

Request to Increase Departmental Budget Dollars

Effective October 1, 2015 (Resolution # 15-2922), the City Administrator and Council President must pre-approve all increases of departmental budget dollars prior to expenditure of funds or submission to council. After the City Administrator and Council President give approval, the request must go to council approval prior to the expenditure of funds.

Instructions:

Complete items below and submit to the City Administrator and Council President. Once the request is approved, a Resolution must be submitted in Legistar requesting the Mayor and Council to amend the budget.

Department Head	Chief Thurston Bullock
Department	Foley Police Department
Budget Category	Capital Purchase Increase
Date Submitted	09/15/2020

If Personnel Accounts, Approval from Human Resources Director is required.

Signature & Date

Reason for Increase:

Production on FY20 Corrections Prisoner Transport Van was delayed and not completed before year end due to COVID19.

Amounts of Funds Needed	Account Number & Name
\$ 56,949.05	205-2010-5100
\$	
\$	

Approval by City Administrator

Signature

Date

Approval by Council President

Signature

Date

Finance Department Use Only:

Budget Adjustment Posted:

Resolution #

Signature

Date

***** THIS COMPLETED DOCUMENT MUST BE ATTACHED TO AGENDA REQUEST IN
LEGISTAR *****