



# NON-CAPITAL ITEM BUDGET FORM

**Approval Status**

Approved

**Submitted by:**

Kate Norris

**Date**

Monday, May 11, 2026

**Department**

Library

**Email**

knorris@cityoffoley.org

**Request the following budget impact:**

Increase Budget by APPROPRIATING Funds

**Budget Category appropriating funds to:**

Operational Budget

**Budget Appropriation Detail:**







Amount of Funds	Account Number	Account Name
3000	100-5020-4305	Dollar General Grant Revenue Account
3000	100-5020-6189	Summer Reading Expense Account

**Explanation for budget increase/transfer:**

We were awarded the Dollar General Literacy Foundation Summer Reading Grant in the amount of \$3,000. We are requesting to accept the grant and amend the appropriate revenue and expense accounts.

**Approval Activity History**

Actor	Actions	Date
 mthompson@cityoffoley.org	Approve <i>Michael Thompson</i>	Monday, May 11, 2026

Actor	Actions	Date
 Notification	Approve & Sign request sent to group approval: <b>Require response from one person</b> <b>To:</b> wtrawick@cityoffoley.org, trawickb@gulftel.com, wtrawick@trawickb.com	Monday, May 11, 2026
 wtrawick@trawickb.com	<div data-bbox="586 568 738 636" style="border: 1px solid green; background-color: #e0f2f1; padding: 2px; display: inline-block; margin-bottom: 5px;">Approve</div>  wtrawick@trawickb.com's signature  Approve & Sign	Monday, May 11, 2026
 Group Approval	<div data-bbox="586 864 738 931" style="border: 1px solid green; background-color: #e0f2f1; padding: 2px; display: inline-block;">Approve</div>	Monday, May 11, 2026
 Notification	Email sent. (Your request has been approved.) knorris@cityoffoley.org	Monday, May 11, 2026