

Capital Purchase Worksheet

Directions:

Please complete all questions below and submit to Mike Thompson and Wayne Trawick for approval.

Submitted by: Richard Rider

Date Submitted: 11/3/2021

Is this purchase listed as a capital purchase in the approved budget? Yes

What amount is approved in the budget for this purchase? 125,000.00

Description of the item and why the item is needed at this time.

2022 John Deere 324L Compact Loader from Beard Equipment Company under Sourcewell Contract #032515-JDC.

Due to growth in the city, there are more streets to cover/monitor/repair/build & and more culverts to install/repair.

Can your job be performed without the purchase of this item? Please explain below.

No, the city has expanded and there are more streets to cover/monitor/repair/build and more culverts to install/repair

Have you obtained any quotes on the purchase to determine if it will come in, at, or below budget? If so, please attach.

Yes, It is under Sourcewell Contract #032515-JDC

Is this to replace a current capital asset? Yes

If so please list below the item being replaced and why it can not be used any longer.

We would like to replace #3011080 (07080) 2004 Komatsu WB140 Backhoe. It is worn out and costing too much in repairs.

How do you plan to dispose of the item that is being replaced?

By the best means possible. We will surplus it when we are ready to dispose of it.

Approval by City Administrator

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Signature and Date

Approval by Council President

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Signature and Date