

State of Alabama
ALABAMA HISTORICAL COMMISSION
468 South Perry Street
Montgomery, Alabama 36130-0900
HISTORIC PRESERVATION FUND (CFDA 15.904) U.S. DEPARTMENT OF THE INTERIOR
FY2015 Application to the Alabama Historical Commission

2015 APPLICANT INFORMATION

1. Applicant Name: City of Foley
2. Applicant Address: Street: 200 North Alston Street P O Box: 1750
City: Foley State: AL ZIP: 36535
3. Applicant Federal Employer Identification Number: 63-6001263
4. Applicant's Status:
(X) Certified Local Government
() Sponsored by Certified Local Government. Grant awards will be to CLG's only. CLG may apply as sponsor and pass through grant funds to non-CLG applicant. Name of CLG Sponsor:
5. Contact Person (Mr., Ms., Dr.): Miriam Boutwell, Community Development Director - Planner/Building Official
Telephone: 251-952-4011

Address if different from Applicant: State Zip

E-mail Address: mboutwell@cityoffoley.org

6. Project Director (Mr., Ms., Dr.): Miriam Boutwell, Community Development Director - Planner/Building Official
Telephone: 251-952-4011

Address if different from Applicant: State Zip

E-mail Address

REQUEST PROFILE

1. Request Category (select one): Project requests must be submitted for a specific activity. More than one application can be submitted for separate projects.
() SURVEY AND REGISTRATION () PREDEVELOPMENT
() PRESERVATION PLAN DEVELOPMENT () PUBLIC AWARENESS AND EDUCATION
() STAFFING (X) PRESERVATION COMMISSION TRAINING

2. Project Title or Name of Property -

3. Project Dates - Beginning June 15, 2015 Ending June 15, 2016

No project should take more than one year to complete. Grant agreements will be provided by June 15, 2015 to grant recipients. The grant project should be completed by June 15, 2016 for AHC staff to review products and financial records necessary in closing out the grant to meet federal reporting standards. SPECIAL NOTE: If this project involves grant assistance to a National Historic Landmark, you will not be able to proceed until concurrence is obtained from the National Parks Service as requested by the Alabama Historical Commission.

4. Grant Amount Requested (80% or 50% of line 6.) \$ 7,500

5. Minimum Match Required (20% or 50% of line 6. Do not include) \$ 1,875
overmatch from your budget on page 4 on this line.

6. Total \$ 9,375

(Check your math: line 4 divided by .80 or .50 should equal line 6.)

7. Project Work Area/Location (must be within CLG jurisdiction):

State House of Representatives District 95 State Senatorial District 32
U. S. House of Representatives District 1

Foley
(City)

Baldwin
(County)

INDIVIDUAL CATEGORIES :

If you selected category SURVEY AND REGISTRATION, complete the following :

Survey:

Square miles to be surveyed _____

Estimated number of standing structure forms to be completed _____

Estimated number of site forms to be completed _____

Registration:

Type: () Single Structure () District () Multiple Property

Number of nominations to be prepared _____

Estimated number of contributing properties contained in nomination(s) _____

PROJECT SUMMARY

Provide a concise description of the project for which funds are being requested. What are the objectives of project? What products will result from project?

The City would like to provide Local Historic Preservation Commission Training for our members and staff. Our Historical Commission members typically do not want to travel too far for training so we would like to have training on-site. I've corresponded with Stephanie Paul at the NAPC about bringing someone from the Speakers Bureau to Foley. We're flexible on the dates but were considering early 2016? We would contact the State Historical Commission to determine the best date to ensure there are no conflicts before scheduling this event. Ms. Paul has provided a rough estimate of \$3,000 to provide this training.

We were also considering attending the National Trust for Historic Preservation Past/Forward conference in November 2015. We estimate this cost would be around \$3,000 - \$3,500. We had someone attend the 2014 Past/Forward event and they found it very beneficial. Besides the conference and tours, the networking is so helpful.

I am not sure if there will be an Alabama Preservation Conference or other statewide workshops during this grant cycle. If so, we would love to participate in those as well.

Our objective is to have a Historical Commission and staff who are well versed in not only the specifics of Design Guidelines but who also have a firm understanding of their overall responsibilities. It is so helpful to see what other cities are doing in their Historic Districts. This encourages and motivates us all to do the best job possible.

TIME-PRODUCT-PAYMENT SCHEDULE

For each major work activity, provide information on what will be accomplished, the approximate cost and the date by which to be completed. This information will be used to develop a schedule for reimbursements provided to funded projects in the grant agreement. No project should take more than one year to complete. Your schedule should include an interim step at September 30th (end of the fiscal year) so that the Alabama Historical Commission can report the status of your project to the federal government.

EXAMPLE:

June 30, 2015 to September 30, 2015 - Conduct public hearing to present draft design review guidelines – estimated \$2500 reimbursement amount requested

October 1, 2015 to December 31, 2015 - Provide three training sessions to preservation commission on design review process and applying design guidelines. Present final draft of design guidelines to preservation commission and public – estimated \$2500 reimbursement amount requested.

January 1, 2016 to March 15, 2016 - Provide preservation commission with thirty copies of final design guidelines – estimated \$2500 reimbursement amount requested.

July-October, 2015 – Main Street, Your Town or other approved CLG training – estimated \$500

November 3-6, 2015 – National Trust for Historic Preservation Past/Forward – Washington DC – estimated \$3,000

January – March, 2016 – National Alliance of Preservation Commissions Speakers Bureau – estimated \$3,000

May 2016 – AL Preservation Conference or similar training – estimated \$1,000

Follow application instructions.

Goal 1: Identify, record and evaluate the significance of historic places and the objects, people and events related to them:

The Historical Commission and staff assisted the Centennial Committee in researching and documenting historical facts about all of “old” Foley. Our existing survey and information for our Foley Downtown Historic District and the National Register Historic District is being used for various Centennial events. Our survey has been provided to our Visitors Center for their walking tours. We continue to build information about Foley and its historical significance to the region and state.

Goal 2: Protect, preserve, restore and maintain historic places

Training for both the Historical Commission members and key staff increases our ability to enforce preservation laws, standards and agreements. One of our key corner structures on the National Register was obtained by the City through a nuisance procedure. The owners were letting the building deteriorate which was not only affecting their structure but adjacent properties with shared walls. Via nuisance ordinance, the City contracted to re-roof the structure to prevent further leaking. The three year period for redemption is approaching so we should be able to move forward with further renovations soon.

Goal 3: Foster the belief that historic places enrich our lives and strengthen Alabama’s communities.

Some of our Historical Commission members also serve on our Centennial Committee. The Commission members, along with other citizens, have moved our history to the forefront for this year-long celebration. The kickoff was on January 8, 2015 with the dedication of the Foley Centennial Plaza. There are events planned throughout 2015 to engage and teach the public about our history. This has led to the opportunity to engage the public that otherwise would not be in an environment centered around the history of Foley. The dedication was standing room only in the Civic Center. The events run the gambit from downtown historical walking tours to heritage events at our Parks. The new clock/bell tower in Centennial Plaza has brought a lot of new people downtown to the Park.

Goal 3: Programmatic Questions:

- 1) Yes, training helps reinforce the need for our Historic Districts to be easily accessible and welcoming to all people.
- 2) Yes, besides the project director the City has a centralized grant manager.
- 3) Yes, our proposed match is \$1,875. Besides using in-kind for the match, there is a budget allocated to assist with training cost.
- 4) Yes, there are professional staff members and our Commission meets the criteria to serve on a Historical Commission.
- 5) We would love to apply for a new survey but it is not yet time to do so.

Goal 3: General Grant Criteria:

Our goal is to keep our Historical Commission and staff well informed so the best decisions can be made to protect not only our currently adopted Historic Districts but to look at the entire City and consider what other areas could be incorporated into a Historic District.

PROJECT BUDGET

EXPENSE ITEMS	CASH OUTLAY	INKIND DONATIONS
Main Street or other CLG training Time & Travel Expenses	\$ 500.00	\$ 100.00
Past/Forward Registration, Time and Travel Expenses	3,000.00	600.00
NAPC Speakers Bureau: Personnel, Meeting Space, Supplies, Food, etc.	3,000.00	600.00 375.00
AL Preservation Training/CLG Training	1,000.00	200.00
TOTALS	\$ 7,500.00	\$ 1,875.00

RECAP OF PROJECT BUDGET

TOTAL PROJECT COST (Cash Outlay plus Inkind (non-cash i.e. volunteers, etc.) Donations)	\$ 9,375.00
MATCHING SHARE	1,875.00
GRANT SHARE APPLIED FOR	\$ 7,500.00

BUDGET NARRATIVE

List expense in terms of cost such as "personnel, printing, photography" not "report preparation." Show rates for all costs. Provide a brief summary of how work will be accomplished and what products will result from each expense listed. Justify costs if necessary especially for unusual or high costs.

Main Street or CLG Training (Estimated):

Registration	\$ 100.00
Hotel	\$ 150.00
Personnel	\$ 150.00
Travel	\$ 100.00
Food	\$ 100.00
Estimated Total	\$ 600.00

National Trust for Historic Preservation Past/Forward (Estimated):

Registration	\$ 600.00
Hotel	\$1,200.00
Travel	\$1,000.00
Food	\$ 400.00
Personnel	\$ 400.00
Estimated Total	\$3,600.00

NAPC Speakers Bureau (Estimated):

Speaker	\$3,000.00
Civic Center	\$ 500.00
Meal/Snack	\$ 200.00
Personnel	\$ 275.00
Estimated Total	\$3,975.00

AL Preservation/CLG Training (Estimated):

Registration	\$ 200.00
Hotel	\$ 300.00
Travel	\$ 200.00
Food	\$ 200.00
Personnel	\$ 300.00
Estimated Total	\$1,200.00

MATCHING SHARE

Cash, inkind, or a combination of both are allowable contributions for matching grant monies. The term "inkind" refers to the monetary value of non-cash contributions provided by the grantee, or any other agency, institution, organization or individual. Inkind contributions include any donated services, space, or material essential to the completion of a project. For budget purposes, the dollar value of such inkind contributions may be calculated by determining how much such services or goods would cost the applicant if they had to be paid in cash. (The minimum wage scale for unskilled services, standard union or professional services, or the fair market value for all other donations may also be helpful to determine the dollar value of inkind contributions.) Those applicants providing direct financial support and other indications of commitment to the project will receive the most favorable considerations.

Donor: Indicate "grantee" if applicant is donor, or list name(s) of other donor(s).
Source: Indicate where funds are coming from (i.e. "operating funds," "private donation," "appropriated funds," "CDBG," etc.).
Kind: Indicate the type of match (i.e. "cash," "inkind services," "inkind equipment," "volunteer services." If non-cash, indicate the rate at which it is valued (individual's rate per hour, etc.)
Amount: Total of all matching share must be same as matching share in budget above.

Donor: **Grantee**
Source: **Personnel Funds**
Kind: **In-Kind Services** If non-cash, indicate rate: **\$43.68 an hour**
Amount: \$ **700.00**

Donor: **Grantee**
Source: **Personnel Funds**
Kind: **In-Kind Services** If non-cash, indicate rate: **\$19.99 an hour**
Amount: \$ **425.00**

Donor: **Grantee**
Source: **Meeting Space**
Kind: **In-Kind Services** If non-cash, indicate rate: **\$500.00 per day**
Amount: \$ **500.00**

Donor: _____
Source: _____
Kind: _____ If non-cash, indicate rate _____
Amount: \$ _____

Donor: _____
Source: _____
Kind: _____ If non-cash, indicate rate _____
Amount: \$ _____

Donor: _____
Source: _____
Kind: _____ If non-cash, indicate rate _____
Amount: \$ _____

TOTAL AMOUNTS ABOVE SHOULD EQUAL MATCHING SHARE ON THE PREVIOUS BUDGET PAGE.

PROJECT PERSONNEL

List principal project personnel: name, title and address. If the applicant's existing staff qualify, vitae should be attached. If the applicant plans to obtain qualified professional services subsequently (either as staff, consultants, or pro bono workers), grant award may be subject to acquiring qualified professionals. Submit resumes of consultants being considered. The Alabama Historical Commission must review and approve qualifications before project work begins. Include name of consultant(s) or city staff to perform work. If consultant has not been identified, give list of consultants the city will consider to perform grant activities.

Miriam Boutwell, AICP, CFM
Community Development Director
Planner/Building Official
200 North Alston Street
Foley, AL 36535

Melissa Ringler
Planning & Zoning Coordinator
Historical Commission Recording Secretary
200 North Alston Street
Foley, AL 36535

Chuck Lay, CFM
Chief Building Inspector
Staff Approver for Certificates of Appropriateness
200 North Alston Street
Foley, AL 36535

FINANCIAL PROFILE

Award of grant funds is made by contract between you and the Alabama Historical Commission. This grant program is funded with federal funds. You will be required to comply with applicable federal government-wide regulations governing the use of grant funds.

Fiscal Year ends _____
Month Day

Chief Fiscal Officer (Mr., Ms., Dr.) _____ Telephone _____
Name, Title

Address if different from Applicant: _____, _____, _____
State Zip

E-mail Address _____

Person who will be able to provide photocopies of source financial documentation during period of this grant project:

Accountant (Mr., Ms., Dr.) _____ Telephone _____
Name, Title

Address if different from Applicant: _____, _____, _____
State Zip

E-mail Address _____

INVOLVEMENT

Describe the involvement (either support or opposition) of the following organizations: official preservation agency, public agencies, local government, co-sponsoring/cooperating organizations.

The City of Foley fully supports the grant application for Local Historic Preservation Commission Training. The Mayor and Council approve an annual budget which includes the Historical Commission.

The City has spent a great deal of money in the Historic District on the following: Downtown Streetscape; the new Centennial Plaza which includes a clock tower and bells; a new Dog Park; an employee clinic; intersection improvements; the Depot and Holmes Medical Museum; the model train facility which brings in many visitors; the mobile train cars which take people through the Park; plantings and hanging baskets; and the Visitor's Center to name a few.

Many annual events are held in Downtown such as Festival of Flavors, Art in the Park, Uptown Halloween, Music & a Movie, Christmas in the Park and Let it Snow among others. The Chamber of Commerce is active in promoting these events.

Our Historic District is critical to the success of Downtown. It is who we are and where we came from and the local merchants are involved in promoting this area. We have a meeting scheduled with Mary Helmer from Main Street which includes the Chamber and local downtown merchants. We hope to move forward with a Main Street application in the near future.

CERTIFICATIONS

I certify that I will abide by regulations of the U. S. Department of the Interior which prohibit unlawful discrimination in federally-assisted programs on the basis of race, color, handicap and/or national origin. I will inform any person who believes he or she has been discriminated against in any program, activity or facility operated by a recipient of federal assistance that they should write to: Director, Office of Equal Opportunity, U.S. Department of the Interior, Washington, DC 20240. I certify that matching funds are available for this project. I understand that grant monies can only be reimbursed for project expenditures made during the grant period and that a separate Grant Agreement will be required as executed by the Alabama Historical Commission and the Applicant Organization.

These Certifications shall be treated as a material representation of fact upon which reliance will be placed if the Alabama Historical Commission determines to award the grant.

Chief Administrative Officer: _____
of Certified Local Government Signature
(Mr., Ms., Dr.) Name _____
Title _____

Chief Fiscal Officer _____
Signature
(Mr., Ms., Dr.) Name _____
This grant must be separately accounted for in the applicant's financial records and included on the applicant's schedule of financial assistance to be included in its A-133 Single Audit.

Chief Administrative Officer: _____
of Non-CLG (if applicable) Signature
(Mr., Ms., Dr.) Name _____
Title _____

Project Director : _____
Signature
(Mr., Ms., Dr.) Name _____
Title _____