

Project Management - Pre-project checklist

Project Name: Juniper Street Extension Phase I (Woerner Access Points)Submitted by: CHAD CHRISTIANProject Owner: CHAD CHRISTIAN

Expected Project Start Date

5/28/2018

Expected Project Completion Date

8/28/2018

Is this project listed on the capital project planning document?

Yes - Juniper Street Extension

What is the amount listed on the capital project plan?

\$1,500,000

What year is it listed?

FY 2018-19

If not, get approval from Mike Thompson to proceed with planning the project.

Milke (Must have Mike initial and date)

Brief Project Description

Construct access points per agreement authorized by RES 13-0227

Location (Description and tax parcel Identification number(s))

East side of SR59 across from CR20S

Project type (select one)

- ☐ Building construction or improvement
- ☐ Property improvement (examples: parking lots, pools, playgrounds, ball fields, streetscape, signage, etc.)
- ☒ Infrastructure repair or improvements (example: roads, drainage, right of ways, etc.)
- ☐ Other, Please explain _____

Will this project include grant funds?

NO

If yes, please list Grantor:

Will this project have a third party manager?

Yes

If yes, please list third party manager

Doug Bailey (HMR)

Discuss your project with each of the following individuals. You must have initials and date for each section below.

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<u>Nelson Bauer</u> Initials & Date	Fire	Review of the desired location & use to determine if the property is correctly zoned; a site plan to check setbacks, etc.; and a record of the Planning Commission recommending approval of the project.
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<u>Joe Bouzan</u> Initials & Date	Project / Risk Management	Determination of potential environmental issues or permits.
<u>MB 5/1/18</u> Initials & Date	Miranda Bell	Finance
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Project Management - Pre-project budget worksheet

Estimated capital project cost

Land Acquisition (cost and location)	\$	-
Hard Cost (building structure, sitework-including utilities, paving, grading, etc., landscaping, furnishings.,	\$	\$1,098,928.56
Soft Cost (Architectural, Engineering, Legal, Geotech, etc.)	\$	18,100.00
Insurance Cost	\$	-
Bid Cost	\$	1,500.00
Other cost to construct and make operational (please list below:)		
Construction Engineering / Inspection and Materials Testing	\$	34,250.00
	\$	
	\$	
Capital Project Subtotal	\$	1,152,778.56
10% Contingency	\$	115,277.86
Total capital project cost	\$	1,268,056.42

Estimated Cost - Departmental Capital Purchases to make project operational

	\$	
	\$	
	\$	
Total cost departmental capital purchases	\$	-

Estimated Cost - Departmental Small Tools Purchases to make project operational

	\$	
	\$	
	\$	
Total cost departmental small tools purchases	\$	-

Total Cost to complete project and make fully operational \$ **1,268,056.42**

Items below are for informational purposes:

Estimated Future Operating Cost

Utilities	\$	
Head count	\$	
Future Insurance	\$	
Additional future equipment (i.e. mowers, tractors, vehicles, etc.)	\$	
Additional cost to operate	\$	
	\$	
	\$	
	\$	
Total estimated future cost to operate	\$	-

Will the project be completed as one project or will there be phases?

Please list all phases below with cost of each phase:

Phase	Cost
Phase I	\$ 1,268,056.42
Phase II	\$ 231,943.58
	\$
Total cost of all phases	\$ 1,500,000.00

Is this project part of a project with previous cost? (i.e. a phase of a previous City project.)

Please list all previous phases below with final cost of each phase:

Phase	Cost
	\$
	\$
	\$
Total cost of all previous phases	\$ -