



# Alabama Public Library Service



KELYN L. RALYA  
DIRECTOR

April 10, 2026

Foley Public Library  
Kate Norris  
319 East Laurel Avenue  
Foley, AL 36535-2680

Dear Ms. Norris: *Kate*

RE: LSTA Project Name: Strengthening Youth and Family  
Project Number: 26-10-4  
Amount Awarded: \$20,000

On behalf of the APLS Executive Board, I am pleased to inform you that your library has been awarded the above amount for your FY2026 LSTA project. This grant award is contingent upon upon all conditions and stipulations being met. An FY2026 LSTA award notification is enclosed. Please keep a copy of the award notification with your grant documents.

Your FY2026 LSTA grant contract documents are enclosed. After reviewing the contract and attachments, have your Board Chair sign all contract and certificate copies. Please note that the contract must be notarized. Please return all of the documents to APLS **as soon as possible**. After I have signed and approved the contract, a signed copy will be returned to you. **Do not spend any local matching funds or submit a request for LSTA funds until after you receive your contract signed by the APLS Director.**

The contract period is from **the date the contract is signed by me to August 31, 2026**. Your final request for payment will be due on **August 31, 2026**.

If you have any questions, please contact me at (800) 723-8459, extension 3976, or (334) 213-3976. My e-mail address is [kralya@apls.state.al.us](mailto:kralya@apls.state.al.us).

Sincerely,

Kelyn L. Ralya  
Director

## FY2026 LSTA Award Notification

<b>Subrecipient Identification</b>		
[City of Foley] Foley Public Library 319 East Laurel Avenue Foley, AL 36535-2680	Unique Entity Identifier (UEI): H1R1JL526DY5	EIN: 636001263
<b>Federal Award Identification</b>		
Institute of Museum and Library Services Washington, DC	CFDA Name and Number: LSTA State Grants 45.310	Federal Award Identification Number (FAIN): LS-259163-OLS-25
Date of Federal Award to Pass-Through Entity: April 21, 2025	Total Amount of Federal Award to Pass-Through Entity: \$2,923,391.00	IMLS provides this grant support pursuant to 20 USC §9101 et seq. and as identified in the grantee's Five-Year State Plan for FY2023-2027 and any forthcoming amendments approved by IMLS.
<b>Pass-Through Entity Identification</b>		
Alabama Public Library Service 6030 Monticello Drive Montgomery, AL 36130  Kelyn L. Ralya Director	Unique Entity Identifier (UEI): VBP7EE6M4875	TIN: 636000619
<b>General Subaward Information</b>		
Date of Subaward: March 20, 2026  Project Start Date: The date the contract is signed by the APLS Director  Project End Date: August 31, 2026	Amount of Federal Funds Obligated by this action: \$20,000.00  Total Amount of Federal Funds Obligated to the subrecipient: \$20,00.00  Subrecipient Required Local Match Amount: \$0.00  Indirect Cost Rate: 0.00	Is this subaward for R&D? No  Does this subaward require Federal Funding Accountability and Transparency Act (FFATA) reporting? No

## AGREEMENT BETWEEN THE ALABAMA PUBLIC LIBRARY SERVICE AND LIBRARY BOARDS OF PUBLIC LIBRARY REGIONS OF ALABAMA

The Alabama Public Library Service agrees to provide, from the funds available under the Library Services and Technology Act, a grant to Foley Public Library not to exceed **\$20,000** for STRENGTHENING YOUTH AND FAMILY, Project #26-10-4.

### PROVIDED:

1. The Library is in good standing and is in full compliance with the *Alabama Administrative Code* regarding the criteria necessary to receive State Aid.
2. These funds will be expended to provide library service in accordance with the project application approved by the Alabama Public Library Service which is considered a part of this contract.
3. That financial, narrative, interim, and annual reports be submitted in accordance with directions under separate cover. Records shall be kept in such a way that it will be possible for Alabama Public Library Service to determine whether the proposed program of library service is successfully carried out.
4. If the grant conditions are not complied with, the Alabama Public Library Service reserves the right to cancel this contract or revise the plan of service.
5. The financial records of the library will be made available, on request, to the federal government, Alabama Department of Examiners of Public Accounts, and/or the Alabama Public Library Service. Based upon review of these financial records, an audit of the Library System's records by a licensed certified public accountant may be required to determine the true financial status of the library.
6. The Library Board agrees to maintain a grant project record in the form prescribed by the Alabama Public Library Service and retain all records until **at least** December 31, 2031.
7. The Library Board agrees to properly manage all equipment (including replacement equipment) purchased with these funds and will meet the recordkeeping and management standards established by the Alabama Public Library Service.
8. The Library Board agrees to abide by and follow (a) all applicable rules and regulations of the U.S. Institute of Museum and Library Services, (b) the Library Services and Technology Act, and (c) the Financial Management and Administrative Policies and Procedures established by the Alabama Public Library Service pertaining to the use of the funds.
9. This agreement shall be in effect from the date the agreement is signed by the Director of the Alabama Public Library Service through **August 31, 2026**. Funds not requested by **August 31, 2026** will no longer be available unless the Alabama Public Library Service receives and approves a request for a contract extension. Contract extensions will only be granted in very unusual circumstances.

- 10. The following sections are attached and incorporated into this agreement:
  - a. Certification Regarding Nondiscrimination; Debarment and Suspension; Standard Assurances
  - b. Internet Safety Certification
- 11. The Library Board agrees that the appropriate percentage of required matching funds shall be in cash and verifies that the required matching cash is available as of the date this agreement is signed by the Board Chair.

Foley Public Library  
LIBRARY

**X** \_\_\_\_\_  
BOARD CHAIR

**NOTARY CERTIFICATE**

Sworn to and subscribed before me this \_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

\_\_\_\_\_  
Notary Public

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**APPROVED:**

\_\_\_\_\_  
Director, Alabama Public Library Service

\_\_\_\_\_  
Date