



September 4, 2024

Taylor Davis, PE  
Deputy City Engineer  
City of Foley  
PO Box 1750  
Foley, AL 36536

**RE: East Verbena Avenue Extension / Improvements  
City of Foley**

Dear Taylor:

Thank you for the opportunity to work with the City of Foley. The Capstone Engineering Group, LLC is pleased to offer the following services to design survey the upcoming extension and improvements to East Verbena Avenue in Foley. This project will rebuild and relocate the existing East Verbena Avenue located between Highway 59 and the alley to the east and extend the road from said alley east to South Cypress Street. This proposal will allow us to work with the City of Foley as the project is surveyed and staked for clearing.

### **SECTION A – PROJECT UNDERSTANDING**

The City of Foley wants to extend East Verbena Avenue east from an alley located a block east of Highway 59 to South Cypress Street. Also, the existing East Verbena Avenue located between Highway 59 and the alley needs to be realigned and rebuilt. The City of Foley is requesting that The Capstone Engineering Group provide design surveying to get this project ready for design. Please find below the scope for each associated task of the project. Please also refer to the attached Fee Schedule to see fees associated with each task letter.

### **TASK E: DESIGN SURVEYING**

The Capstone Engineering Group will work with Linder Surveying Consultants, who will provide the following surveying tasks needed for the design:

- a. Call and have all underground utilities located for the length of the project
- b. Topographic survey East Verbena Avenue from Alabama State Highway 59 to South Cypress Street
- c. Coordinate with the City of Foley during the survey to obtain any additional information needed (such as storm drainage information)
- d. Establish the ROW along the route of the project
- e. Create an AutoCAD drawing complete with the topographic survey and ROW for the project
- f. Stake the established ROW for clearing

## **SECTION B – FEES**

The Capstone Engineering Group will provide the tasks mentioned above at the fees provided on the attached Fee Schedule. Our total fee for the survey and design of this project will be **\$6,750.00**. Attached to this proposal, please also find our rate schedule outlining our hourly rates.

## **TERMS AND CONDITIONS**

In consideration of the engineering services provided by The Capstone Engineering Group, L.L.C., CLIENT (City of Foley) agrees to pay in addition to the invoice amount, interest at the rate of 1.5% per month (18% APR) for all balances outstanding for more than thirty (30) days from the invoice date, said interest to be calculated retroactively to the invoice date. In the event that The Capstone Engineering Group, L.L.C. prevails in any litigation brought with respect to any dispute that may arise out of or in connection with this Contract, CLIENT agrees to pay reasonable attorney's fees and expenses of The Capstone Engineering Group, L.L.C. associated with said litigation. In the event the CLIENT prevails in any such litigation, The Capstone Engineering Group, L.L.C. agrees to pay reasonable attorney's fees and expenses of the CLIENT associated with said litigation.

## **RESTRICTION OF USE**

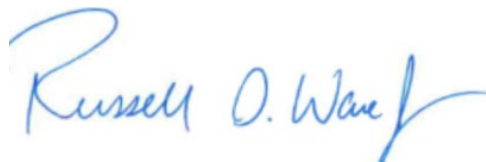
This proposal includes information that shall not be disclosed outside of the CLIENT and shall not be duplicated, used, or disclosed, in whole or in part, for any purpose other than to evaluate this proposal. If, however, a contract is awarded to this offer, or as a result of, or in connection with, the submission of this information, CLIENT shall have the right to duplicate, use, or disclose the information to the extent provided in the resulting contract. This restriction does not limit CLIENT's right to use information contained in this proposal if it is obtained from another source without restriction. The information subject to this restriction is contained on all pages of this proposal.

## **AUTHORIZATION**

If this proposal meets with your approval, please prepare the standard City of Foley consultant contract, and please send to us for review and signature. We will begin work immediately after our contract is signed, and we anticipate that the survey will be completed within 1 month.

Thank you again for this opportunity and we look forward to working with the City of Foley. If any additional services are needed, they can be provided at the hourly rates attached. Please call if you have any questions or if you would like to discuss our proposal.

Sincerely,



Russell D. Ware, Jr., P.E.  
President

Attachments:   Rate Schedule  
                      Fee Schedule





**East Verbena Avenue Extension / Improvements  
City of Foley**

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**RATE SCHEDULE  
Through December 31, 2024**

Principal	\$275/hr
Manager	\$210/hr
Project Manager	\$175/hr
Staff Engineer	\$140/hr
Engineer Intern	\$115/hr
Draftsman	\$90/hr
Construction Inspector	\$90/hr
Administrative Assistant	\$65/hr
2-Man Survey Crew	\$120/hr
3-Man Survey Crew	\$175/hr
4-Man Survey Crew	\$215/hr

Reimbursement Notes:

1. Out of pocket expenses shall be billed at cost.
2. Mileage outside the Tuscaloosa and Northport city limits shall be reimbursed at \$0.60 per mile.
3. Sub-consultants billed through The Capstone Engineering Group, LLC shall be subject to an additional 10% administrative fee.



**East Verbena Avenue Extension / Improvements  
Fee Schedule  
City of Foley**

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Construction Cost Estimate \$1,318,255

**Basic Services (Lump Sum)**

A. Preliminary Design	\$0
B. Final Design	\$0
C. Bid Phase Services	\$0
D. Engineering Services During Construction	\$0
<b>Total Basic Services</b>	<b>\$0</b>

**Other Services**

E. Design Surveying	\$6,750
F. Easements	\$0
G. Advanced S.D.C.	
Construction Staking	\$0
Record Drawings	\$0
Inspection (Hourly Not to Exceed)	\$0
H. Design Testing	\$0
I. Construction Testing	\$0
J. Administration	\$0
K. Environmental / Permitting	\$0
L. Prequalification of Bidders	\$0
M. Traffic Control Plan	\$0
N. Letter of Map Revision	\$0
O. Sales and Use Tax Savings	\$0
<b>Total Other Services</b>	<b>\$6,750</b>

**Total Contract Amount** **\$6,750**