

***SUBCOMMITTEE ON TRANSPORTATION, HOUSING AND URBAN DEVELOPMENT,
AND RELATED AGENCIES***

**Local Transportation Priorities
Department of Transportation (DOT)
Guidelines and Requirements for Appropriations Submissions Database**

Local Transportation Priorities are highway and transit capital projects eligible under title 23 and title 49 of the United States Code. Eligible projects are described under Section 133(b) of title 23, United States Code. Tribal and territorial capital projects authorized under Chapter 2 of title 23, United States Code, are also eligible.

All projects must be:

- Capital projects or project-specific planning/design for a capital project.
- Supported by the state or local government that would administer the project. Inclusion on a Statewide Transportation Improvement Plan (STIP) or Transportation Improvement Plan (TIP) would satisfy this requirement.
- Administered by public entities.

The Subcommittee will not fund activities that are administrative in nature even if they are eligible expenses under the statutory citation. These include general operating expenses, and activities required under sections 134 and 135 of title 23, United States Code.

The database will include the following questions to assist the Subcommittee in vetting and selecting projects. Several of them will require additional information from your office. **For each community project request**, Members will be expected to submit the following information into the Appropriations Submissions database:

Community project questions in the database for Local Transportation Priorities:

- **Project Name.**
EXAMPLE: Main Street widening and resurfacing, City, State, Congressional District.
A short name by which the project may be identified, including a very brief description of what the funds will be used for and the project's location (city, county, State, Congressional District).
NOTE: This description may be used to list the project in the House report and should be as accurate as possible to ensure that the funding goes to the correct project and location.
- **General description of the project and why it is needed.**
- **What are the benefits of this project and why is it a priority?**

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- NOTE: Benefits could include safety, environmental, economic, equity, mobility, etc. This description will not appear in the House report.
 - EXAMPLE: *Widening and resurfacing Main Street will allow the local government to add a turn lane to reduce congestion. It will also allow for safety upgrades at Avenue D where there is a high level of accidents.*
- **Amount requested for the community project.**
- **Total project cost.**
 - Provide the amount of the total cost of the project as outlined in the STIP or TIP, if applicable.
- **Can the project obligate all appropriated funds within 12 months after enactment?**
If not, what would be the expected date of obligation?
- **Estimated start and completion dates.**
- **Has the request been submitted to another Subcommittee or Committee this fiscal year? If yes, which one(s)?**
 - Please note if this request has been or will be submitted to the Transportation and Infrastructure Committee as part of the surface transportation reauthorization process.
- **Does the project have other public (federal, state, local) and/or private funds committed to meet match or cost-share requirements for costs related to construction, operations, and maintenance? If so, what is the source and amount of those funds?**
 - NOTE: The cost-share requirements are defined in statute.
 - EXAMPLE: *CMAQ will provide 10 percent of the cost and local sales taxes are committed for 25 percent of the funds.*
- **Does the project require an environmental review? If so, what is the status and/or outcome of the environmental review and NEPA category of action (if applicable)?**
- **Type of project eligible under 23 USC 133(b):**
 - NOTE: Drop down options will include: Highway, Bridge, Transit, Bike/Pedestrian, and Other (please specify). CIG priorities must be submitted via program request, consistent with the fiscal year 2021 submission process.

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- **Where is the project in the construction process?**
 - NOTE: Drop down options will include: Planning and Environmental Review, Final Design, Right of Way, Capital purchase or lease (including bus purchases), Construction, and Other (please specify).
- **Was the project on a State, tribal or territorial Transportation Improvement Plan (STIP) or a metropolitan transportation improvement plan (MTIP) as of 12/31/2020? If yes, please provide a link to the plan.**
- **Please provide the STIP or TIP ID Number and specify which plan (ex. North Carolina STIP, New York Metropolitan Transportation Council TIP) the ID number comes from.**
 - Example: See ID Number circled below. The STIP also can be used for the location/description of a project, the total project cost, and information about where funding comes from.

DIVISION 1

ROUTE/CITY COUNTY	ID NUMBER	LOCATION / DESCRIPTION	LENGTH (Miles)	TOTAL PROJ COST (THOU)	PRIOR YEARS COST (THOU)
RURAL PROJECTS					
NC 45	R-5809	HERTFORD COUNTY LINE TO	24.8	23589	2219
BERTIE	H141741	WASHINGTON COUNTY LINE. MODERNIZE ROADWAY.			

- **Please provide a history of federal funding for the project, if any. Include both formula funds and any discretionary grants.**
 - EXAMPLE: *FY19 TIGER/BUILD Grant: \$10 million; FHWA Formula Funds: \$5 million.*
- **If the request does not fully fund the project, describe where the remaining funding comes from to complete the project.**
 - EXAMPLE: *Unidentified State funds will compose 10 percent of the remaining cost and previously identified federal formula funds (STBG) will make up the rest.*

Questions: If you have any questions about community projects eligible for Local Transportation Priorities, please email TH.MemberRequests@mail.house.gov and include “Local Transportation Priorities” in the subject line.