



Meeting Minutes - Draft

City Council

Monday, February 19, 2024

4:00 PM

Council Chambers

Work Session/Council Meeting

Call To Order

President Wayne Trawick called the meeting to order at 4:00 p.m.

Roll Call

All Council Members were present with the exception of Council Member Rick Blackwell. Also present: Mayor Ralph Hellmich, City Administrator Mike Thompson, City Clerk Katy Taylor, Christi Watkins, Brian Schwab, Lynn Schwab, Miranda Bell, Suzanne Kellams, LaDonna Hinsley, Chuck Lay, Leslie Gahagan, David Thompson, Theresa Dumas, Nancy Emig, Michelle Davis, Jeff Phillips, Lynn Smith, Patrice Tiggs, Katie Cargle, Jeff Lee, Steph Donald, Darrelyn Dunmore, Deborah Mixon, Shannon McCurdy, Brenda Shambo, Darrell Russell, Morgan Ashleigh, Kate Norris, Maggie Pearson, Jessica Webb, Susan Norman, Bridget Elder, Logan Eberly, Adam Spena, Ashley McNair, Mary Garcia, Abi Garcia, Joey Darby, Larry Dearing, Wayne Dyess, Cian Harrison and Guy Busby.

Present: 4 - Wayne Trawick, Vera Quaites, Charles Ebert III and Richard Dayton

Absent: 1 - Rick Blackwell

Moment of Silence

Pledge of Allegiance

Presentation

[24-0111](#)

Proclamation: Arbor Day

Attachments: [Arbor Day](#)

Mayor Ralph Hellmich presented the Proclamation in recognition of Arbor Day.

[24-0092](#)

2024 Arbor Day Book Donations

City of Foley's Beautification Board presented and donated tree-themed books to our local School Libraries and to the Foley Public Library.

[24-0123](#)

National Alliance for Mental Illness, Baldwin County

Mayor Hellmich read a Support Letter for the National Alliance on Mental Illness of Baldwin County.

Work Session Discussion

There was no Work Session Discussion.

Additions/Removals/Carry-Overs

There were no additions, removals or carry-overs to report.

Consent Agenda

[24-0105](#)

Report of January, 2024, Approved and Paid Bills for the Record

Attachments: [2024-01 Approved & Paid Bills.Expense Approval Report](#)

There was no discussion on this item.

A motion was made by Council Member Vera Quaites, seconded by Council Member Charles Ebert, III, that this Agenda Item be approved. The motion carried by an unanimous vote.

[24-0121](#)

Work Session/Council Meeting Minutes of February 5, 2024

Attachments: [02-05-2024 Work Session. Council Meeting Minutes](#)

There was no discussion on this item.

A motion was made by Council Member Vera Quaites, seconded by Council Member Charles Ebert, III, to approve the February 5, 2024 Work Session/Council Meeting Minutes. The motion was carried by an unanimous vote.

[24-0122](#)

Departmental Reports

Attachments: [Tax Report and Permit-Plan Review Feb 2024 Revised](#)
[January 2024 CDD Report](#)
[Jan 2024 PD Report](#)

There was no discussion on this item.

A motion was made by Council Member Vera Quaites, seconded by Council Member Charles Ebert, III, that this Agenda Item be approved. The motion carried by an unanimous vote.

Ordinances

[24-0114](#)

(First Reading) AN ORDINANCE AMENDING ORDINANCE #21-2014 PERTAINING TO FLOOD DAMAGE PREVENTION

Attachments: [City of Foley Floodplain Development Ordinance](#)

Building Inspector Chuck Lay reported that this is an update that FEMA requires for communities with flood insurance to adopt a new model ordinance.

A motion was made by Council Member Charles Ebert, III, seconded by Council Member Richard Dayton, that this Ordinance be approved on the first reading. The motion carried by an unanimous vote.

[24-0075](#)

AN ORDINANCE APPROVING AGREEMENT BETWEEN THE BALDWIN COUNTY COMMISSION, THE CITY OF FOLEY AND THE PLANNING COMMISSION OF THE CITY OF FOLEY CONCERNING THE EXERCISE OF SUBDIVISION REGULATIONS WITHIN THE PLANNING JURISDICTION OF THE CITY OF FOLEY PLANNING COMMISSION

Attachments: [2024 Baldwin County PJ Agreement](#)

Executive Director Wayne Dyess reported this is a second series of a six month extension on the original agreement. He reported that they are going to meet with the Baldwin County Commission in the future to try and obtain a longer duration time of the agreement.

A motion was made by Council Member Richard Dayton, seconded by Council Member Vera Quaites, that this Ordinance be adopted. The motion carried by an unanimous vote.

Enactment No: 24-2004-ORD

[24-0090](#)

An Ordinance Accepting Public Rights-of-Way and Infrastructure Improvements In Majestic Manor Subdivision for City Maintenance.

Attachments: [City of Foley Letter](#)

[COF Acceptance Letter - Jeff](#)

There was no discussion on this item.

A motion was made by Council Member Charles Ebert, III, seconded by Council Member Richard Dayton, that this Ordinance be adopted. The motion carried by an unanimous vote.

Enactment No: 24-2005-ORD

Resolutions and Other Business

[24-0099](#)

Resolution Approving Street Lighting for the Peachtree Subdivision.

Attachments: [Peachtree Subdivision Entrance Lighting - Riviera Utilities](#)

Project Manager Jeff Phillips reported that this Resolution is to upgrade the lighting at Peachtree Subdivision and to add lighting to Juniper Street.

A motion was made by Council Member Richard Dayton, seconded by Council Member Vera Quaites, that this Resolution be adopted. The motion carried by an unanimous vote.

Enactment No: 24-1069-RES

[24-0102](#)

A Resolution Adopting Targets for Reducing Traffic Fatalities and Serious Injuries with the City of Foley

Executive Director Wayne Dyess reported this Resolution is part of the City's Street Safety Action Plan. He reported the goal is to reduce accidents by half by the year 2035 and by 75% by 2050.

A motion was made by Council Member Vera Quaites, seconded by Council Member Charles Ebert, III, that this Resolution be adopted. The motion carried by an unanimous vote.

Enactment No: 24-1070-RES

[24-0103](#)

Discuss A Resolution to Approve the Rendering of the New CAFFM Sign

Attachments: [PRES 102 TENANT - Feb 4 2024.pdf](#)
[PRES 101C- Feb 5 2024.pdf](#)
[CAFFM Sign Location.pdf](#)

Executive Director David Thompson reported that the proposal received is within budget. He reported the renderings show that the sign will have the same look and feel as the current Farmer's Market sign. He also reported that it will be located in front of the retention pond on the West side so there is no interference with Wolf Bay Lodge's sign.

A motion was made by Council Member Richard Dayton, seconded by Council Member Charles Ebert, III, that this Resolution be adopted. The motion carried by an unanimous vote.

Enactment No: 24-1071-RES

[24-0104](#)

A Resolution Authorizing the Start of the CAFFM Commercial Kitchen Project and Acceptance of McCollough Architecture's Proposal for Services Related to this Project

Attachments: [2024.01.29 Architectural Proposal R2 - Foley Farmer's Market Kitchen.pdf](#)
[ApprovedCapital Project Worksheet - CAFFM Kitchen.pdf](#)

Executive Director David Thompson reported that this Resolution would be a benefit for the City to assist the market and to be a jump start for some local businesses. He also reported that construction would start within the year but would not be completed within the year.

A motion was made by Council Member Richard Dayton, seconded by Council Member Vera Quaites, that this Resolution be adopted. The motion carried by an unanimous vote.

Enactment No: 24-1072-RES

[24-0106](#)

A Resolution Approving Monthly Bids - January 2024

Attachments: [January 2024 Bid Awards](#)

There was no discussion on this item.

A motion was made by Council Member Charles Ebert, III, seconded by Council Member Vera Quaites, that this Resolution be adopted. The motion carried by an unanimous vote.

Enactment No: 24-1073-RES

[24-0108](#)

A Resolution Approving the Purchase of Playground Equipment for the Nature Parks Department

Attachments: [Backyard Solutions Quote for Playground Structure 2024](#)
[Other Quotes for Playground Structures 2024](#)
[Capital Purchase Request for Playground Swings](#)

There was no discussion on this item.

A motion was made by Council Member Richard Dayton, seconded by Council Member Vera Quaites, that this Resolution be adopted. The motion carried by an unanimous vote.

Enactment No: 24-1074-RES

[24-0109](#)

A Resolution Authorizing Amendments To The Pay Classification Plan In The Police Department

There was no discussion on this item.

A motion was made by Council Member Charles Ebert, III, seconded by Council Member Richard Dayton, that this Resolution be adopted. The motion carried by an unanimous vote.

Enactment No: 24-1075-RES

[24-0110](#)

A Resolution Waiving Fees for the Use of Heritage Park and Pavilion on Saturday, August 31, 2024 for Michele Morgan with Big Fish Ministries to host a Drug Overdose Awareness Day

Attachments: [Michele Morgan - Overdose Drug Awareness Day](#)

There was no discussion on this item.

A motion was made by Council Member Richard Dayton, seconded by Council Member Vera Quaites, that this Resolution be adopted. The motion carried by

an unanimous vote.

Enactment No: 24-1076-RES

[24-0112](#)

A Resolution to Waive the Fees for the Use of the Foley Civic Center for Boy Scout Troop 77

Attachments: [Rental Application](#)

Fire Chief Darby reported that the Boy Scout Troop has outgrown their building and they are in need of a larger space to hold their Blue and Gold Banquet.

A motion was made by Council Member Charles Ebert, III, seconded by Council Member Richard Dayton, that this Resolution be adopted. The motion carried by an unanimous vote.

Enactment No: 24-1077-RES

[24-0116](#)

Facade Grant for Feast & Co.

Attachments: [Feast & Co Grant Recommendation Info.pdf](#)

There was no discussion on this item.

A motion was made by Council Member Richard Dayton, seconded by Council Member Vera Quaites, that this Resolution be adopted. The motion carried by an unanimous vote.

Enactment No: 24-1078-RES

[24-0117](#)

A Resolution to Set a Public Hearing to Consider Passage of an Ordinance to Amend Ordinance 21-2014 Pertaining to Flood Damage Prevention

There was no discussion on this item.

A motion was made by Council Member Charles Ebert, III, seconded by Council Member Richard Dayton, that this Resolution be adopted. The motion carried by an unanimous vote.

Enactment No: 24-1079-RES

[24-0118](#)

A Resolution approving Pillar LLC's Professional Services Proposal for the Pilgrim Street Design Phase 1 Project

Attachments: [Pillar Contract E Michigan to E Jackson](#)

[Attachment A E. Michigan to E. Jackson](#)

[Capital Project Worksheet](#)

There was no discussion on this item.

A motion was made by Council Member Richard Dayton, seconded by Council Member Vera Quaites, that this Resolution be adopted. The motion carried by an unanimous vote.

Enactment No: 24-1080-RES

[24-0119](#)

A Resolution approving Pillar LLC's Professional Services Proposal for the Pilgrim Street Design Phase 2 Project

Attachments: [Pillar Contract E Jackson to E Jefferson](#)
[Attachment A E Jackson to E. Jefferson](#)
[Capital Project Worksheet](#)

There was no discussion on this item.

A motion was made by Council Member Charles Ebert, III, seconded by Council Member Vera Quaites, that this Resolution be adopted. The motion carried by an unanimous vote.

Enactment No: 24-1081-RES

[24-0120](#)

A Resolution Approving the Surplus & Disposal of a Message Board Sign and Requesting to Purchase a Replacement.

Attachments: [K&K Sign 4597 Documents](#)
[Replacement Quote k&k systems](#)
[Capital Purchase -Replacement Message Board](#)
[Budget Increase - Replacement Message Board](#)

There was no discussion on this item.

A motion was made by Council Member Richard Dayton, seconded by Council Member Vera Quaites, that this Resolution be adopted. The motion carried by an unanimous vote.

Enactment No: 24-1082-RES

[24-0124](#)

A Resolution to Accept and Use Unbudgeted Donation Money Issued to the Foley Police Department.

Attachments: [K9](#)
[Wayne approval](#)

There was no discussion on this item.

A motion was made by Council Member Richard Dayton, seconded by Council Member Charles Ebert, III, that this Resolution be adopted. The motion carried by an unanimous vote.

Enactment No: 24-1083-RES

Mayor's Comments

Mayor Hellmich recognized and explained the Distinguished Budget Award the City received for their outstanding accountability to the budget.

He reported that the Arbor Day Tree Dedication will be held at 1:00 p.m. Saturday at the Farmer's Market.

He also reported that the Riviera Utilities Board has recently hired and named Brian Skelton as the new CEO of Riviera Utilities.

Visitor Comments

Brian Schwab, who resides at Dundee Cr. Carnoustie Gardens Subdivision addressed the Council regarding his concerns with the health and safety of the City's public swimming pools. Mayor Hellmich reported that a new and modern Aquatic Center is in the design process and looks to be in construction by next year and available for use by end of 2025 or 2026.

Mr. Schwab also inquired about the access to reports and return investments on the tax payer funds that are being used as equity in commercial development. Mayor Hellmich explained that our City does support commercial development and does not support residential development because that is not where tax payer money is generated to provide services. He further explained the commercial development is critical to the support and development to the City financially by providing 60% to 70% of the City's revenue. He also explained that the City has entered into public/private partnerships that are watched closely and run 5 to 15 years and all have generated a return on the investments.

Adjournment

A motion was made by Council Member Charles Ebert, III, seconded by Council Member Richard Dayton, to adjourn the meeting. The motion carried by an unanimous vote.

The meeting adjourned at 5:01 p.m.