

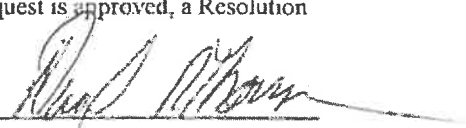
Request to Increase Capital Budget Dollars

Effective October 1, 2015 (Resolution # 15-2922), the City Administrator and Council President must pre-approve all increases of capital budget dollars prior to expenditure of funds or submission to council. After the City Administrator and Council President give approval, the request must go to council approval prior to the expenditure of funds. Form must be provided to City Clerk, so she can obtain signatures at the council meeting.

Instructions:

Complete items below and submit to the City Administrator and Council President. Once the request is approved, a Resolution must be submitted in Legistar requesting the Mayor and Council to amend the budget.

Department Head David Thompson
Department Sports Tourism
Budget Category Capital

Signature 

Date Submitted 15-Nov

If Personnel Accounts, Approval from Human Resources Director is required.

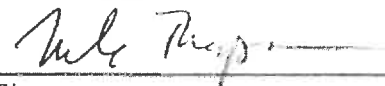
Signature & Date _____

Reason for Increase:

Zero Turn will not be the best resource for cutting CAFFM property and school fields.

Amounts of Funds Needed	Account Number & Name
\$ <u>15,500.00</u>	<u>100-5040-5100</u>
_____	_____
_____	_____
_____	_____

Approval by City Administrator


Signature _____

Date _____

Approval by Council President


Signature _____

Date 11-15-22

Finance Department Use Only:

Budget Adjustment Posted:

Resolution # _____ Signature _____ Date _____

***** THIS COMPLETED DOCUMENT MUST BE ATTACHED TO AGENDA REQUEST IN
LEGISTAR *****