

Request to Increase Departmental Budget Dollars

Effective October 1, 2015 (Resolution # 15-2922), the City Administrator and Council President must pre-approve all increases of departmental budget dollars prior to expenditure of funds or submission to council. After the City Administrator and Council President give approval, the request must go to council approval prior to the expenditure of funds. Form must be provided to City Clerk, so she can obtain signatures at the council meeting.

Instructions:

Complete items below and submit to the City Administrator and Council President. Once the request is approved, a Resolution must be submitted in Legistar requesting the Mayor and Council to amend the budget.

Department Head Leslie Gahagan
Department Environmental
Budget Category Capital

Date Submitted 11/23/20

Leslie Gahagan
Signature

If Personnel Accounts, Approval from Human Resources Director is required.

Signature & Date

Reason for Increase:

Grant received from NFWF for Wolf Creek Headwaters Restoration - Phase I.

Request to increase expense and revenue accounts. No match. Budget neutral.

Amounts of Funds Needed	Account Number & Name
\$500,000	400-2040-4200 NFWF Wolf Creek Grant Rev
\$500,000	400-2040-5102 NFWF Wolf Creek Expense
_____	_____
_____	_____

Approval by City Administrator

Mike Thompson
Signature _____ Date _____

Approval by Council President

Signature _____ Date _____

Finance Department Use Only:

Budget Adjustment Posted:

Resolution # _____ Signature _____ Date _____

***** THIS COMPLETED DOCUMENT MUST BE ATTACHED TO AGENDA REQUEST IN
LEGISTAR *****

Capital Project Worksheet

Directions:

Please complete all questions below and submit to Mike Thompson and Wayne Trawick for approval.

Submitted by: Leslie Gahagen

Date Submitted: 11/23/2020

Is this project listed on the capital projects plan in the approved budget? Yes

What amount is approved in the plan for this project? \$121,250 - FY21 & \$363,750 - FY22

In what year is this project shown to begin in the plan? FY21

Description of the project and why the project needs to be completed at this time.

Start Wolf Creek Headwater Restoration Project

Can your job be performed without the completion of this project? Please explain below.

Yes

Will not completing this project cause a public safety issue? Please explain below.

No

Do you expect to come in, at, or under budget on this project? Please explain below.

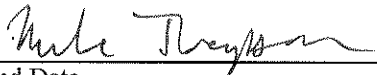
At budget

Is there a grant associated with this project? Yes

If so please list below the grant amount and the match required by the City.

\$500,000 from National Fish & Wildlife Foundation

Approval by City Administrator


Signature and Date

Approval by Council President

Signature and Date

If you need an account number/project number in order to complete your Agenda Item, forward this signed form to Miranda Bell (mbell@cityoffoley.org) and to Sue Steigerwald (ssteigerwald@cityoffoley.org)

*****THIS COMPLETED FORM MUST BE ATTACHED TO THE AGENDA ITEM IN LEGISTAR*****