

400-3020-5141 R42 Juniper Street South Extension

Project Management - Pre-project checklist

Project Name: Juniper Street Extension Phase II (Route Planning)

Submitted by: CHAD CHRISTIAN

Project Owner: CHAD CHRISTIAN

Expected Project Start Date 9/5/2018

Expected Project Completion Date 12/5/2018

Is this project listed on the capital project planning document? Yes - Juniper Street Extension

What is the amount listed on the capital project plan? \$1,500,000

What year is it listed? FY 2018-19

If not, get approval from Mike Thompson to proceed with planning the project.

Mike (Must have Mike initial and date) _____

Brief Project Description

Determine best route for Juniper Street Extension with Council and stakeholder input and evaluate regional detention

Location (Description and tax parcel Identification number(s))

Juniper Street at CR 20 to CR 20S at SR 59

Project type (select one)

- ☐ Building construction or improvement
- ☐ Property improvement (examples: parking lots, pools, playgrounds, ball fields, streetscape, signage, etc.)
- ☐ Infrastructure repair or improvements (example: roads, drainage, right of ways, etc.)
- ☒ Other, Please explain Route Planning and ROW Acquisition

Will this project include grant funds? NO

If yes, please list Grantor: _____

Will this project have a third party manager? Yes

If yes, please list third party manager Doug Bailey (HMR)

Discuss your project with each of the following individuals. You must have initials and date for each section below.

Individual	Department	Documentation Required:
<u>MB 8-28-18</u> Initials & Date <u>Miriam Boutwell</u> <u>for Miriam</u>	Planning	Review of the desired location & use to determine if the property is correctly zoned; a site plan to check setbacks, etc.; and a record of the Planning Commission recommending approval of the project.
<u>MB 8-28-18</u> Initials & Date <u>Miriam Boutwell</u> <u>for Miriam</u>	Zoning	Review of the desired location and desired use to ensure all requirements are met including but not limited to building codes, architect requirements, etc.
<u>CL 8-28-18</u> Initials & Date <u>Chuck Lay</u>	Building, Flood & Historical	Determination of potential needs related to active/passive fire protection, fire department access roads, egress, and all other requirements as determined by the International Codes.
<u>BH 8-28-18</u> Initials & Date <u>Brad Hall</u>	Fire	Determination of potential need for input from the City engineers.
<u>CC 8-27-18</u> Initials & Date <u>Chad Christian</u>	Engineering	Determination of potential environmental issues or permits.
<u>LG 8-31-18</u> Initials & Date <u>Leslie Gahagan</u>	Environmental	Determination of IT needs with Gary such as Internet access, networking, phones, security cameras/door access control systems, computers, copiers, etc.
<u>GS 8-28-18</u> Initials & Date <u>Gary Schrader</u>	IT / GIS	Determination of any changes to landscaping needs.
<u>JG 8-29-18</u> Initials & Date <u>John Graham</u>	Horticulture	Project Management review. Determination of insurance cost to include in budget.
<u>JB 8-28-18</u> Initials & Date <u>Joc Bouzan</u>	Project / Risk Management	Budget review and account number assignment.
<u>MB 8-27-18</u> Initials & Date <u>Miranda Boll</u>	Finance	

Effective Date 5/21/15, last edited 4/21/2017.

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