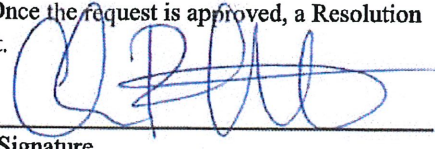


Request to Increase Departmental Budget Dollars

Effective October 1, 2015 (Resolution # 15-2922), the City Administrator and Council President must pre-approve all increases of departmental budget dollars prior to expenditure of funds or submission to council. After the City Administrator and Council President give approval, the request must go to council approval prior to the expenditure of funds. Form must be provided to City Clerk, so she can obtain signatures at the council meeting.

Instructions:

Complete items below and submit to the City Administrator and Council President. Once the request is approved, a Resolution must be submitted in Legistar requesting the Mayor and Council to amend the budget.

Department Head	Chad Christian	 Signature
Department	Engineering	
Budget Category	Capital	
Date Submitted	3/14/23	

If Personnel Accounts, Approval from Human Resources Director is required.

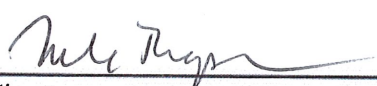
Signature & Date

Reason for Increase:

Accept SS4A grant award and increase revenue and expense accounts accordingly.

Amounts of Funds Needed	Account Number & Name
\$135,625	400-3020-6213 Studies (A15 SS4A)
\$108,500	400-3020-4208 SS4A Action Plan Grant

Approval by City Administrator


Signature

3/16/23
Date

Approval by Council President

Signature

Date

Finance Department Use Only:

Budget Adjustment Posted:

Resolution #

Signature

Date

***** THIS COMPLETED DOCUMENT MUST BE ATTACHED TO AGENDA REQUEST IN
LEGISTAR *****

Capital Project Worksheet

Directions:

Please complete all questions below and submit to Mike Thompson and Wayne Trawick for approval.

Submitted by: Chad Christian

Date Submitted: 3/14/2023

Is this project listed on the capital projects plan in the approved budget? No

What amount is approved in the plan for this project? 0

In what year is this project shown to begin in the plan? None

Description of the project and why the project needs to be completed at this time.

Awarded Safe Streets for All grant to conduct safety action plan.

Can your job be performed without the completion of this project? Please explain below.

Yes, but grant will be forfeit

Will not completing this project cause a public safety issue? Please explain below.

Yes, this grant will be studying how to make our streets and intersections safer.

Do you expect to come in, at, or under budget on this project? Please explain below.

Estimated to be at cost

Is there a grant associated with this project? Yes

If so please list below the grant amount and the match required by the City.

SS4A Grant - \$108,500

Approval by City Administrator



Signature and Date

Approval by Council President

Signature and Date

If you need an account number/project number in order to complete your Agenda Item, forward this signed form to Miranda Bell (mbell@cityoffoley.org) and to Sue Steigerwald (ssteigerwald@cityoffoley.org)

*****THIS COMPLETED FORM MUST BE ATTACHED TO THE AGENDA ITEM IN LEGISTAR*****