



Tuesday, November 4, 2025

NON-CAPITAL ITEM BUDGET FORM

Approval Status

Approved

Submitted by:

Kate Norris

Date

Tuesday, November 4, 2025

Department

Library

Email

knorris@cityoffoley.org

Request the following budget impact:

Increase Budget by APPROPRIATING Funds

Budget Category appropriating funds to:

Operational Budget

Budget Appropriation Detail:

Amount of Funds	Account Number	Account Name
750.00	100-5020-4651	Library Revenue
750.00	100-5020-6053	Library Small Tools

Explanation for budget increase/transfer:

The Library received a donation for \$750.00 from Jody Beth Melton in honor of her mother, Brenda Dombrowski. They requested the donation be used for the new library. We would like to accept this donation and use it towards digital signage for the new library.

Approval Activity History

Actor	Actions	Date
 mthompson@cityoffoley.org	Approve <i>Michael Thompson</i>	Tuesday, November 4, 2025

Actor	Actions	Date
 Notification	Approve & Sign request sent to group approval: Require response from one person To: wtrawick@cityoffoley.org, trawickb@gulftel.com, wtrawick@trawickb.com	Tuesday, November 4, 2025
 wtrawick@trawickb.com	Approve <i>Wayne Trawick</i>  Approve & Sign	Tuesday, November 4, 2025
 Group Approval	Approve	Tuesday, November 4, 2025
 Notification	Email sent. (Your request has been approved.) knorris@cityoffoley.org	Tuesday, November 4, 2025