



City of Foley, AL

407 E. Laurel Avenue
Foley, AL 36535

Meeting Minutes - Draft

City Council

Monday, February 1, 2021

4:00 PM

Foley Civic Center

Work Session/Council Meeting

Call to Order

Council President Wayne Trawick called the meeting to order at 4:02 p.m.

Roll Call

All Council members were present. Also present: Mayor Ralph Hellmich, City Administrator Mike Thompson, Wynter Metz, Joey Darby, Thurston Bullock, Kevin Carnley, Chad Christian, Leslie Gahagan, LaDonna Hinesley, Suzanne Kellams, Rachel Keith, John Jackson, Rachel Spear, Candice Workman, David Vosloh, and press representative Jessica Vaughn.

Present: 5 - President Wayne Trawick, Council Member Vera Quaites, Council Member Rick Blackwell, Council Member Charles Ebert III and Council Member Richard Dayton

Pledge of Allegiance

Additions/Removals/Carry-Overs

A motion was made by Council Member Charles Ebert, III, seconded by Council Member Vera Quaites, to remove item 21-0056. The motion carried by an unanimous vote.

Discussion Items

[21-0059](#)

Discuss Three New Appoints to the YMCA Public Parks & Recreation Board

City Administrator Mike Thompson stated that this Board does not meet often, and that there is no specific time frame in which members are needed, but for Council to start thinking on any recommendations they may have. There was no further discussion on this item.

Consent Agenda

[21-0057](#)

Work Session/Council Meeting Minutes of January 19, 2021

Attachments: [01-19-2021 Work Session & Council Meeting Minutes](#)

A motion was made by Council Member Rick Blackwell, seconded by Council Member Richard Dayton, to approve the Work Session/Council Meeting Minutes of January 19, 2021. The motion carried by an unanimous vote.

[21-0036](#)

A Resolution Accepting Costs for Weed Abatement at 3278 Bellingrath Drive and Authorizing a Copy to be Sent to the Baldwin County Tax Collector

Attachments: [Cost Outline - 3278 Bellingrath Dr](#)

A motion was made by Council Member Rick Blackwell, seconded by Council Member Richard Dayton, that this Resolution be adopted. The motion carried by an unanimous vote.

Enactment No: 21-1022-RES

[21-0037](#)

A Resolution Accepting Costs for Weed Abatement at the lot between 808 and 810 East Verbena Avenue and Authorizing a Copy to be Sent to the Baldwin County Tax Collector

Attachments: [Cost Outline - Between 808 & 810 E Verbena](#)

A motion was made by Council Member Rick Blackwell, seconded by Council Member Richard Dayton, that this Resolution be adopted. The motion carried by an unanimous vote.

Enactment No: 21-1023-RES

[21-0039](#)

A Resolution Approving A One Day Members Only Pop Up Local Arts And Crafts Show

A motion was made by Council Member Rick Blackwell, seconded by Council Member Richard Dayton, that this Resolution be adopted. The motion carried by an unanimous vote.

Enactment No: 21-1024-RES

[21-0058](#)

A Resolution Waiving Fees for the Use of Heritage Park and Pavilion for South Baldwin Chamber Foundation's Annual BBQ & Blues Cook-Off Fundraising Event.

Attachments: [BBQ & Blues Request](#)

A motion was made by Council Member Rick Blackwell, seconded by Council Member Richard Dayton, that this Resolution be adopted. The motion carried by an unanimous vote.

Enactment No: 21-1025-RES

[21-0060](#)

A Resolution Accepting Costs for Weed Abatement at Lakeview Drive North (Dam) and Authorizing a Copy to be Sent to the Baldwin County Tax Collector

Attachments: [Costs for Lakeview Dr N \(Dam\)](#)

A motion was made by Council Member Rick Blackwell, seconded by Council Member Richard Dayton, that this Resolution be adopted. The motion carried by an unanimous vote.

Enactment No: 21-1026-RES

[21-0067](#)

A Resolution Accepting Costs for Weed Abatement at 422 W Orange Ave and Authorizing a Copy to be Sent to the Baldwin County Tax Collector

Attachments: [Costs for 422 W Orange Ave](#)

A motion was made by Council Member Rick Blackwell, seconded by Council Member Richard Dayton, that this Resolution be adopted. The motion carried by an unanimous vote.

Enactment No: 21-1027-RES

Ordinances

Resolutions and Other Business

[21-0035](#)

A Resolution Approving The Purchase of a Dump Trailer for the Nature Parks Department

Attachments: [Capital Purchase Request for Dump Trailer.2021](#)
 [Diamond C Dump Trailer Quote](#)
 [Bye Rite Dump Trailer Quote](#)

Environmental Director Leslie Gahagan reported to Council that this purchase is in the FY21 budget, and will help them clean up the park. Mrs. Gahagan also reported that this purchase is coming in under budget. There was no further discussion on this item.

A motion was made by Council Member Charles Ebert, III, seconded by Council Member Richard Dayton, that this Resolution be adopted. The motion carried by an unanimous vote.

Enactment No: 21-1028-RES

[21-0040](#)

A Resolution for Acceptance and Use of Friends of the Library Donation.

Assistant HR Director Suzanne Kellams reported to Council that the donation of \$5,400 would go towards having a part-time temporary floating position for when employees are out due to sick leave, vacation, and other various reasons. There was no further discussion on this item.

A motion was made by Council Member Vera Quaites, seconded by Council Member Charles Ebert, III, that this Resolution be adopted. The motion carried by an unanimous vote.

Enactment No: 21-1029-RES

[21-0042](#)

A RESOLUTION APPROVING USDA'S COOPERATIVE SERVICE AGREEMENT FOR FERAL SWINE MANAGEMENT

Attachments: [Cooperative Service Agreement](#)
[Work Initiation Form](#)
[Budget Increase Departmental Feral Swine](#)

City Engineer Chad Christian reported to Council that this agreement is not to exceed \$2k for the trapping and removal of wild pigs within the City. There was no further discussion on this item.

A motion was made by Council Member Charles Ebert, III, seconded by Council Member Rick Blackwell, that this Resolution be adopted. The motion carried by an unanimous vote.

Enactment No: 21-1030-RES

[21-0043](#)

Resolution amending the Pay Classification Plan (PCP) to convert a position in the Parks Department

Attachments: [JOB REVIEW FORM-CONVERT MAINT WORKER I TO WORKER II](#)

Assistant HR Director Suzanne Kellams reported to Council that this change would convert the maintenance worker I position to a maintenance worker II position. Mrs. Kellams reported that this item should be budget neutral. There was no further discussion on this item.

A motion was made by Council Member Richard Dayton, seconded by Council Member Vera Quaites, that this Resolution be adopted. The motion carried by an unanimous vote.

Enactment No: 21-1031-RES

[21-0054](#)

A Resolution Appropriating Funds To The Gulf Shores Airport Authority In An Amount Not To Exceed \$28,000

City Administrator Mike Thompson reported to Council that these funds will only go towards a DOT Grant for the Gulf Shores Airport Authority over a two year time frame. There was no further discussion on this item.

A motion was made by Council Member Rick Blackwell, seconded by Council Member Richard Dayton, that this Resolution be adopted. The motion carried by an unanimous vote.

Enactment No: 21-1032-RES

[21-0055](#)

A Resolution to Increase Welcome Center/Maintenance Budget 100-5060-6010 to repair roof, ceiling and wall in lobby.

Attachments: [Welcome Center Jose's Handyman Service \(1\) roof_ceiling_wall repair](#)

Marketing Director LaDonna Hinesley reported to Council that the Welcome Center has an odd roof line and that is where the major leak is coming from. There was no further discussion on this item.

A motion was made by Council Member Richard Dayton, seconded by Council Member Vera Quaites, that this Resolution be adopted. The motion carried by an unanimous vote.

Enactment No: 21-1033-RES

[21-0056](#)

A Resolution Accepting the Audited Comprehensive Annual Financial Report (CAFR) for FY2020

Attachments: [FY20 CAFR-reduced size](#)

A motion was made by Council Member Charles Ebert, III, seconded by Council Member Vera Quaites, that this Resolution be removed. The motion carried by an unanimous vote.

Enactment No: 21-1021-RES

[21-0061](#)

Resolution to Provide Tier I Benefits to Tier II Plan Members

Attachments: [Cavanaugh Analysis](#)
 [Employer Plan to Increase Tier I Member Contribution Rates](#)
 [Background & Recommendation for Tier II Conversion to Tier I](#)

Human Resources Director Sandra Pate reported to Council that the Tier I plan is a richer benefit plan that will help recruit and retain employees. Mrs. Pate also reported that the City's deadline for opting in on this plan is May of this year, with the new benefit plan starting on October 1, 2021. There was no further discussion on this item.

A motion was made by Council Member Charles Ebert, III, seconded by Council Member Richard Dayton, that this Resolution be adopted. The motion carried by an unanimous vote.

Enactment No: 21-1034-RES

[21-0064](#)

A Resolution Approving Application for a Natural Resources Conservation Services Emergency Watershed Protection Grant

Attachments: [NRCS EWP PROJECT](#)

Environmental Director Leslie Gahagan reported to Council that this grant will help clean the Bon Secour River Area and the Magnolia River Area waterways that have log blockage due to Hurricane Sally. Mrs. Gahagan reported that this grant will cover 75% of the costs with a 25% match from the City.

A motion was made by Council Member Richard Dayton, seconded by Council Member Vera Quaites, that this Resolution be adopted. The motion carried by an unanimous vote.

Enactment No: 21-1035-RES

[21-0065](#)

A Resolution to Approve Volkert, Inc. Supplemental Agreement No. 3 for Professional Services Related to Runway 18/36, Taxiway A and South Apron Pavement Maintenance at the Foley Municipal Airport.

Attachments: [SA No 03 \(RW 18-36 TW A South Apron PM\).pdf](#)
[Capital Project Worksheet -Airport Pavement Maintenance.pdf](#)

Project Manager Rachel Keith reported to Council that this is next Airport project is scheduled to begin construction in FY22. Mrs. Keith reported that they are requesting \$85k total, but only \$32k to be spent in this fiscal year for the design and bid process. There was no further discussion on this item.

A motion was made by Council Member Rick Blackwell, seconded by Council Member Charles Ebert, III, that this Resolution be adopted. The motion carried by an unanimous vote.

Enactment No: 21-1036-RES

[21-0068](#)

A Resolution Authorizing City of Foley Forces To Assist The Alabama Department Of Public Health With The Drive Through Citizen Covid-19 Vaccination Site At OWA.

City Administrator Mike Thompson reported to Council that this will allow City staff to support the health of the public and the City is considering this a Public Good. Police Chief Thurston Bullock reported that barricades are already in place at the event center. There was no further discussion on this item.

A motion was made by Council Member Richard Dayton, seconded by Council Member Vera Quaites, that this Resolution be adopted. The motion carried by an unanimous vote.

Enactment No: 21-1037-RES

[21-0041](#)

ABC License: 140 - Special Events Retail for PARK AT OWA LLC, applicant operating under the trade name OWA WINE FESTIVAL located at 1501 South OWA Blvd Foley, Alabama 36535.

Attachments: [OWA Wine Festival ABC License](#)

The Fire and Police Departments made a recommendation to move forward with the ABC License.

A motion was made by Council Member Charles Ebert, III, seconded by Council Member Richard Dayton, to make a recommendation to the ABC Board to move forward with the license. The motion carried by an unanimous vote

Mayor's Comments

Mayor Hellmich thanked Council for the approval on the benefit plan changes from Tier II to Tier I.

Mayor Hellmich also thanked the finance department and City Administrator

Mike Thompson for their hard work.

Mayor Hellmich reported that there will be an Arbor Day Celebration towards the end of February. Foley has been named Tree City for the 40th year in a row. He stated it is important to plant trees now after the devastation Hurricane Sally caused to our tree canopy.

Visitors Comments

Council Member Vera Quaites inquired about a large pile of wood chips off of Fern Ave. Environmental Director Leslie Gahagan stated it could possibly be the County or Elberta disposing of these wood chips, but she will look into it.

Fire Chief Joey Darby stated that Orange Beach Police and Fire will be assisting Foley at the OWA site for vaccinations. He states he appreciates the help and is also thankful for the benefit plan change to Tier I.

Police Chief Thurston Bullock thanks Council for the Benefit plan change to Tier I, and also reports that there will be police on site at OWA starting at midnight.

Adjournment

A motion was made by Council Member Charles Ebert, III, seconded by Council Member Rick Blackwell, to adjourn the meeting. The motion carried by an unanimous vote.

The meeting adjourned at 4:44 p.m.