



City of Foley, AL

407 E. Laurel Avenue
Foley, AL 36535

Meeting Minutes - Draft City Council

Monday, November 18, 2013

4:00 PM

Conference Room

Work Session

Call to Order

Council President Wayne Trawick called the Work Session to order at 4:00 p.m.

Roll Call

Council member Vera Quaite was out due to illness. Others present: City Administrator Mike Thompson, Vickey Southern, Sandra Pate, Katy Taylor, Butch Stokes, Dave Vosloh, Leslie Gahagan, Suzanne Kellams, Arthur Holk, Philip Dobson (Schneider), Jessica Middleton, JaNay Dawson, Steven Smith, Bryan Peacock (Voilkert), Kipp Trawick, David Willson, Pat Libby, Carolyne Hollis, Todd Watson, and Pam Harris.

Present: 4 - President Wayne Trawick, Council Member Ralph Hellmich, Council Member Rick Blackwell and Council Member Charles Ebert III

Absent: 1 - Council Member Vera Quaite

Discussion Items

13-1112 CR 12 Box Culvert - City Engineer Butch Stokes requested this item be carried over until such time as they are ready to bring it forward. There was a consensus to remove this item from the Council agenda.

13-1138 Request approval to go to bid for Centennial Plaza construction - Mr. Dave Vosloh reported they are ready to go to bid on the construction of Centennial Plaza in hopes they can begin in January. They have included a long construction period to allow for weather delays and hope that they will be complete enough to have the bells, which will be the last piece to put in, installed in November of next year. Mr. Thompson reported the estimated cost is \$400,000 and that has changed due to the expansion around the plaza. They want to get the bids back to see what the total construction cost will be. To date the City approved \$200,000 and they have already paid for the bell tower. If the plans come back at \$500,000 Council will have to look at how they want to pay for the project. This item remained on the Council agenda.

13-1143 Accept the ADCNR Public Access Improvement Grant for the Construction of the Outdoor Classroom at Graham Creek Nature Preserve Leslie Gahagan reported this project will be the largest outdoor classroom by Nature Explore in the Southeast and should be a highlight in Baldwin County. It will handle up to thirty children at a time. They can do a story together and then they move the whole classroom through the various stages in approximately one hour. There is a smaller stage within the classroom area and a larger stage outside the classroom area, which is expandable. There are civic organizations and two Eagle Scouts that want to take this on as their project. This item remained on the Council agenda.

13-1148 (Second Reading) Ordinance approving Charles & Joyce Ann Roberts Petition for Annexation - President Trawick reported that this item needed to include waiving the initial zoning fees because the landowners were out of town when the Hwy. 98 annexations took place. This item remained on the agenda.

13-1161 Approve Volkert's recommendation of Change Order #1 for CDBG Project No. LR-CM-PF-12-007 - It was noted that this is a grant that Rivera Utilities will pay for and that the City is named as a conduit. This is a pass through grant. This item remained on the Council agenda.

13-1153 Soil Testing for Glenlakes Sidewalk - Mr. Vosloh requested this be changed to "Bikepath" not "Sidewalk". There was a consensus to make this change and the item remained on the Council agenda.

13-1158 Amending Pay Classification Plan for Position Changes in the Finance Division - This is a change to prepare the City to do more project work and to see that the projects close out. Joe will be the project manager and Rachel will assume some of Joe's duties. By doing this it will help keep Council updated on the City's projects. They plan to purchase a cloud based managmeent system that will track projects and will allow them to work towards submitting quarterly reports to Council. By taking this action it also allows for an accountant position. This item remained on the Council agenda.

13-1131 Centennial Fundraisin Sub-Committee Discussion

Mrs. JaNay Dawson reported the fundraising is going very well. They have sent some of the ornaments to the Performing Arts Association's open house and art galary, as well as sending some to various businesses downtown. Ads are being run on Riviera Cable TV and the City's newsletter had an article about Centennial Plaza, which have helped with selling brick pavers. The Committee has raised \$147,783. They have committments for \$34,848 of which \$15,000 is from South Baldwin Regional Medical Center. This gives them a total of \$182,631 and by the end of the month they hope to have \$190,000 raised.

So far all the large and small columns have been purchased and they have only one medium column remaining. The cast stone pavers are still for sale. There are 130 stepping stones left and they cost \$750 each. The large pavers cost \$125 and the smaller pavers are \$50. There have been some very old established families that have been contacted to see if they would like to make any purchases. The committee will also be contacting the various churches in town to see if they want to participate.

13-1160 Schneider - Esco Update

Mr. Philip Dobson of Schneider was present and handed out a "Summary of Work", which showed that most of the items have been completed. Those items that are still being worked on are the "Building Automation System" at City Hall/Civic Center and at Community Development Department, and should be completed soon. The next items on the list to be done are the solar panels at City Hall/Civic Center and Solar Panel Kiosks at the Welcome Center and Library. They will begin work prior to Thanksgiving and should be completed by the end of the year. The whole project should be completed (training staff included) by mid-January. The items that are in green have been completed.

Mr. Dobson noted that Schneider's corporate headquarters in France have been monitoring this project very carefully. They have been really excited about the City's project. City Administrator Mike Thompson reported that he, Pam and the Schneider people have been meeting every Thursday morning to ensure that the project continues to run smoothly and address any issues that come up.

Discuss Council Meeting Agenda for November 18, 2013

Mayor's Comments

Mayor Koniar reported they have sixteen applications for the Library Director position. He wanted to know who from the Council would like to sit in on the interviews. When asked when they would be held Mrs. Pate reported it could be as early as next week. The HR Department will need to qualify the applications and then choose six to eight applicants to interview. Depending on when they can come in to be interviewed will depend on everyone's schedule. Mayor Koniar asked that one of the Library Board members be in attendance for the interviews as well. Council President and Councilman Ebert stated that they might be available to help out.

The Engineer's Assistant position can also be done around the same time. They had some very qualified people that applied for both positions.

During the December 2, 2013 Council meeting they will be looking at appointing someone to the Housing Authority Board.

Visitor's Comments

Mr. Arthur Holk, a longtime resident of Foley, reported that he had received a Facade Grant Application and he was concerned that it required the applicant to be a Chamber Member for two years. The other point that he brought to the attention of the Council was that it didn't take into account that an owner would be a part of a corporation, trust or limited liability corporation. He didn't feel that this was right and that the Council should look at making some amendments.

Mr. Thompson reported that he had run the requirement regarding the Chamber membership through City Attorney Casey Pipes and he stated that as long as the City was working with the Chamber to get the downtown area revitalized then it was defensible. If there was no association with the entity that we are working with then it would be wrong. The Council can meet to amend the requirements/application. City Planner Miriam Boutwell reported that four of the applications have been handed out but not yet turned in. There was a consensus to bring back some modifications to the requirements.

Adjourn

Hearing no further comments the meeting adjourned at 5:09 p.m.