

## Required Documents (continued)

### Waste Management Plan

- Consideration must be given at all times to how waste generated by event will be managed by Event Organizer. Depending on the details of your event, you may be required to develop a Waste Management Plan. Please note, if waste is left at City venues following an event the cost of removal and clean-up will be passed on to the Event Organizer.

### Noise Control Plan

- Please describe the sound equipment that you will use We own a Pevy sound system
- Will you be using amplification? ☐ Yes ☐ No
- What noise sources are anticipated from the event?
  - ☐ Pre-recorded
  - ☐ Live music/band
  - ☐ Acoustics
  - ☒ PA System
  - ☐ Other \_\_\_\_\_
- Please provide a list of performers, performance type, music genre, performance times and duration. The complete performance list is required 7 days prior to the event.

### Road Closures

- Parades and Road Closures must be approved by City of Foley PD. All events must give substantial notice (60 days) to minimize the risk to your event.

### Additional Service Providers

- Provide a complete list of all event service providers 7 days prior to event including EMS, Carnival Operators, Portable Toilets, Tables/Tents, Barricades/Traffic, etc. This must also include all food vendors so Foley FD can check for adherence to fire code.

### Marketing Materials

- Any signage must comply with the City's Temporary Advertising Signs Policy. Signage must be robust and of good quality. Additional signage may require a permit.
  - Do you wish to erect signage or banners within the City to promote your event?
    - ☒ Yes
    - ☐ No
  - Type of signage or banners: Professional made banners, we will follow all city

## Event Details Continued

Setup Date & Time: Set up will start Monday 11/3/2025

Event Start Date: 11/7/2025

Event Start Time: 5pm-11pm

Event End Date: 11/8/2025

Event End Time: 5-11pm

Clean-up Date & Time: Sunday 11/9/2025

*Outdoor entertainment may take place from 8 am - 10 pm, Sunday - Thursday  
and 8 am - 11 pm on Friday and Saturday.*

Main Contact Name: Amber Buswell

Phone Number: 251-213-8526

Backup Phone Number: 251-213-9634

Email Address: shortyssafehaven@gmail.com

Where will the event take place?

☒ Public Property

☐ Park Property (if so which park) \_\_\_\_\_

Estimated Attendance: 3000 total for both nights

Estimated Attendance Previous Year: N/A

Estimated Attendance During Peak: 1500 per night

Event Website/Facebook Page: shortyssafehaven.org

Event Promoter (if other): Bo Campbell Rodeo Productions

Is this a repeat event for the City? its a similar event to the Jennifer Claire Moore Fc

Will the event include any of the following?

☐ Fireworks

☐ Mobile Food Vendors

☐ Generators

☐ Street Closure

☐ Live Entertainment

☐ Parade

☐ Tents

☐ Tents over 400 sq. ft.

☐ Alcohol

☐ Other \_\_\_\_\_

☒ Petting Zoo, Carnival, Circus, Inflatables (if yes additional insurance will be required)

☐ Open Flames of Any Type

## Event Details

Event Title: Shorty's Safe Haven 1st Annual Rodeo

Purpose:

☐ Athletic/Recreation

☐ Outdoor Market

☒ Parade\*

☒ Concert/Performance

☐ Festival/Fair

☐ Social

☐ Demonstration\*

☐ Road Closure\*

\*Additional paperwork is required to be submitted directly to Foley PD. Please See Appendix A

Provide a clear statement of the specific reason(s) you believe the event will significantly contribute to and benefit the City of Foley.

Shorty's Safe Haven is a local 501c3 nonprofit Girls Ranch. We bring at risk girls ages 10-18 and to help heal each other. We are hosting our first annual rodeo fundraiser event. We have contracted Campbell Rodeo Productions to bring a fun night of cowboys and rodeo back to the Foley Arena to host the rodeo at the Foley arena will bring in revenue for the arena as well as benefit a great cause and grow our impact within our community. Being able to host our rodeo will bring life back to the Foley event public event since JCMF Rodeo moved to Robertsedale.

Provide a clear statement of the opportunity for City-wide citizen participation in the event.

Our rodeo will be open to everyone. We are also partnering with local businesses with sponsorship opportunities. These sponsorship opportunities will bring great PR to each local business that chooses to sponsor.

Are there any potential negative impacts to the local business community or surrounding areas?

No Negative impacts

The City reserves the right to request an Event Application Presentation to staff if they deem the event to have an impact on the surrounding community.