

## **NON-CAPITAL ITEM BUDGET FORM**

**Approval Status** 

**Approved** 

Submitted by: Kate Norris

Date Tuesday, November 4, 2025

**Department** Library

Email knorris@cityoffoley.org

Request the following budget impact:

Increase Budget by APPROPRIATING Funds

**Budget Category appropriating funds to:** 

**Operational Budget** 

## **Budget Appropriation Detail:**

Amount of Funds	Account Number	Account Name
750.00	100-5020-4651	Library Revenue
750.00	100-5020-6053	Library Small Tools

## **Explanation for budget increase/transfer:**

The Library received a donation for \$750.00 from Jody Beth Melton in honor of her mother, Brenda Dombrowski. They requested the donation be used for the new library. We would like to accept this donation and use it towards digital signage for the new library.

## **Approval Activity History**

Actor	Actions	Date
mthompson@cityoffole y.org	Approve  Michael Thompson	Tuesday, November 4, 2025

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Actor	Actions	Date
Notification	Approve & Sign request sent to group approval: Require response from one person To: wtrawick@cityoffoley.org,trawic kb@gulftel.com,wtrawick@trawickb.com	Tuesday, November 4, 2025
wtrawick@trawickb.co m	Wayne Trawick  Approve & Sign	Tuesday, November 4, 2025
Group Approval	Approve	Tuesday, November 4, 2025
Notification	Email sent. (Your request has been approved.) knorris@cityoffoley.org	Tuesday, November 4, 2025