

**Request to Increase Departmental Budget Dollars**

Effective October 1, 2015 (Resolution # 15-2922), the City Administrator and Council President must pre-approve all increases of departmental budget dollars prior to expenditure of funds or submission to council. After the City Administrator and Council President give approval, the request must go to council approval prior to the expenditure of funds. Form must be provided to City Clerk, so she can obtain signatures at the council meeting.

Instructions:

Complete items below and submit to the City Administrator and Council President. Once the request is approved, a Resolution must be submitted in Legistar requesting the Mayor and Council to amend the budget.

Department Head	<u>David Thompson</u>	<u>David Thompson</u> <small>Digitally signed by David Thompson DN: cn=David Thompson, o=City of Cary, ou=City of Cary, email=dtompson@cityofcary.org, serial=</small>
Department	<u>Leisure Services</u>	Signature
Budget Category	<u>Capital Projects - Impact Fees</u>	
Date Submitted	<u>04/08/2024</u>	

If Personnel Accounts, Approval from Human Resources Director is required.

\_\_\_\_\_  
Signature & Date

Reason for Increase:

Detailed engineering work complete, we want to move forward with appropriating the expected amount

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Amounts of Funds Needed	Account Number & Name
<u>\$1,147,328</u>	<u>400-5030-5108 Pickleball Courts</u>
_____	_____
_____	_____
_____	_____

Approval by City Administrator

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

Approval by Council President

*[Handwritten Signature]*  
Signature

4-8-24  
Date

**Finance Department Use Only:**

Budget Adjustment Posted:

Resolution # \_\_\_\_\_

Signature \_\_\_\_\_

Date \_\_\_\_\_

**\*\*\*\*\* THIS COMPLETED DOCUMENT MUST BE ATTACHED TO AGENDA REQUEST IN LEGISTAR \*\*\*\*\***

**FARMERS MARKET AREA PICKLEBALL**

Opinion of Probable Budget  
 Project Scope: Hardscape, Furniture, Landscape, Irrigation, Lighting  
 Prepared by WAS Design, Inc.  
 3/25/2024



HARDSCAPE				
DESCRIPTION	QTY	UNIT	COST	TOTAL
PICKLEBALL COURT ASPHALT PAVING	520	TONS	\$ 160.00	\$ 83,200.00
COLORLED ACRYLIC SURFACING	14,500	SF	\$ 7.50	\$ 108,750.00
6' FENCING AND GATES (W/ BLACK WINDSCREEN)	864	LF	\$ 75.00	\$ 64,800.00
4' FENCING AND GATES	420	LF	\$ 40.00	\$ 16,800.00
NETS AND ACCESSORIES	9	EA	\$ 5,000.00	\$ 45,000.00
8" CONCRETE RIBBON CURB	240	LF	\$ 20.00	\$ 4,800.00
PEDESTRIAN PAVING, CONCRETE	8,850	SF	\$ 9.00	\$ 79,650.00
<b>HARDSCAPE SUB-TOTAL</b>				<b>\$ 403,000.00</b>

FURNITURE				
DESCRIPTION	QTY	UNIT	COST	TOTAL
STADIUM SEATING	3	EA	OWNER PROVIDED	\$5,000
COVERED BENCHES	6	EA	\$ 7,500.00	\$ 45,000.00
BIKE RACKS	1	EA	\$ 1,500.00	\$ 1,500.00
TRASH RECEPTACLES	4	EA	\$ 1,250.00	\$ 5,000.00
BULLETIN BOARD	1	EA	\$ 1,250.00	\$ 1,250.00
PICNIC TABLES	4	EA	OWNER PROVIDED	
<b>FURNITURE SUB-TOTAL</b>				<b>\$ 52,750.00</b>

LANDSCAPE				
DESCRIPTION	QTY	UNIT	COST	TOTAL
LARGE TREES	5	EA	\$ 900.00	\$ 4,500.00
SHRUB AREA	4,500	SF	\$ 5.50	\$ 24,750.00
DETENTION AREA, SOD	32,600	SF	\$ 0.60	\$ 19,560.00
GREEN SPACE, SOD	16,000	SF	\$ 0.60	\$ 9,600.00
<b>LANDSCAPE SUB-TOTAL</b>				<b>\$ 58,410.00</b>

IRRIGATION				
DESCRIPTION	QTY	UNIT	COST	TOTAL
IRRIGATION AREA	36,800	SF	\$ 2.50	\$ 92,000.00
<b>IRRIGATION SUB-TOTAL</b>				<b>\$ 92,000.00</b>

LIGHTING				
DESCRIPTION	QTY	UNIT	COST	TOTAL
COURT LIGHTING & ELECTRICAL	1	LS	OWNER PROVIDED	\$200,000
PARKING LOT LIGHTING & ELECTRICAL	1	LS	OWNER PROVIDED	
MINOR SITE ELECTRICAL (LANDSCAPE LIGHTING & ELECTRICAL OUTLETS)	1	LS	\$ 10,000.00	\$ 10,000.00
<b>LIGHTING SUB-TOTAL</b>				<b>\$ 10,000.00</b>

**PROJECT SUB-TOTAL\* \$ 616,160.00**

\*PROJECT SUB-TOTAL EXCLUDES PROJECT MAGNITUDE COSTS INCLUDING GC PROFIT, OVERHEAD, MOBILIZATION & CONTINGENCY.

professional \$1,119,928  
 27,400  
 1,147,328  
 99,610  
 \$1,246,938 Spent

This does not include parking lot lighting and electrical

\$294,928 site work

\$1,119,928



30673 Sgt E.I. "Boots" Thomas Dr.  
 Spanish Fort, AL 36527  
 P: 251-544-7900  
 www.sawgrassllc.com

February 20, 2024

Mr. David Thompson  
 City of Foley  
 P.O. Box 1750  
 Foley, Alabama 36535

**RE: Foley Pickleball Court Complex and Parking Facility (Final)**

Dear David,

Sawgrass Consulting, LLC, (Sawgrass) has been asked to provide a proposal for professional services for final development of the Pickleball Recreation Facility. Our scope is to as-built survey completed work that has been performed by City of Foley Public Works, revise plans to existing conditions to determine final work scope, geotechnical services, and /procurement, and contract administration of the project located on Foley Farmers Market Property. Attached are the Scope of Services and corresponding fees required to accomplish this project. In summary, the following cost for the project is as follows:

**Ph1a -Civil - Parking Lots/Sidewalk/Drainage/Court (base)**

As-Built Field Survey (existing)	\$3,600.00	\$36,400
Plan Revisions/Modifications	\$4,000.00	
Construction Testing	\$2,200.00	
Procurement	\$3,800.00	
Construction Observation	\$20,000.00 (Hourly NTE)	
Environmental Permitting	\$2,800.00	

**Ph1b- Civil – Roadway/Sidewalk North of Parking Lots**

As-Built Field Survey (existing)	\$2,000.00	\$15,000
Plan Revisions/Modifications	\$2,500.00	
Construction Testing	\$2,000.00	
Construction Observation	\$8,500.00 (Hourly NTE)	

**Ph2-Landscape Arch- Hardscape/Sports Courts/Landscape**

Construction Document Adjustments	\$6,200.00	\$27,400 courts
Procurement	\$3,800.00	
Construction Observation	\$17,400.00	

We appreciate the opportunity to partner with the City on this Project and please do not hesitate to call if you have any questions or need to discuss this Proposal in more detail.

Sincerely,

Stephen Delahanty, P.E.  
 President

Approval \_\_\_\_\_  
 Date \_\_\_\_\_

## **Environmental Permitting**

*Environmental Permitting.* Because the proposed site is located within an unnamed tributary that leads to the Protected Watershed of Wolf Bay and the site work will exceed 1 Acre of disturbance, it is anticipated that a Construction Best Management Practices Plan (CBMPP) will be required for the application of the Notice of Intent (NOI) General Permit.

## **Phase 2- Landscape Architectural Services- Procurement and Construction Services**

### **Construction Document (CD) Adjustments (PH 2)**

Sawgrass has teamed with WAS Design, Inc (WAS) for preparation of the Landscape Design Element. The Construction Document will be prepared "separately" from the Civil Documents and will include all LA related portions of the project. This includes landscape, irrigation, fencing, ribbon curb, final court surfacing, lighting coordination, benches, and any other features related to the final pickleball court product. This final CD will be finalized concurrent with the civil construction activity and acceptance prior to release for bids to ensure all work activities are included and complete for a successful project.

### **Bid Document Preparation and Bidding Assistance (PH 2)**

WAS will provide bid/contract documents for the procurement of the Phase 2 portions of the project. These documents will include additive alternates if the City of Foley chooses to separate contractual obligations for budgetary reasons. We will coordinate the advertisement for bidders, hold a pre-bid conference, perform the bid letting and issue a certified bid tab for recommendation to award. Multiple sets of plans and bid documents will be prepared and distributed to all interested vendors.

### **Construction Observation (PH 2)**

WAS, as part of this task, perform the following:

- **Preconstruction Conference:** Lead/attend a pre-construction conference with the owner, contractor, and other stakeholders to discuss project logistics, schedules, and expectations.
- **Regular Site Visits:** Make regular site visits to observe construction progress, ensure compliance with contract documents, and address any issues that arise.
- **Submittal and/or Shop Drawing Review:** Review shop drawings and submittals from contractors to make reasonable effort to ensure that they conform to the design intent and specifications.
- **Request for Information (RFI) Response:** Respond to RFIs from contractors, providing clarifications and additional information as needed.
- **Change Order Review:** Review change orders proposed by the contractor, evaluating their impact on the project scope, schedule, and budget. Manage change proposed by Owner.
- **Progress Meetings:** The landscape architect participates in progress meetings with the owner, contractor, and other stakeholders to discuss project status, issues, and resolutions.
- **Quality Assurance:** Monitor the quality of workmanship and materials to make reasonable effort to ensure that they meet the project's standards and specifications.
- **Punch List Creation:** Towards the end of construction, create a punch list of items that need to be completed or corrected before final acceptance.



## 2023 HOURLY RATES

SENIOR PROJECT MANAGER	\$195.00 HOUR
PROFESSIONAL LAND SURVEYOR	\$180.00 HOUR
PROFESSIONAL ENGINEER	\$180.00 HOUR
STAFF ENGINEER	\$110 .00 HOUR
SENIOR CONSTRUCTION REPRESENTATIVE	\$100.00 HOUR
SURVEY MANAGER	\$110.00 HOUR
ONE MAN SURVEY CREW	\$120.00 HOUR
TWO MAN SURVEY CREW	\$150.00 HOUR
THREE MAN SURVEY CREW	\$175.00 HOUR
CADD DESIGNER	\$110.00 HOUR
CADD TECHNICIAN	\$ 95.00 HOUR
ADMINISTRATIVE	\$65.00 HOUR

\_\_\_\_\_  
Client Rep Initials