



NON-CAPITAL ITEM BUDGET FORM

Approval Status

Approved

Submitted by:

Kate Norris

Date

Monday, March 17, 2025

Department

Library

Email

knorris@cityoffoley.org

Request the following budget impact:

Increase Budget by APPROPRIATING Funds

Budget Category appropriating funds to:

Operational Budget

Budget Appropriation Detail:







Amount of Funds	Account Number	Account Name
500.00	100-5020-4651	Library Revenue Account
500.00	100-5020-6168	Library Audio Visual/E-Books Account

**Explanation for budget increase/transfer:**

We received a donation in the amount of \$500.00. We would like to accept this donation and use this money to purchase additional digital titles for the library's online platforms. This would require an increase to our revenue account and our A/V expense account.

Approval Activity History

Actor	Actions	Date
<div><div>C</div><div>Cian Harrison charrison@cityoffoley.org</div></div>	<div>Approve</div> <div>Cian Harrison</div>	Monday, March 17, 2025

Actor	Actions	Date
 Notification	Approve & Sign request sent to group approval: <b>Require response from one person</b> <b>To:</b> wtrawick@trawickb.com, trawickb@gulftel.com, wtrawick@cityoffoley.org	Monday, March 17, 2025
 wtrawick@trawickb.com	<div>Approve</div>  wtrawick@trawickb.com's signature  Approve & Sign	Monday, March 17, 2025
 Group Approval	<div>Approve</div>	Monday, March 17, 2025
 Notification	Email sent. (Your request has been approved.) knorris@cityoffoley.org	Monday, March 17, 2025