



City of Foley, AL

407 E. Laurel Avenue
Foley, AL 36535

Meeting Minutes - Draft

City Council

Monday, May 1, 2017

4:00 PM

Conference Room

Work Session

Call to Order

Council President Wayne Trawick called the May 1, 2017 Work Session to order at 4:01 p.m.

Roll Call

All Council members were present. Also present: Mayor John Koniar, City Administrator Mike Thompson, City Clerk Katy Taylor, Sandra Pate, Kate Embry, Leslie Gahagan, Taylor Davis, LaDonna Hinesley, Darrell Russell, David Thompson, Chad Christian, Thurston Bullock, Gary Schrader, Rachel Ketih, Jeff Rouzie, David Vosloh, Sue Steigerwald, Stella Holland, and press representative Jessica Vaughn (Onlooker).

Discussion Items

17-0235

Engineering Quarterly Report

City Engineer Chad Christian reported to the Council updates on several projects. The first project reported was the entrance to Crown Walk subdivision project that has been awarded to Baldwin County Construction after receiving their bid and the notice to proceed will be given as soon as bonds are provided to Rachel Keith. Secondly, the Graham Creek Nature Preserve road project is in the dress up phase that is being completed by the Public Works Department. The Keller Road project that is being completed with the County has been awarded to Gulf Equipment and work has begun. Once this project is complete the City will annex this area and begin maintaining this road, the annexation is currently with the State Legislature for approval. The Pine Street drainage project has been awarded and will begin construction this week as the notice to proceed has been issued and should be complete within a couple of weeks. Christian reported complete projects are Pride Drive and Stabler Avenue. Christian reported that the TAP Grant project is complete with the exception of the bike paths and striping which should be complete soon.

17-0252

Discuss Tennis Court Repairs

Recreation Director David Thompson reported to the Council that the current Tennis Courts were originally constructed in the late 1970's or early 1980's that have began to show significant cracking. These courts have been patched twice over the last seven years and the patching has not held. The Recreation

Department has contracted with Southern Earth Sciences to determine what the best option to repair the courts would be. The soil testing findings show that the asphalt has worn out. The recommendations for the next step are to repair existing 4 courts to provide for next year and long term to add two additional courts as well as a restroom facility to be shared between Tennis and Basketball players. The conclusion is that the asphalt will need to be demolished to replace these courts. The Recreation Department will pursue a couple of grant options to try to offset some of the costs of this project but would like to have this included in the Capital Plan for the upcoming year. Depending on the weather this project would take a couple of months to complete.

Discuss Council Agenda of May 1, 2017

Ordinances

17 0216 Ordinance to Rescind Ordinance 1193 12 An Ordinance providing for the exemption of certain items as defined in Act No. 2006 574 from the payment of City Sales and Use Tax for the first full weekend in August.

There was no further discussion on this item, it remained on the agenda.

17 0175 ORDINANCE REZONING PROPERTY OWNED BY CITY OF FOLEY, COASTAL ALABAMA FARMERS & FISHERMENS MARKET, PUBLIC FACILITIES COOPERATIVE DISTRICT OF THE CITY OF FOLEY & WOLF BAY LODGE FROM B1A TO PDD

Councilman Charlie Ebert reported to the Council that this version of the Ordinance includes the updated map. There was no further discussion on this item, it remained on the agenda.

17 0240 (Second Reading) REZONE CROSBY PROPERTIES FROM R2 TO PUD
Bay St Crosby Rezone Recommendation.pdf

Councilman Ralph Hellmich reported to the Council that this item allows for more open space and to receive a master plan. There was no further discussion on this item, it remained on the agenda. There was no further discussion on this item, it remained on the agenda.

17 0241 (Second Reading) REZONE DAYNA MASTERS PROPERTY FROM R1C TO PUD
Masters Pirates Cove Rezone Recommendation.pdf

Councilman Ralph Hellmich reported to the Council that this is an RV Park that is to the very north of the City Limits. There was no further discussion on this item, it remained on the agenda.

17 0248 Amendments to the Manual for Design and Construction Standards Ordinance

Environmental Manager Leslie Gahagan reported to the Council that these amendments include Low Impact Development requirements. The updated manual will require developers to tighten standards.

Resolutions and Other Business

17 0232 Street Dept. requests permission to purchase a John Deere Rhino 4150 Bush hog.

Public Works Superintendent Darrell Russell reported to the Council that the Departments Bush Hog is in need to be replaced and is in the Capital Purchase plan. There was no further discussion on this item, it remained on the agenda.

17 0233 Street Dept. requests permission to purchase a portable message board sign to fill a multi dept. need.

Public Works Superintendent Darrell Russell reported to the Council that several departments require the use of these signs, departments including Public Works, Sports Tourism, Graham Creek, and Recreation. For events throughout the year the City has borrowed from Neighboring Cities, however; sometimes they are not available. The City does not currently own one of these signs. Russell reported to the Council that they hope to purchase a second sign next year. This item is currently budgeted and a second one will be budgeted for next year. There was no further discussion on this item, it remained on the agenda.

17 0234 Foley Beach Express/County Road 20 Safety Project Professional Services Completion

City Engineer Chad Christian reported to the Council that this resolution is to appropriate funding for professional services for the geotechnical and survey for the County Road 20 and Beach Express project. The project would include the realignment of the turn lanes at County Road 20 so that they are at a zero offset to improve the site distance of the area. There's currently a buildup of accident history over the last few years in this area. There was no further discussion on this item, it remained on the agenda.

17 0239 Paving the Portion of CR 20 from the Foley Beach Express East to the City Limits

City Engineer Chad Christian reported to the Council that the County had paved their section of CR 20 and reached out to allow the City to also pave during the same time at a lower rate than the City would have received. There was no further discussion on this item, it remained on the agenda.

17 0243 Approve the use of the Foley Civic Center as an Alternate Care Site for the South Baldwin Regional Medical Center

Rachel Keith reported to the Council that the South Baldwin Regional Medical Center is updating their Emergency Medical Plan and would like to request use of the Civic Center during any catastrophic events that they are unable to use the hospital. Councilman Charlie Ebert reported that in the future the hospital may want to consider the Event Center if needed. There was no further discussion on this item, it remained on the agenda.

17 0245 A Resolution Authorizing Certain Accounts to be Written off as Uncollectible

There was no discussion on this item, it remained on the agenda.

17 0246 Request for Capital Purchase of Polaris Ranger

Environmental Manager Leslie Gahagan reported to the Council that this Ranger will be for the use of the tournaments at Graham Creek Nature Preserve and for taking visitors out in the park. There was no further discussion on this item, it remained on the agenda.

17 0247 Request to Install a Full Disc Golf Course

Environmental Manager Leslie Gahagan reported to the Council that there are currently two courses at the Nature Preserve that is averaging approximately 300 players a week. Gahagan reported that the players manage the courses. A core group has been created to design and assist in installing the course. The new parking paths will include indoor-outdoor carpet rather than installing concrete in the area. The timing for this project will be complete by the tournament in November. There was no further discussion on this item, it remained on the agenda.

17 0249 Resolution Amending Pay Classification Plan for Restructure to Certain Positions Within the Police Department. Restructure is Budget Neutral to the Police Department Budget.

Deputy Chief Thurston Bullock reported to the Council that recently a Corporal was promoted to Sergeant in the Criminal Investigation Unit. In the same unit there is another Sergeant that has a span of patrol of 10 individuals, which is outside of the means of effective supervision. This Sergeant is also oversees all evidence and serves as the polygraph examiner within the Police Department. This amending of the Pay Classification will create an additional Sergeant position to allow proper supervision in the Criminal Investigation Unit. This addition is budget neutral. There was no further discussion on this item, it remained on the agenda.

17 0250 Resolution Amending Pay Classification Plan for Two Job Title Changes in the Information Technology Department. The Proposed Changes are Budget Neutral to the IT Department Budget.

Human Resources Director Sandra Pate reported to the Council that this item is budget neutral. Information Systems Manager Gary Schrader reported to the Council that he has been working with the Human Resources Department to adjust the positions within the IT Department to better fit their needs. Previously the duties of each job were very compartmental and the restructure will allow for some overlap of the positions duties from person to person within the Department. There was no further discussion on this item, it remained on the agenda.

17 0253 A Resolution to reappoint Clyde Abrams, Roderick Burkle, and David Rauch to the Public Facilities Cooperative District.

Council President Wayne Trawick reported to the Council that the Public Facilities Cooperative District members are all ending terms at the same time and it may be necessary to stagger the terms so that this does not happen. There was a consensus to stagger the term years of members. Once the

stagger term is complete each member will begin a 4 year term. There was no further discussion on this item, it remained on the agenda.

17 0254 Approving Connie Salter to operate an outdoor boot camp in Max Griffin Park.

Recreation Director David Thompson reported to the Council that this individual will be conducting physical education classes in the park and is willing to work around the City scheduled events. Thompson reported the individual operating business in the parks will be required to go through a national standard background check. There was no further discussion on this item, it remained on the agenda.

17 0255 A Resolution to reappoint Vera Quaites to the Public Facilities Cooperative District.
PFCD Board

Council President Wayne Trawick reported to the Council that these board member terms would also have to be staggered to resolve all member's terms ending at the same time. City Administrator Mike Thompson asked if the Council Members Board appointments were based on their election dates. City Clerk Katy Taylor reported that the PFCD Board is not tied to Council Members terms of office. Trawick reported that the board terms will need to be staggered and not tied to terms of office after the staggered term the members will begin the standard 4 year term for this board. There was a consensus to amend 17-0255, 17-0256, 17-0257, and 17-0258 to reflect the staggering terms for the PFCD board members. There was no further discussion on this item, it remained on the agenda.

17 0256 A Resolution to reappoint Ralph Hellmich to the Public Facilities Cooperative District.
PFCD Board

There was no further discussion on this item, it remained on the agenda.

17 0257 A Resolution to reappoint Rick Blackwell to the Public Facilities Cooperative District.
PFCD Board

There was no further discussion on this item, it remained on the agenda.

17 0258 A Resolution to reappoint Charles J. Ebert, III to the Public Facilities Cooperative District.
PFCD Board

There was no further discussion on this item, it remained on the agenda.

17 0259 A resolution setting a public hearing to consider Planning Commission's recommendation for rezoning property owned by Crosby Properties From R 2 (Residential Single Family and Duplex) To PUD (Planned Unit Development).

There was no further discussion on this item, it remained on the agenda.

17 0260 A resolution setting a public hearing to consider Planning Commission's recommendation for rezoning property owned by Dayna Masters From R 1C (Residential Single Family) To PUD (Planned Unit Development).

There was no further discussion on this item, it remained on the agenda.

17 0262 A resolution to waive the fees for the Foley Civic Center and Council Chambers

City Administrator Mike Thompson reported that normally it would not be requested of the Council to waive the fees but due to the amount of jobs this job fair will produce and the magnitude of these fairs it is being requested. There was no further discussion on this item, it remained on the agenda.

Mayor's Comments

Mayor John Koniar reported to the Council that he has been in Washington D.C. with the Coastal Coalition Baldwin and Mobile County attended. Several area Mayors, Council Members, Economic Development directors and citizens attended to lobby for the area, specifically for the bridge across the Bay.

Visitors Comments

Council Member Ralph Hellmich reported to the Council that the Engineering Department and Police Department will need to find options at the stop sign of Cypress Street and HWY 98 in front of Freemans Collision due to the new businesses in the area causing an increase in accidents. The angled parking is creating a limited sight distance and it might be beneficial to change this parking to parallel parking. Hellmich requested that the Engineering look into this further.

Council Member Charlie Ebert requested an update on the clock tower in Centennial Park that was struck by lightning. City Administrator Mike Thompson reported that Verdin would be installing a clock in the OWA Development. Verdin will be coordinating the installation at OWA and repair of the City clock tower for one trip.

Councilman Ebert requested an update on the work in front of State Farm. There is still an open hole where the bike path was cut. City Engineer reported that the open hole and sink hole in front of Riviera will be patched.

Councilman Ebert requested an update of the Cactus Cafe building. Council President Wayne Trawick reported that this item is still with the attorneys and would be followed up on.

Adjournment

Hearing no further comments, the Work Session adjourned at 5:24 p.m.