

## Request to Increase Capital Budget Dollars

Effective October 1, 2015 (Resolution # 15-2922), the City Administrator and Council President must pre-approve all increases of capital budget dollars prior to expenditure of funds or submission to council. After the City Administrator and Council President give approval, the request must go to council approval prior to the expenditure of funds. Form must be provided to City Clerk, so she can obtain signatures at the council meeting.

### Instructions:

Complete items below and submit to the City Administrator and Council President. Once the request is approved, a Resolution must be submitted in Legistar requesting the Mayor and Council to amend the budget.

Department Head

David Thompson

Department

Sports Tourism

Budget Category

Capital

Signature

Date Submitted

10-Feb

If Personnel Accounts, Approval from Human Resources Director is required.

Signature & Date

### Reason for Increase:

Damaged building from Sally - Insurance totaled our building and we need to replace it

Amounts of Funds Needed

Account Number & Name

\$

6,000.00

100-9200-5100

6,000.00

100-9200-4703

Approval by City Administrator

Signature

Date

Approval by Council President

Signature

Date

### Finance Department Use Only:

Budget Adjustment Posted:

Resolution #

Signature

Date

\*\*\*\*\* THIS COMPLETED DOCUMENT MUST BE ATTACHED TO AGENDA REQUEST IN  
LEGISTAR \*\*\*\*\*



David Thompson <dthompson@cityoffoley.org>

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**RE:**

1 message

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**Wayne** <wtrawick@trawickb.com>

Mon, Feb 13, 2023 at 11:49 AM

To: David Thompson <dthompson@cityoffoley.org>, Wayne Trawick <wtrawick@cityoffoley.org>

I'm good for the agenda

Wayne

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**From:** David Thompson <dthompson@cityoffoley.org>

**Sent:** Monday, February 13, 2023 11:42 AM

**To:** Wayne <wtrawick@trawickb.com>; Wayne Trawick <wtrawick@cityoffoley.org>

**Subject:**

Would you please approve this budget increase for a storage building for me? This will be offset by an increase to a revenue account from insurance from Sally. Overall, it will be budget neutral. Thanks.

dt

**David Thompson**

Executive Director of Leisure Services

Foley Sports Tourism

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www.FoleySportsTourism.com