

Haronville Park

Not approved
need more
information

Event Date(s): Our Children Matter June 15 & 16 2024

Added to Rec Calendar: 10/26/23
 Added to Legistar: 10/26/23 - 3/28/24
 Legistar File ID #: 24-0628 24-0240
 Agenda Date: November 20, 2023 April 15, 2024

Event: Approved Disapproved

Park Rental Fee: _____
 Damage Deposit: _____
 Total Amount Due: _____
 Total Amount Paid: _____
 Payment Date: _____
 Balance Due: _____
 Receipt #: _____

need more information
*mailed 11/2/23 to request
more information
no response

Event Details

Event Title: Juneteeth Celebration

Purpose:

Athletic/Recreation

Parade*

Festival/Fair

Demonstration*

Outdoor Market

Concert/Performance

Social

Road Closure*

*Additional paperwork is required to be submitted directly to Foley PD. Please See Appendix A

Provide a clear statement of the specific reason(s) you believe the event will significantly contribute to and benefit the City of Foley.

This is a cultural event that will highlight the progress that has been made by African Americans since the Emancipation Proclamation was signed in 1863. The specific reason is to celebrate for our ancestor that were kept in slavery because of a number of years after slavery had ended. It's a National Holiday.

Provide a clear statement of the opportunity for City-wide citizen participation in the event.

The surrounding African American communities will get a chance to embrace our culture and connect with our heritage, which is something we as a people should be proud to participate in. We need to be able to tell our own stories and not rely on others to write history for us. This is open to the public, because we have to begin to educate everyone in order for the healing to be real and lasting.

Are there any potential negative impacts to the local business community or surrounding areas?

This is a community event, spiritual, cultural and family oriented.

The City reserves the right to request an Event Application Presentation to staff if they deem the event to have an impact on the surrounding community.

Required Documents

Site Plan

- Provide a detailed plan on the location of the following:
 - Music, barricades, food truck and vendor layout
 - Number of toilets (how often are toilets serviced) and hand-washing sinks
 - Entries and exits, including emergency access if deemed necessary

Utilities Plan

- Utilities including electrical requirements/generators and water supply.
- Obtaining complete electrical and water needs information from vendors, musicians, tent lighting, entertainers, exhibitors, is the responsibility of the event organizer.
- Event organizers will need to decide if the existing power facilities are suitable.
- The installation and distribution of all electrical power used to support the event shall be completed by a licensed electrician. In some cases, electrical distribution plans and load calculations prepared by a licensed electrician may be required.

Security/Safety Plan

- Plan will be developed and approved in coordination with Foley PD/FD
- Please describe your security plan including crowd control, internal security, and venue safety.
- Foley PD officers are required when alcohol will be served at City facilities.

Emergency Action Plan

- Please describe your basic emergency response plan including:
 - Identification of who will make key decisions such as canceling the event
 - Plans for communicating with event staff, volunteers, guests, vendor, on-site police/security, and first aid providers
 - Plan for safely managing site evacuation
 - Plan for injured participants or lost children
 - Plan for securing potentially dangerous items on the event site (tents, signage, propane tanks, and items that can be propelled by high winds)
 - Plans for inclement weather

Medical Plan

- This will require a plan to be approved by Foley Fire Department.
- The event organizer shall be responsible for making adequate plans for medical coverage of performers, employees, participants, and attendees. Please describe your medical plan including your communications plan and the types of resources that will be at your event.
- Please identify any medical aid areas.

Required Documents Continued

Certificates of Insurance

- Any amusements rides or inflatables required additional insurance with the City listed as an additional insured. In addition to completing the application form and paying permit and rental fees (when applicable), the applicant is required to submit an original certificate of insurance showing Commercial General Liability coverage with a minimum of \$1,000,000 combined single limit per occurrence. If any alcohol will be served, liquor liability coverage must be obtained and is subject to Alabama's statutory limits. If the applicant has employees, workers' compensation insurance must be obtained and is subject to Alabama's statutory limits. The applicant also agrees to endorse the City of Foley (City of Foley, Alabama, Attn: Special Events Division, P.O. Box 1750, Foley, AL 36535) as an additional insured on the general liability, auto, and liquor liability policy and to include a copy of each endorsement with the certificate of insurance. Proof of insurance, acceptable to the City, shall be furnished no later than five (5) days preceding the date of the assembly. Failure to provide proof of insurance will automatically revoke permit. Each certificate of insurance shall provide that the insurer must give the City of Foley at least twenty-one (21) days' prior written notice of cancellation and termination of the applicant's coverage there under.

Events run for profit and commercial purposes will be subject to an application fee. Please contact the City of Foley for current fees and charges. Processing Fee TBD due 21 days prior. Applications will not be accepted less than 21 days before an Event Date. All vendors participating in events must have a business license or special event license.

Fire Department Representative: _____
 Police Department Representative: _____
 Public Works Department Representative: _____
 Leisure Services Department Representative: _____

Department	Estimated Cost
Fire Department	
Police Department	
Public Works	
Leisure Services	
TOTAL	

City Council Approval Date: _____

Additional Application for Parade/Demonstration/Road Closure

TO: Foley Police Department
200 East Section St
Foley, AL 36535

Instructions: This application shall be filed not less than ten (10) days before the date on which it is proposed to conduct the parade/demonstration/road closure.

What are you applying for?

- Parade Demonstration Road Closure

Name of Sponsoring Organization: _____

Applicant: _____

Event Manager/Person in Charge: _____

(If there is a different person in charge of activities at different locations, each person must be listed.)

Address: _____

Day Phone: _____

Evening Phone: _____

Cell Phone: _____

Fax: _____

Email: _____

Purpose of Application for Permit: _____

Estimated Number of Participants: _____

Date of Activity (Month/Day/Year) From: _____ To: _____

Starting Time: _____ a.m. p.m. Disbanding Time: _____ a.m. p.m.

List any Special Equipment (hand carried, shown, displayed, props, stages, sound equipment, and other structures) that will be used in assembly or rally areas
(If insufficient space, list on separate sheet) _____

Parade/Demonstration Route/Assembly area (If insufficient space, list on separate sheet) _____

Please list street closures and why they are necessary (If insufficient space, list on separate sheet) _____



Oct 04, 2023

Agenda November 20, 2023

Our Children Do Matter Inc.

Vanessa Williams, Owner, and Founder
Joseph Bullard, Board Member

City of Foley Parks and Recreation Department

121 North Alston Street
Foley, AL 36535

Ref: Use of the Aaronville Park and Facilities for a Juneteenth Day Celebration June 15th and June 16th of 2024

To Whom ever it may concern, I am formally requesting permission to facilitate the use of the Aaronville part on the days stated above in Reference. An outline of what is planned to take place is as follows.

- We would like the festivities to begin around 11:00 a.m. on Saturday the 15th and 2:00 p.m. on Sunday the 16th.
- We are styling this as a religious cultural and family event.
- We will be soliciting food vendors.
- Open to the public.
- There will be workshops set up to address need assessment within our community.
- Festivities end with a Libation ceremony and a Father's Day dinner.
- Planning on putting up a stage for guest speakers and entertainment.
- Games and Face painting for the children.
- No Alcohol

Our Children Do Matter would like to help our communities by showing them how to honor their heritage and reconnect with the cultural identity that makes us who we are. The times that we are now living in require and demand of us to teach our own true history and embrace what is our duty to teach our children. This planned celebration is needed to put this holiday into perspective of what it should mean to connect with and learn about your heritage.

This initial request is just to secure the dates. More information will be forthcoming soon. My contact person for this event is Joseph Bullard 251-504-8830, 921 East Azalea Ave Foley Alabama 36535 joecool20042004@yahoo.com

Thank you for your consideration.

Vanessa Williams, Founder
Our Children Do Matter



Keisha Ellis <kellis@cityoffoley.org>

Foley Parks and Recreation - Request to use Aaronville Park for Juneteenth Day Celebration

2 messages

Keisha Ellis <kellis@cityoffoley.org>
To: Joseph Bullard <bullardtechservice@gmail.com>

Thu, Nov 2, 2023 at 3:12 PM

Good afternoon Joseph,

We will need some additional information about the event being planned. Please provide the following information before the scheduled meeting:

1. Map/layout of the event
1. List of vendors being used such as food trucks, bands, and other entertainment.
3. Contact information for other cities or venues where Our Children Do Matter Inc have hosted events.

Please let me know if you have any questions.

Regards,

Keisha Ellis

City of Foley

Parks and Recreation Department Office Coordinator

(251) 970-5020 / fax: (251) 970-2365

kellis@cityoffoley.org



Joseph Bullard <bullardtechservice@gmail.com>
To: Keisha Ellis <kellis@cityoffoley.org>

Thu, Nov 2, 2023 at 8:22 PM

Thank you, will do.

[Quoted text hidden]



Keisha Ellis <kellis@cityoffoley.org>

application for the park

Joseph Bullard <bullardtechservice@gmail.com>

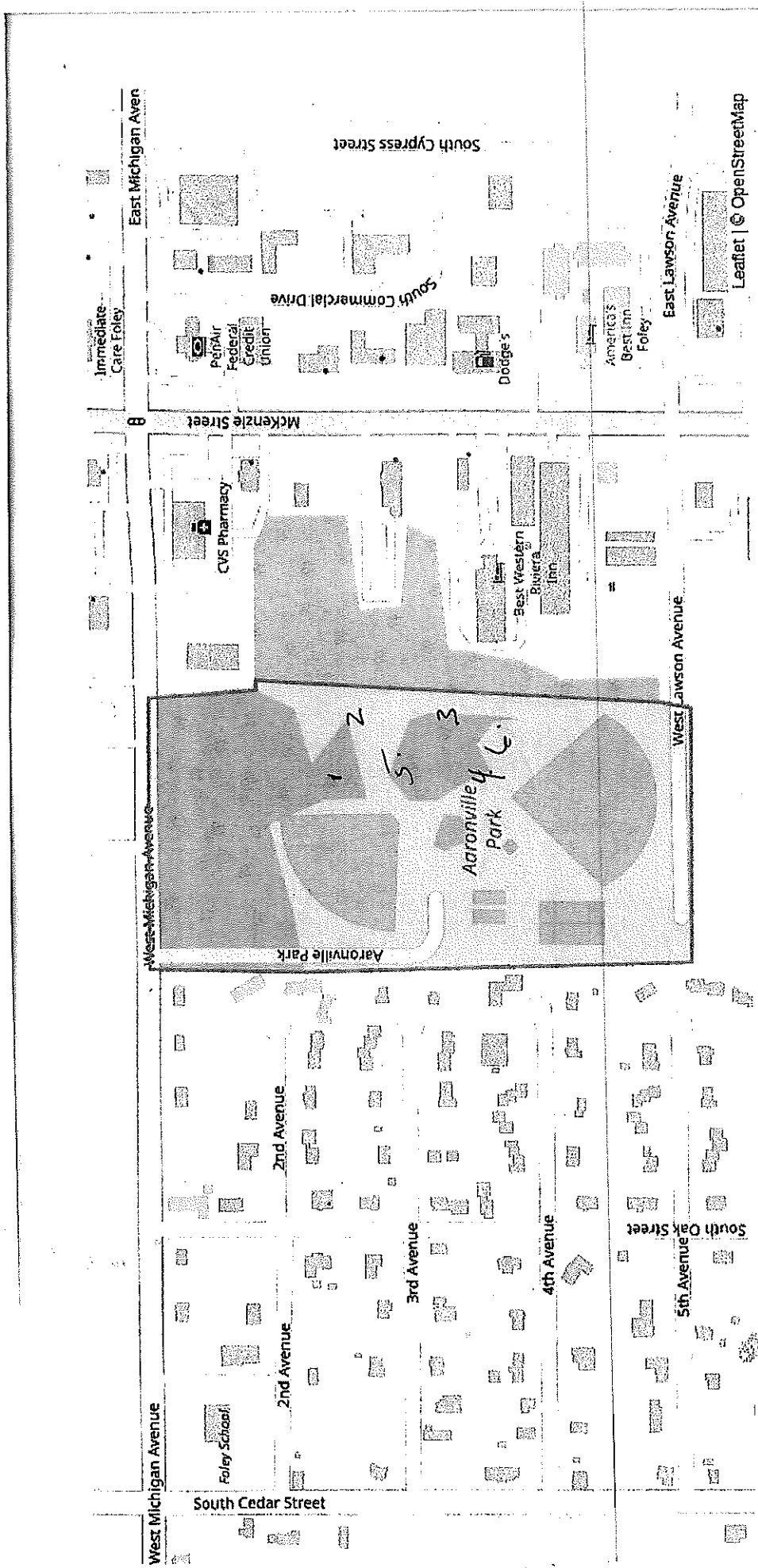
Tue, Mar 12, 2024 at 6:27 PM

To: Keisha Ellis <kellis@cityoffoley.org>, Vanessa Williams <jerome1400@yahoo.com>

Good evening Keisha, here's a diagram of the park and where we plan on putting the different activities. Also here are two references that have worked with OCDM in the past. Pastor Rose Crowder of Hope House Ministries (336) 437-6548 Mrs. Ruth Belnavis of Calvary Christian Church. (704) 512-1212

Joseph Bullard
251-504-8830
Board Member OCDM

 **Park diagram.pdf**
873K



1. Jumpy houses

2. Train

3. 501 (3)(c) Tables

4. Vendors

5. Pavilion was seats for the elderly

6. Music, mics