

COUNCIL WORK SESSION AGENDA MINUTES
CITY OF FOLEY
CONFERENCE ROOM, 407 E. LAUREL AVENUE
FOLEY, ALABAMA
OCTOBER 15, 2012 4:00 P.M.

Mayor John Koniar called the meeting to order at 4:00 p.m. Council members present: Ralph Hellmich, Charlie Ebert, Rick Blackwell and Vera Quaites. Absent: Wayne Trawick. Others present: City Administrator Mike Thompson, City Clerk Vickey Southern, Sandra Pate, Joey Darby, Randy Bishop, LaDonna Hinesley, Butch Stokes, Steven Smith, Miriam Boutwell, Leslie Lassiter, Jeff Rouzie, Steve Horn, Thurston Bullock, Jessica Middleton, David Thompson, David Vosloh, Bob Grant, Paul Poerterfield, Cheryl Morrow, Greg Banks, Randy Bishop, Todd Smith, Randy Corlew, press representatives Guy Busby and Cathy Higgins.

ACTION ITEMS:

1. Approve Work Session Minutes of October 1, 2012.
Councilman Hellmich made the motion to approve the minutes and Councilwoman Quaites seconded the motion. The vote passed unanimously.
2. Consider Consent Agenda Items for October 15, 2012: **A)** Memorialize Permit to Picket for Cheryl Morrow per consensus of October 1st Work Session. **B)** Memorialize Graham Creek comfort station budget increase due to electrical construction costs and grinder pump installation in the amount of \$3,015.21. **C)** Memorialize hiring a Registered Interpreter for Municipal Court. **D)** Amend Res. 5115-12 to include shipping charges of \$88.94 for the Centennial ornaments from Photofabrication Engineering, Inc. (PEI) for a total of \$2,403.94.

A resolution was moved to the Council meeting agenda for five items.
3. Consider Cheryl Morrow's request to renew Permit to Picket as previously approved.

Cheryl Morrow explained she plans to attend the Planning Commission meeting to try to work out a solution and she is withdrawing her request.
4. Consider Alabama Coastal Foundation's request for sponsorship at the 2012 Cocktails for the Coast.

City has to decline since the City cannot buy alcohol for an event. Staff to write a thank you letter declining the sponsorship.
5. Consider Marine Corps League 1370's request to hold a road block at the intersection of Hwy. 59 & 98.

Mr. Greg Banks reported that this is a Wounded Warriors fund raiser. However, the fundraiser is not just for the local Marine Corps detachment , but it is for anyone who served in combat. Foley Police Department Lieutenant Thurston Bullock noted that as long as the event was not on Highway 59, the Police Department would be fine with the road closure. He suggested Alston Street and Highway 98, Pine and Highway 98, and/or Pine and Juniper. A resolution moved to the Council meeting agenda.

DISCUSSION ITEMS:

6. LaDonna Hinesley: **A)** Request permission to close downtown streets on Thursday, October 25, from about 2:30 pm until about 9:30 pm for Uptown Halloween. **B)** Consider resolution approving extending the Alabama Historical Commission Conductor/Tour Guide grant.

A) A resolution was moved to the Council meeting agenda. B) A resolution was moved to the Council meeting agenda.

7. Jessica Middleton: **A)** Consider resolution approving Request to go to Bid on Project Sky Guardian. **B)** Consider resolution approving purchase of Firewalls for City Departments. **C)** Consider resolution approving Request to go to Bid for Cellular Phone Service. **D)** Consider resolution approving purchase of new computer for Welcome Center Administrative Assistant. **E)** Consider resolution approving purchase of Deep Freeze Licenses for Library Lap Computers. **F)** Consider resolution approving Request to go to Bid for IT equipment.

A) A resolution was moved to the Council meeting agenda. B) A resolution was moved to the Council meeting agenda. C) A resolution was moved to the Council meeting agenda. D) A resolution was moved to the Council meeting agenda. E) A resolution was moved to the Council meeting agenda. F) A resolution was moved to the Council meeting agenda.

8. Steve Horn: Consider resolution designating Baker and Taylor and Overdrive as primary venders.

A resolution was moved to the Council meeting agenda.

9. Leslie Gahagan: Discuss naming Wolf Creek Park Property.

Mayor Koniar recommended naming the park “Wolf Creek Park” and there was general consensus to move forward with that name. An ordinance was moved to the Council meeting agenda naming the park “City of Foley Wolf Creek Park.”

10. Sandra Pate: **A)** Consider resolution authorizing flu shots for employees and payroll deduction for family member's flu shots. **B)** Consider resolution approving purchase of Xerox printer for the Human Resources Department.

A) A resolution was moved to the Council meeting agenda. B) A resolution was moved to the Council meeting agenda.

11. David Wilson: Consider resolution approving the purchase of one Canine and purchase and installation of one K-9 Canine Insert.

Deputy Chief Bishop asked permission to purchase a new K-9. Kane is getting older and needs to retire. A resolution was moved to the Council meeting agenda.

12. Butch Stokes: **A)** Consider resolution approving request to go to bid on one (1) truck for the engineering department. **B)** Consider resolution approving Hellmich Electric Inc's quote in the amount of \$1,310.00 for installation of LED fixtures on ally arbors for the Streetscape Phase IV Project. **C)** Consider resolution approving Hellmich Electric Inc's quote for installation of receptacles on two (2) oak trees at the old Chamber building for the Streetscape Phase IV Project. **D)** Consider resolution approving Hellmich Electric Inc's quote for installation of receptacles on the new street light poles within the Streetscape Phase IV Project. **E)** Consider resolution approving and appropriating funds for construction work related to the construction of the Skate Park.

A) A resolution was moved to the Council meeting agenda. B) A resolution was moved to the Council meeting agenda. C) A resolution was moved to the Council meeting agenda. D) A resolution was moved to the Council meeting agenda. E) A resolution was moved to the Council meeting agenda.

13. Jeff Rouzie: **A)** Consider authorizing the Mayor to enter into a contract with Schneider Electric Buildings Americas, Inc. for Qualified Energy Conservation Bond process. This will be included in the resolution approving the project. **B)** Consider a resolution authorizing the Mayor to sign QECB Application. **C)** Consider resolution approving the Local Government Energy Loan Program. **D)** Consider a resolution authorizing the financing firm to begin the funding process with QECB funds. **E)** Consider resolution accepting AMEA's Special Projects Grant in the amount of \$5,000.

A-D) Todd Smith presented the finding on the City's deep energy audit. This report was in follow up to the mid-term report. Public entities are using these types of energy contracts for energy improvement projects. Chris Reynolds, Keith David, and Jeff Bowen are the team working on this project. Todd reviewed past projects over the past six years. There is \$14.5 mil in ARRA funds available for things like improved lighting, mechanical and automation upgrades. This

proposed project makes improvements to all lighting except lighting at the athletic fields and street lighting. Water energy savings will be experienced by reducing usage by usage of improved technologies and by improved irrigation at soccer field by use of a well and a weather smart irrigation system. Also proposed is a chemical treatment system at Max Griffin pool which utilizes a salt brining system. Renewable energy opportunities also consist of forty solar panels at City Hall. Proposed project guarantees savings of \$4,104,692 as more thoroughly described in the contract. Low interest funding is available through QECB bonds, local government loan program, and possible grant opportunities. It is estimated that the project could bring in over 36% reduction in utility costs for the City. Todd noted that the energy bond committee is meeting tomorrow and they have the project on the docket for review. If the City desires to move forward now, they would need to have the resolutions. If the City decides not to move forward at this time, Schneider would have to work at scheduling a meeting with the energy bond committee in the future. The interest rate is locked in right now at 2.57%, but could fluctuate in the future. Todd also noted that this project is considered a "lease/purchase" so the debt would not count against the City's debt limit. If the City approves the contract now, the project could start by December and be complete by the end of the summer. Mayor Koniar stated that the Council needs some time to get their arms around this project and Councilman Trawick, who is absent, needs time to review this as well. There was more general follow up discussion and it was noted that the contract does have an out clause if the Council decides they do not want to pursue this. Based upon that non-commitment to the contract understanding, there was consensus to move the resolutions to the Council meeting agenda. E) A resolution was moved to the Council meeting agenda.

14. David Thompson: **A)** Consider resolution appropriating funds for underground wiring and electrical connections for two tennis courts at Mel Roberts Park. **B)** Consider resolution approving purchase of zero turn mowers.

A) A resolution approving \$5,000 was moved to the Council meeting agenda. B) A resolution was moved to the Council meeting agenda.

15. Miriam Boutwell: Consider appointment of one Planning Commission member and one Historic Commission member to fill vacancies.

Miriam reported Barbara Beam has resigned from the Planning Commission and Lewis Newland has sadly passed away. She is open for suggestions for replacements on the boards. Miriam added it would be nice to have another female on the Planning Commission. She will email the Council a list of the qualifications needed for board members. The names of Pat Davis and Amy Wilters were mentioned. Mayor Koniar asked the Council to give this some thought and to bring suggestions back at next meeting. Carried over.

INFORMATION ITEMS:

16. Thank you card from the Bob Blessing.

ADD ON'S:

17. CONSENT AGENDA ADD ON: Memorialize amendment to Resolution 13-0010 changing the date from Friday, October 12, 2012 to Saturday, October 13, 2012.

This item was added to the Consent agenda and the resolution moved to the Council meeting agenda.

18. Charlie Ebert: Consider Rotary Club's request to hold their 20th Annual Oyster Run on Saturday, November 10, 2012.

This is the same day as the Veteran's Day parade, but they will be finished by then and it will not interfere with the parade. Bob Grant with the Rotary Club noted that the funds go back to the community and the event is sanctioned in Mobile and Pensacola. A resolution was moved to the Council meeting agenda.

19. Jeff Rouzie: Consider CDM Smith's proposal **A)** in the amount of \$58,305 for Environmental due diligence for City Event's Center facilities and **B)** \$7,000 for additional information regarding the disaster funds the City applied for and how it coordinates with the ATRIP grant application. Half of the funds will be paid for by contractor. The total cost for the City will be \$29,152.50 for Environmental Due Diligence and \$3,500 for additional funds for Disaster Relief Opportunity.

Resolution was moved to the Council meeting agenda.

Councilman Ebert reported that the Foley Middle School received the archery world championship.