



**ALABAMA  
HISTORICAL  
COMMISSION**  
THE STATE HISTORIC PRESERVATION OFFICE

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## **CERTIFIED LOCAL GOVERNMENT GRANT APPLICATION**

(Submit one (1) copy with all the required attachments)

| <b>CLG Applicant Information</b>                                                                                                                                                   |                                   |                         |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------|-------------------------|
| Municipality: City of Foley, AL                                                                                                                                                    |                                   |                         |
| Street Address: 407 E Laurel Ave, Foley, AL                                                                                                                                        |                                   |                         |
| County: Baldwin                                                                                                                                                                    | Zip: 36535                        |                         |
| CLG Contact Name: Miriam Boone                                                                                                                                                     |                                   |                         |
| CLG Contact Phone: 251-971-3451                                                                                                                                                    |                                   |                         |
| CLG Contact Email: mboone@cityoffoley.org                                                                                                                                          |                                   |                         |
| Federal Identification Number: 63-6001263                                                                                                                                          |                                   |                         |
| Legislative Districts of Site Location <a href="https://www.sos.alabama.gov/alabama-votes/elected-official-map">https://www.sos.alabama.gov/alabama-votes/elected-official-map</a> |                                   |                         |
| AL Senate: 32nd                                                                                                                                                                    | AL House of Representatives: 95th | U.S. Congressional: 1st |
| <b>Application Prepared By (if different from above)</b>                                                                                                                           |                                   |                         |
| Name:                                                                                                                                                                              | Title:                            |                         |
| Address:                                                                                                                                                                           |                                   |                         |
| Phone Number:                                                                                                                                                                      |                                   |                         |
| Email Address:                                                                                                                                                                     |                                   |                         |
| <b>Grant Project Manager (if different from above)</b>                                                                                                                             |                                   |                         |
| Name: Eden Lapham                                                                                                                                                                  | Title: Planner I                  |                         |
| Address: 120 S McKenzie St, Foley AL                                                                                                                                               |                                   |                         |
| County: Baldwin                                                                                                                                                                    | Zip: 36535                        |                         |
| <input checked="" type="checkbox"/> Check to acknowledge that the project manager and financial manager will be able to attend a grant administration workshop?                    |                                   |                         |
| If different from grant project manager above, who will handle the financial management and documentation for the project?                                                         |                                   |                         |

|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |                                               |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------|
| Name: Logan Eberly                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       | Title: Grants & Special Agreements Specialist |
| Address: 407 E Laurel Ave, Foley, AL                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |                                               |
| Phone Number: 251-943-1545                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |                                               |
| Email Address: leberly@cityoffoley.org                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |                                               |
| <b>List any other persons not listed above who will be involved in the project, such as consultants, volunteers, city employees, etc. What will be their roles?</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |                                               |
| <p>Melissa Ringler - Planning &amp; Zoning Coordinator / Historical Commission Recording Secretary<br/>Coordinate &amp; participate in training</p> <p>Amanda Cole - Planning &amp; Zoning Assistant / Backup Historical Commission Recording Secretary<br/>Coordinate &amp; participate in training</p> <p>Chuck Lay - Chief Building Official / Historical Commission COA Liaison<br/>Coordinate &amp; participate in training</p> <p>Nathan Smith - Building Inspector - assists Chuck Lay with his tasks</p>                                                                                                                                                                                                                         |                                               |
| <b>To complete the following information please review pages 2-5</b><br>(Be concise and limit to 1 to 3 short paragraphs)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |                                               |
| <b>Project Information</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |                                               |
| Project Title: Historical Commission Training                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |                                               |
| Project Type (choose one):<br><input type="checkbox"/> Historic Resource Survey Project*<br><input type="checkbox"/> National Register Nomination(s)<br><input type="checkbox"/> Archaeological Survey Project*<br><input type="checkbox"/> Preservation Planning: Local District Designation and Report<br><input type="checkbox"/> Preservation Planning: Design Guidelines<br><input type="checkbox"/> Preservation Planning: Other<br><input type="checkbox"/> Information / Education: Brochure<br><input type="checkbox"/> Information / Education: Website<br><input type="checkbox"/> Information / Education: Other<br><input type="checkbox"/> Pre-Development Plan<br><input checked="" type="checkbox"/> Staffing / Training |                                               |
| *Note: Application for Historic Resource Surveys and National Register Nominations require additional documentation. Please see Application Instructions for requirements.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |                                               |

## Project Description

With the inability to obtain a staffing consultant that met the specific needs outlined in the original grant proposal, we would like to restructure the 2021 grant to provide training through the National Alliance Preservation Commission's CAMP program. We have received a quote for two virtual training events that is equivalent to the original award amount and will tentatively cover the following topics.

### CAMP 1:

- Legal Basics
- Standards and Guidelines for Design Review
- Alternative Materials
- Meeting Procedures and the Role of the Commissioner
- Community Outreach and Building Public Support
- Design Review Exercise (Interactive Session)

### CAMP 2:

- Preservation Incentives and Benefits
- Enforcement and Violations
- Alternative Materials - Focus on Windows
- Mid-Century Resources
- Preservation Planning
- Envisioning Infill Design (Interactive Session)

We are happy to invite others to join us in these training opportunities to fully utilize the higher capacity of the virtual event format. In addition to the two CAMP sessions, the City would participate with NAPC in a Post CAMP followup meeting/report for each of the sessions to gain the largest benefit possible.

## Project Need

The Historical Commission members have requested training and resources on many of the topics that are included in the suggested training outline listed above, with a special emphasis on topics such as Alternative Materials and Enforcement. With the inclusion of some newer members on Foley's Historical Commission, this is an excellent opportunity to also cover more introductory training as well, including Standards and Guidelines, Procedures, and Planning. We feel this training would provide a considerable resource for not only our Commission and staff, but for attendees from other localities that could participate via the virtual format.

### **Project Schedule**

February 2022 - Work with NAPC to finalize virtual training camp plans.  
April - June 2022 - Host CAMP trainings.  
July - August 2022 - Attendees provide feedback on training.  
September 2022 - Close out the grant.

### **Other Project Funding & Support**

Cash toward the project will be provided by the City of Foley.

| Grant Amount Requested                                                                                   |           |
|----------------------------------------------------------------------------------------------------------|-----------|
| <b>Total Project Cost</b> <i>(Total project cost equals grant amount requested, plus matching share)</i> | \$ 16,000 |
| <b>Grant Amount Requested</b>                                                                            | \$ 9,600  |
| <b>Matching Share</b>                                                                                    | \$ 6,400  |
| Project Budget                                                                                           |           |

**Budget Justification**

| Category                    | Total     |
|-----------------------------|-----------|
| Consultants / Speakers      | \$ 16,000 |
| Staff (donated labor)*      | \$        |
| Staff (paid labor)*         | \$        |
| Volunteers (donated labor)* | \$        |
| Travel                      | \$        |
| Publication/Printing Costs  | \$        |
| Photography                 | \$        |
| Supplies                    | \$        |
| Other                       | \$        |
| Other                       | \$        |
| Other                       | \$        |
| <b>Total Project Costs</b>  | \$        |

*\*requires budget justification*

**Source of matching share**

|                                   |                             |
|-----------------------------------|-----------------------------|
| <b>Donor:</b> City of Foley       | <b>Donor:</b>               |
| <b>Source:</b> Operating Expenses | <b>Source:</b>              |
| <b>In-Kind:</b> <i>Cash X</i>     | <b>In-Kind:</b> <i>Cash</i> |
| <b>Amount:</b> \$6,400            | <b>Amount:</b>              |

**Budget Justification**

We are proposing \$16,000 total be budgeted for the two NAPC CAMP sessions at \$7,000 each and an additional \$2,000 for the followup meeting/report out with NAPC consultants.

**Additional Comments**

We would like to express our gratitude for the opportunity to restructure the grant from the originally awarded Consultant position that was not able to be satisfactorily fulfilled. These new training opportunities are invaluable as we seek to learn how to best protect our historic resources for the future.

## Assurances

The Applicant hereby assures and certifies by placing his/her initials beside each item below that the Applicant will comply with all applicable regulations, policies, guidelines and requirements including OMB Circular 2 CFR 200, as they relate to the application, acceptance, and use of Federal funds for this Federally-assisted project. Also, the Applicant assures and certifies with respect to the grant that: (initial blank beside each number to signify willingness and ability to comply)

### PLEASE INITIAL EACH.

- AT 1. Legal Authority - Applicant possesses legal authority to apply for the grant; that a resolution, motion or similar action has been or will be duly adopted as an official act of the applicant's governing body, authorizing the submission of the application, including all understandings and assurances contained therein, and directing and authorizing the person identified as the official representative of the applicant to act in connection with the application and to provide such additional information as may be required.
- AT 2. Civil Rights - Applicant will comply with Title VI of the Civil Rights Act of 1964 (P.L. 88-352), as amended, and in accordance with Title VI of that Act, no person in the United States shall, on the ground of race, color, or national origin, be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under any program or activity for which the applicant receives Federal assistance and will immediately take any measures necessary to effectuate this agreement
- AT 3. Nondiscrimination - Applicant will comply with Title VI of the Civil Rights Act of 1964 (42 USC 2000d) as amended, prohibiting employment discrimination where (a) the primary purpose of the grant is to provide employment or (b) discriminatory employment practices will result in unequal treatment of persons who are or should be benefiting from the grant-aided activity. It will comply with Section 504 of the Rehabilitation Act of 1973 as amended, Age Discrimination Act of 1975, and Drug Abuse Office and Treatment Act of 1972
- AT 4. Conflict of Interest - Applicant will establish safeguards to prohibit employees from using their positions for purposes that are or give the appearance of being motivated by a desire for private gain for themselves or others, particularly those with whom they have family, business or other ties.
- AT 5. Access to Records - Applicant will give the grantor agency or the Comptroller General (through any authorized representative) the access to and the right to examine all records, books, papers, or documents related to the grant.
- AT 6. Programmatic and Financial Compliance - Applicant will comply with all requirements imposed by the Federal grantor agency concerning special requirements of law, program requirements and other administrative requirements approved in accordance with appropriate Office of Management and Budget Circular. (For units of governments): It will maintain adequate financial management systems which will be (a) in accordance with the standards specified in OMB Circular A-102, Attachment G, "Standards for Grantee Financial Management Systems", and (b) auditory in accordance with the General Accounting Office's Standards for Audit of Governmental Organizations, Programs, Activities, and Functions.
- AT 7. Audit - Applicant will have an organization-wide, independent audit performed for each year in which more than \$750,000 in federal funds are expended as required under 2 CFR 200, subpart F. This audit will be performed by using the required financial and compliance audits in accordance with Single Audit Act of 1984 and will be submitted to the Federal Audit Clearinghouse following the end of the contract period.
- AT 8. Flood Insurance - Applicant will comply with the flood insurance purchases requirements of Section 102(a) of the Flood Disaster Protection Act of 1973 (P.L. 93-234) which requires recipients in a special flood hazard area to participate in the program and to purchase flood insurance if the total cost of insurable construction and acquisition is \$10,000 or more.

13. CERTIFICATION:

I certify that I have read the accompanying Instruction Sheet and Assurances and accept all terms and conditions set forth therein. I also certify that all information contained in this application is correct, that the matching share will be provided as indicated, and that the project will be undertaken in conformance with the Secretary of the Interior's Standards for Archaeology and Historic Preservation and all applicable state and federal guidelines and regulations.

SIGNATURES:

*Donna Turbyfill*

Chairman, Historic Preservation Commission

1/19/22

Date

*[Signature]*

CLG Contact

01/19/22

Date