

Request to Increase Departmental Budget Dollars

Effective October 1, 2015 (Resolution # 15-2922), the City Administrator and Council President must pre-approve all increases of departmental budget dollars prior to expenditure of funds or submission to council. After the City Administrator and Council President give approval, the request must go to council approval prior to the expenditure of funds. Form must be provided to City Clerk, so she can obtain signatures at the council meeting.

Instructions:

Complete items below and submit to the City Administrator and Council President. Once the request is approved, a Resolution must be submitted in Legistar requesting the Mayor and Council to amend the budget.

Department Head	<u>David Thompson</u>	_____
Department	<u>FST</u>	Signature
Budget Category	<u>Sally - Capital Project</u>	
Date Submitted	<u>2/9/21</u>	

If Personnel Accounts, Approval from Human Resources Director is required.

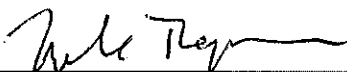
Signature & Date

Reason for Increase:

FST safety fields damaged during Sally. Bids received. Insurance will cover costs of nets, but
Sally deductible will be removed from proceeds.

Amounts of Funds Needed	Account Number & Name
<u>369,000</u>	<u>100-9200-5101 S03.1 G.1 FST Field Netting</u>
<u>169,000</u>	<u>100-9200-4703 Insurance Settlements - Hurricane Sally</u>
_____	_____
_____	_____

Approval by City Administrator


Signature

2/9/21
Date

Approval by Council President

Signature

Date

Finance Department Use Only:

Budget Adjustment Posted:

Resolution #

Signature

Date

***** THIS COMPLETED DOCUMENT MUST BE ATTACHED TO AGENDA REQUEST IN
LEGISTAR *****

Capital Project Worksheet

Directions:

Please complete all questions below and submit to Mike Thompson and Wayne Trawick for approval.

Submitted by: David Thompson

Date Submitted: 2/9/2021

Is this project listed on the capital projects plan in the approved budget? No

What amount is approved in the plan for this project? None

In what year is this project shown to begin in the plan? None

Description of the project and why the project needs to be completed at this time.

FST safety netting damaged by Hurricane Sally. Need to proceed with repairs

Can your job be performed without the completion of this project? Please explain below.

Yes, but we have already had an accident with a soccer ball hitting a vehicle due to lack of safety nets

Will not completing this project cause a public safety issue? Please explain below.

Yes

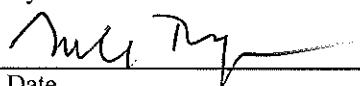
Do you expect to come in, at, or under budget on this project? Please explain below.

\$369,000 project cost with \$169,000 insurance settlement. \$200,000 hurricane sally deductible to be removed from proceeds

Is there a grant associated with this project? No

If so please list below the grant amount and the match required by the City.

Approval by City Administrator


Signature and Date

Approval by Council President

Signature and Date

If you need an account number/project number in order to complete your Agenda Item, forward this signed form to Miranda Bell (mbell@cityoffoley.org) and to Sue Steigerwald (ssteigerwald@cityoffoley.org)

*****THIS COMPLETED FORM MUST BE ATTACHED TO THE AGENDA ITEM IN LEGISTAR*****