

Project Management - Pre-project budget worksheet

Estimated capital project cost

Land Acquisition (cost and location)	\$	-
Hard Cost (building structure, sitework-including utilities, paving, grading, etc., landscaping, furnishings.,	\$	-
Soft Cost (Architectural, Engineering, Legal, Geotech, etc.)	\$	-
Insurance Cost	\$	-
Bid Cost	\$	-
Other cost to construct and make operational (please list below:)		
We don't know the costs as this point, but the grant covers \$10,250 of expenses.	\$	9,318.18
	\$	
	\$	
Capital Project Subtotal	\$	9,318.18
10% Contingency	\$	931.82
Total capital project cost	\$	10,250.00

Estimated Cost - Departmental Capital Purchases to make project operational

	\$	-
	\$	-
	\$	-
Total cost departmental capital purchases	\$	-

Estimated Cost - Departmental Small Tools Purchases to make project operational

	\$	-
	\$	-
	\$	-
Total cost departmental small tools purchases	\$	-

Total Cost to complete project and make fully operational \$ **10,250.00**

Items below are for informational purposes:

Estimated Future Operating Cost		
Utilities	\$	
Head count	\$	
Future Insurance	\$	
Additional future equipment (i.e. mowers, tractors, vehicles, etc.)	\$	
Additional cost to operate	\$	
	\$	
	\$	
	\$	
Total estimated future cost to operate	\$	-

Will the project be completed as one project or will there be phases?

Please list all phases below with cost of each phase:

Phase	Cost
Project will be completed in phases, but unsure of future costs at this point.	\$
	\$
	\$
Total cost of all phases	\$ -

Is this project part of a project with previous cost? (i.e. a phase of a previous City project.)

Please list all previous phases below with final cost of each phase:

Phase	Cost
	\$ -
	\$ -
	\$ -
Total cost of all previous phases	\$ -