



City of Foley, AL

407 E. Laurel Avenue
Foley, AL 36535

Meeting Minutes - Draft

City Council

Monday, November 20, 2017

4:00 PM

Conference Room

Work Session

Call to Order

Council President Wayne Trawick called the November 20, 2017 Work Session to order at 4:00 p.m.

Roll Call

All Council Members were present with the exception of the Mayor. Also present: City Administrator Mike Thompson, Sandra Pate, Kate Embry, Darrell Russell, Taylor Davis, Randy Kurtts, Meg Hellmich, Rachel Keith, Chad Christian, David Thompson, Miriam Boutwell, Bill Swanson, LaDonna Hinesley, Joey Darby, David Wilson, Charles Weber, Randy LeDrew, Francis Holk-Jones, Andy Forsythe, and Press Representative Jessica Vaughn (Onlooker).

Reports

[17-0655](#)

Department Reports

Attachments: [October 2017 Bid Awards.pdf](#)

Rachel Keith reported to the Council that during the month of October there were four bid openings. Ms. Keith reported that of the four Requests for Proposals only one did not receive any responses. The RFP for sandy clay did not receive any bids and quotes were taken; the lowest quote was from R & S Paving. There was no further discussion on this item.

Discussion Items

[17-0656](#)

Discuss West Pride Drive Improvements

Attachments: [Concept Map W. Pride Dr.](#)

City Engineer Chad Christian reported to the Council that he had been working with Charles Weber to develop a roundabout installation plan for Pride Drive in front of the Foley High School. Mr. Christian reported to the Council that there is currently an opportunity to receive grant funding for the installation of

roundabouts on roadways. Mr. Christian presented to the Council concept maps that had been provided by Mr. Weber for this project. Council Member Charlie Ebert requested that the Engineering Department investigate into the impact this project could have on the trees in the median of this area of Pride Drive. Mr. Christian reported to the Council that he will further investigate and discuss this project with the school and come back to the Council with further information. Fire Chief Joey Darby requested that the Engineering Department also keep the Fire Department in the loop of this project due to the trees on this roadway affecting the Fire Department's ability to get trucks through the area. There was no further discussion on this item.

17-0658

PROPOSED FOLEY ARTS & ENTERTAINMENT DISTRICT

Attachments: [Proposed Entertainment District with Map.pdf](#)

City Planner Miriam Boutwell reported to the Council that this is a rough draft of the proposed Foley Arts & Entertainment District; this rough draft uses the City of Huntsville as a template. Ms. Boutwell reported to the Council that this draft will need to be seen by the City Attorney and approved by the ABC Board. Ms. Boutwell reported that the City will control the cup, the logo, and the color and participants will have to only use those cups for the district. Ms. Boutwell reported that other cities use the funding from the cups to fund art programs. Ms. Boutwell reported that there will be changes made to this draft throughout the process and she knows that changes will be made on page 8 to D2 A & B. There was no further discussion on this item.

Item 17-0676 Discuss Hamburg Building was added to the Work Session agenda.

Randy Kurtts reported to the Council that he has completed his list of items that would need immediate work for the sake of preservation of the Hamburg Building; the immediate needs include installation of a metal roof, termite bait stations, and the clearing of vegetation. Mr. Kurtts reported that the structure is built strong and the metal roof would be placed on top of the current asphalt roof. Council Member Charlie Ebert reported to the Council that dates of progress for this project will need to be laid out so that the City can let the owners know if the donation is accepted. City Administrator Mike Thompson reported to the Council that the Council must consider the full project and what amount might be needed to get the Hamburg Building fully restored and in working order over the next couple of years. Mr. Thompson also reported that the Council needs to begin determining a use for the building if the donation is accepted. Council Member Ralph Hellmich reported to the Council that the Historic Board could be useful for ideas for the use of the Hamburg Building. Mr. Kurtts reported to the Council that he could easily provide the Council with a rough estimate of the full cost to bring the Hamburg Building into a functioning building over three years. There was no further discussion on this item, it remained on the agenda.

Discuss Council Meeting Agenda of November 20, 2017

17-0653 A RESOLUTION SETTING A PUBLIC HEARING DECLARING WEEDS TO BE A PUBLIC NUISANCE AND ORDERING ITS ABATEMENT AT 149 MEADOW RUN LOOP

There was no discussion on this item, it remained on the agenda.

17-0659 Resolution to contract with Global Marketing Solutions for a new city website

Marketing Director LaDonna Hinesley reported to the Council that the Marketing Department is moving forward with upgrade options with the City Website. This process will allow for larger bandwidth of the website, easier navigation for users, and easier changes to be made. Ms. Hinesley reported to the Council that these changes will make the City Website more interactive. There was no further discussion on this item, it remained on the agenda.

17-0660 EXTRA-TERRITORIAL JURISDICTION AGREEMENT WITH BALDWIN COUNTY

Community Development Director Miriam Boutwell reported to the Council that the boundary of the agreement will stay the same, however; some verbiage changing is necessary within the agreement. City Attorney Casey Pipes is working with the Baldwin County attorney on this item. Ms. Boutwell reported to the Council that this resolution will authorize the Mayor's signature for this agreement. There was no further discussion on this item, it remained on the agenda.

17-0661 WAIVE CDD FEES TO MINIMUM FOR UNITED PENTECOSTAL HOLINESS CHURCH

There was no discussion on this item, it remained on the agenda.

17-0662 Amending FY18 Budget with regard to the hire date of two Patrol Officers in the Police Department.

Human Resources Director Sandra Pate reported to the Council that the Police Department has budgeted two Patrol Officers for the 3rd quarter in April, however; two current officers have been deployed and the Police Department would like to move forward with the hiring of two new Patrol Officers. Ms. Pate reported to the Council that this would be budget neutral. There was no further discussion on this item, it remained on the agenda.

17-0663 Appropriating funds and Approving the Purchase of a Trackless Train

City Administrator Mike Thompson reported to the Council that this resolution is returning due to the funds being appropriated in the previous fiscal year. Council President Wayne Trawick reported to the Council that this resolution will accept the bid and appropriate the funds. There was no further discussion on this item, it remained on the agenda.

17-0665 Approval for Ecumenical Ministries, Inc. advertisement banner placement

There was no discussion on this item, it remained on the agenda.

17-0664 ABC License: 240- Non-Profit Tax Exempt for St. Athanasios Greek Orthodox Chapel, Inc., applicant operating under the trade name Greek Night for their event located at the Foley Civic Center.

Police Chief David Wilson reported to the Council that the Police Department recommends moving forward. Fire Chief Joey Darby reported to the Council that the Fire Department recommends moving forward.

There was no further discussion on this item, it remained on the agenda.

17-0667 9th Avenue Extension Project

City Engineer Chad Christian reported to the Council that this resolution will appropriate the full \$812, 500 from the capital plan as well as contract with HMR for the project to extend 9th Avenue. Mr. Christian reported to the Council that this appropriation does not include CE&I Services. Mr. Christian reported that he met with the school board and that they will need delivery of the road by May of 2019. Mr. Christian reported that he has requested the school board to provide the City with the site plan of the new school for there to be coordination between the City Engineering Department and the school board. There was no further discussion on this item, it remained on the agenda.

17-0674 Approves Recreation to purchase a John Deere Gator/Sprayer

Recreation Director David Thompson reported to the Council that the Recreation Department is requesting to purchase the budgeted John Deere Gator/Sprayer to allow better maintenance of the 45 acres the department maintains. Mr. Thompson reported that the item will be purchased below the budgeted cost. There was no further discussion on this item, it remained on the agenda.

17-0675 Set Public Hearing to consider Planning Commission's recommendation for Initial Zoning of PUD (Planned Unit Development) for 1.10 +/- Acres Being Annexed into the Corporate Limits owned by BJ's Residential Properties, LLC.

There was no discussion on this item, it remained on the agenda.

17-0672 Consider 020- Restaurant Retail Liquor for Desmonds Taste Of Jamaica, LLC applicant, operating under the trade name of Desmonds Taste Of Jamaica located at 214 West Laurel Avenue Foley, AL.

Police Chief David Wilson reported to the Council that the Police Department recommends moving forward. Fire Chief Joey Darby reported to the Council that the Fire Department recommends moving forward.

There was no further discussion on this item, it remained on the agenda.

Mayor's Comments

Due to the Mayor's absence there were no comments to report.

Visitor's Comments

Miriam Boutwell reported to the Council that the South Baldwin Chamber will not be hosting the monthly think tank meeting this month but will host a gathering on the veranda of the Hotel Magnolia on November 30, 2017 at 4:00 p.m.

Council Member Rick Blackwell reported to the Council that the Christmas Parade, Let it Snow, and Christmas in the Park will be held the first weekend in December.

Adjournment

Hearing no further comments, the Work Session adjourned at 5:07 p.m.