

Capital Purchase Worksheet

Directions:

Please complete all questions below and submit to Mike Thompson and Wayne Trawick for approval.

Submitted by: Darrell Russell

Date Submitted: 6-Apr-22

Is this purchase listed as a capital purchase in the approved budget? yes

What amount is approved in the budget for this purchase? \$230,000.00

Description of the item and why the item is needed at this time.

3 new heavy duty flatbeds. 1 will be a replacement abd the other 2 will be additions. Please recall one of these was pushed int
because of unavailability to purchase.

Can your job be performed without the purchase of this item? Please explain below.

No. one will replace another truck that is inoperable and the other 2 for new crews

Have you obtained any quotes on the purchase to determine if it will come in, at, or below budget? If so, please attach.
Yes, the 3 come in under total budget.

Is this to replace a current capital asset? yes/no

How do you plan to dispose of the item that is being replaced?

Auction by Woods

Approval by City Administrator

Signature and Date

Approval by Council President

Signature and Date

JW Trawick 4-11-22