. Standard's and Poor. It will help support the City to have a AA rating. There are some labor costs when getting bonding. With the deeper audit most of the answers to questions will be provided in the more detailed audit report.

Sue Steigerwald reported the audit fees are \$10,000 for the first year and then it decreases in subsequent years. There is a 30 page checklist that has to be done in order to present the CAFR (Certified Annual Financial Report). The Cities of Gulf Shores and Fairhope have their certification and Daphne began in 2012 but they haven't gotten their certification yet. The City needs to move forward while accounting is much simpler before it gets more complex. This item remained on the Council agenda.

14-0099 Accepting Callihan Dearborn Construction quote - Mike reported that Jeff said there was a benefit in moving forward with this in the next several months. The growing season hasn't hit and the snakes are less likely to be

prevalent. It will clear out the brush where the right of way will be going. It will give potential buyers the ability to visualize what can be done with the property. They did have a meeting with Riviera and EMC regarding utility lines. Mike, Jeff, John and Leslie will meet with Houston Callihan to see if there are any trees on the property that can be kept. This item remained on the Council agenda.

14-0100 Approving Emmanuel's Place's request to hold a 5K Run Fundraiser on June 28, 2014 - There was discussion regarding crossing major highways and that there are more and more 5K runs being held. Councilman Ebert requested that to be on a more manageable level and to be proactive on requests for 5K's the Police Department research a route or several routes in the same quadrant that won't cross major roads that the City could offer people holding 5K runs. This item was carried over until Lt. Bullock could report back to the Council with a new route.

Mayor's Comments

Mayor Koniar thanked the City employees and more in particular the Police Department and Fire Department for doing a good job of this unusual circumstance.

Visitor's Comments

None to report.

Adjourn

Hearing no further comments the meeting adjourned at 5:05 p.m.