

SUPPLEMENTAL AGREEMENT NO. 2
TO CONTRACT FOR PROFESSIONAL SERVICES
BETWEEN THE CITY OF FOLEY
AND VOLKERT, INC.

THIS SUPPLEMENTAL AGREEMENT, made and entered into this the ____ day of _____, 2021, by and between the City of Foley, 407 East Laurel Avenue, Foley, AL 36535 (hereinafter called the OWNER), and Volkert, Inc., 1110 Montlimar Drive, Mobile, AL 36609 (hereinafter called the CONSULTANT);

WITNESSETH, THAT:

WHEREAS, the Owner and the Consultant entered into an Agreement on the 4th day of February, 2020 (Original Contract) whereby the Consultant is to provide all necessary professional services associated with improvements to the Foley Municipal Airport, Foley, Alabama all as more specifically set forth in said Agreement, and

WHEREAS, the Owner now desires to proceed with professional services to accomplish the following Airport improvement project:

North Apron Hangar Repairs

WHEREAS, the Consultant is agreeable to completing the required work for fees that are acceptable to the Owner and in accordance with the latest requirements of the FAA and State of Alabama for State funding of projects, and

NOW THEREFORE, it is hereby agreed between the parties hereto that the Original Contract be supplemented as follows:

SECTION I. BASIC SERVICES

The scope of basic services will include a preliminary phase, design phase, bid phase and construction administration.

The Engineer shall furnish and perform basic services as appropriate, as described in the General Provisions in the original contract and made a part of hereof for the following described project:

This project will provide for the evaluation of damages incurred to the existing north hangars located on the north apron at the Foley Municipal Airport resulting from Hurricane Sally. Evaluation will consist of visual inspection and review of Owner provided damage assessment report produced by Catastrophe and National Claims Adjusting Agency. This project will also include engineering design services needed to repair the existing hangars to existing conditions prior to Hurricane Sally.

SECTION II. SPECIAL SERVICES

The scope of special services will include Construction Observation and Inspection (CE&I) services.

Construction Observation (CE&I):

Provide observation of construction by a Resident Project Representative (RPR) as outlined in the General Provisions.

Provide the Owner with assistance during construction phases as requested at the rates established in Attachment "A" and hourly rates for services as specified below in Section III, Method of Payment.

SECTION III. METHOD OF PAYMENT

The Consultant agrees to provide all services included in Section I, Basic Services, of this Supplemental Agreement at the lump sum amount of One Hundred One Thousand Four Hundred Ninety-Eight Dollars and Sixty-Four Cents (\$101,498.64) as summarized in Attachment "A".

For all work associated with Special Services included in Section II, the Engineer will be compensated a fee consisting of direct salary as defined herein, plus Current ALDOT audited rate for overhead, plus profit at ten percent (10%), plus out-of-pocket expenses at the not to exceed amount of Seventy-Eight Thousand Seven Hundred Eighty-Two Dollars and Thirty-Two Cents (\$78,782.32) as summarized in Attachment "A".

Direct salary is actual salary paid to each employee.

In addition to compensation computed above, reimbursement of actual cost shall be made for travel, subsistence, telephone, printing costs and other general out-of-pocket expenses required specifically for the contract.

The Owner will pay the Engineer for special services performed by subconsultants at the actual invoice amount. Consultant's time for assisting and coordinating the subconsultants' services will be billed as special services.

All work encompassed herein shall be accomplished in accordance with the requirements of the aforesaid Original Contract, and all requirements of said Agreement except as specifically modified by this Supplemental Agreement, shall remain in full force and effect.

IN WITNESS WHEREOF, the parties hereto have executed this Supplemental Agreement on the day and year first above written.

CITY OF FOLEY

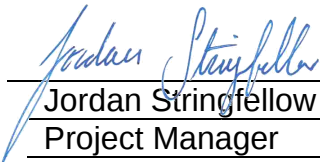
Attest: _____
Name: _____
Title: _____

Name: Ralph G. Hellmich
Title: Mayor

Federal Employer ID # (Corporation): 63-6001263

Social Security # (Individual): _____

VOLKERT, INC.

Attest: 
Name: Jordan Stringfellow
Title: Project Manager


Name: Drew Davis
Title: Vice President

**SA No. 2
ATTACHMENT A**

ENGINEERING FEE PROPOSAL

FOR

PROFESSIONAL SERVICES

FOR

NORTH APRON HANGAR REPAIRS

AT

FOLEY MUNICIPAL AIRPORT

FOR THE

CITY OF FOLEY

JANUARY 2021

BY

VOLKERT

**FOLEY MUNICIPAL AIRPORT
PROJECT: NORTH APRON HANGAR REPAIRS**

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Sub-Consultant Quotations	N/A

FOLEY MUNICIPAL AIRPORT
PROJECT: NORTH APRON HANGAR REPAIRS

SUMMARY OF ESTIMATED PROJECT

ENGINEERING SERVICES

• **BASIC SERVICES (LUMP SUM)**

o PRELIMINARY DESIGN PHASE.....	\$5,616.62
o DESIGN PHASE.....	\$52,830.35
o BID PHASE.....	\$10,800.59
o CONSTRUCTION ADMINISTRATION PHASE	<u>\$32,251.08</u>

SUB-TOTAL BASIC SERVICES:..... \$101,498.64

• **SPECIAL SERVICES (COST PLUS, NOT TO EXCEED)**

o CONSTRUCTION ENGINEERING & INSPECTION.....	\$78,782.32
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SUB-TOTAL SPECIAL SERVICES: \$78,782.32

TOTAL ENGINEERING COST: \$180,280.96

ESTIMATED CONSTRUCTION COST..... \$867,445.25

FOLEY MUNICIPAL AIRPORT
PROJECT: NORTH APRON HANGAR REPAIRS

PROJECT SCOPE

This project will provide for the evaluation of damages incurred to the existing north hangars located on the north apron at the Foley Municipal Airport resulting from Hurricane Sally. Evaluation will consist of visual inspection and review of Owner provided damage assessment report produced by Catastrophe and National Claims Adjusting Agency. This project will also include engineering design services needed to repair the existing hangars to existing conditions prior to Hurricane Sally.

BASIC SERVICES (Lump Sum)

Basic Services will include Preliminary Design Phase, Design Phase, Bid Phase, and Construction Administration Phase. An itemized list of services is anticipated:

- Preliminary Design Services:
 - o Site Visit to Inspect Hangar Damage
 - o Development of Preliminary Cost Estimates for Insurance
- Design Services
 - o Review and Compile Damages to Each Hangar
 - o Structural Damage Review
 - o Electrical Damage Review
 - o Develop Construction Safety and Phasing Plan
 - o Prepare & Submit FAA 7460-1
 - o Develop Project Layout
 - o Develop Hangar Repair Plans (3 Sheets)
 - o Develop Non-Structural Repair Details
 - o Develop Structural Repair Details
 - o Develop Electrical Repair Details
 - o Develop Summary of Quantities
 - o Develop General Plan Sheets
 - o Develop Contract Documents
 - o Develop General Specifications
 - o Develop Technical Specifications
 - o Develop Engineer's Report
 - o QA/QC Contract Documents
 - o Client Submittals and Review Meetings (90%)
 - o Peer and Constructability Reviews
- Bid Services
 - o Coordinate Project Advertisement
 - o Prepare Bid Packets & Upload to Quest (Plans & Spec's)
 - o Conduct Pre-Bid Meeting
 - o Prepare Resume of Pre-Bid Meeting

FOLEY MUNICIPAL AIRPORT

PROJECT: NORTH APRON HANGAR REPAIRS

- o Address Comments & Questions & Issue Addendums
- o Conduct Bid Opening
- o Evaluate & Reconcile Submitted Bids
- Construction Administration
 - o Prepare Contract Documents & Issue For Construction Plans
 - o Assist with Pre-Construction Meeting
 - o Attend Weekly Status Meetings
 - o Review Shop Drawings / Submittals
 - o Attend Substantial Completion Inspection
 - o Review Reports / Pay Estimates
 - o Attend Final Inspection
 - o Prepare & Issue Record Drawings, Close-Out Documents, etc.

SPECIAL SERVICES (Cost Plus with Not to Exceed)

Special Services will include Construction Engineering & Inspection (CE&I). An itemized list of services is anticipated:

- Construction Engineering & Inspection (CE&I)
 - o Perform Full-time, onsite inspection (180 Calendar Days)
 - o Prepare and file Daily Reports
 - o Prepare and Issue Weekly Status Reports
 - o Conduct Weekly Status Meetings and provide minutes of meetings

BASIC SERVICES: ESTIMATED MAN-HOURS
PROJECT DESCRIPTION: North Apron Hangar Repairs

Task No.	BASIC SERVICES				
1	Preliminary Design Phase	Project Manager	Staff 2 Prof	Staff 1 Prof	Admin
1.1	Site Visit to Inspect Hangar Damage	8	8	8	
1.2	Development of Preliminary Cost Estimates for Insurance	2	4	8	
TOTAL PRELIM. DESIGN MAN-HOURS		10	12	16	0

2	Design Phase	Project Manager	Staff 2 Prof	Staff 1 Prof	Admin
2.1	Review and Compile Damages to Each Hangar	2	8	24	
2.2	Structural Damage Review		12	4	
2.3	Electrical Damage Review		12	4	
2.4	Develop Construction Safety and Phasing Plan	2	2	8	
2.5	Prepare & Submit FAA 7460-1		1	2	
2.6	Develop Project Layout		1	8	
2.7	Develop Hangar Repair Plans (3 Sheets)	2	12	24	
2.8	Develop Non-Structural Repair Details	2	16	32	
2.9	Develop Structural Repair Details	2	20	32	
2.10	Develop Electrical Repair Details	2	20	32	
2.11	Develop Summary of Quantities		2	12	
2.12	Develop General Plan Sheets		1	8	
2.13	Develop Contract Documents		2	4	2
2.14	Develop General Specifications		1	4	2
2.15	Develop Technical Specifications	2	8	24	8
2.16	Develop Engineer's Report	1	2	8	
2.17	QA/QC Contract Documents	1	2		
2.18	Client Submittals and Review Meetings (90%)	4	4	4	2
2.19	Peer and Constructability Reviews	2	8	16	
TOTAL DESIGN MAN-HOURS		22	134	250	14

BASIC SERVICES: ESTIMATED MAN-HOURS
PROJECT DESCRIPTION: North Apron Hangar Repairs

Task No.	BASIC SERVICES				
3	Bid Phase	Project Manager	Staff 2 Prof	Staff 1 Prof	Admin
3.1	Coordinate Project Advertisement	1	2	2	4
3.2	Prepare Bid Packets & Upload to Quest	1	1	4	6
3.3	Conduct Pre-Bid Meeting		4	4	2
3.4	Prepare Resume of Pre-Bid Meeting		4	4	2
3.5	Address Questions and Issue Addendums	2	16	8	2
3.6	Conduct Bid Opening		4	4	
3.7	Evaluate & Reconcile Bids	1	1	2	4
TOTAL BID MAN-HOURS		5	32	28	20

4	Construction Administration	Project Manager	Staff 2 Prof	Staff 1 Prof	Admin
4.1	Prepare Contract Documents & Issue for Construction Plans		2	4	4
4.2	Assist with Pre-Construction Meeting		4	4	
4.3	Attend Weekly Status Meetings	12	72	36	
4.4	Review Shop Drawings / Submittals		24	8	
4.5	Substantial Completion Inspection		4	4	
4.6	Review Reports / Pay Estimates	2	8		16
4.7	Attend Final Inspection		4	4	
4.8	Prepare & Issue Record Drawings		2	8	4
TOTAL CONST. ADMIN. MAN-HOURS		14	120	68	24

BASIC SERVICES: ESTIMATED COST

PROJECT DESCRIPTION: North Apron Hangar Repairs

Task No.	BASIC SERVICES			
1.	Preliminary Design Phase	Man-hour	Rate	Cost
Labor Costs				
	Project Manager	10	\$67.95	\$679.50
	Staff 2 Professional	12	\$55.25	\$663.00
	Staff 1 Professional	16	\$34.93	\$558.88
	Administrative Assistant	0	\$28.45	\$0.00
TOTAL DIRECT LABOR				\$1,901.38
	Combined Overhead		153.74%	\$2,923.18
TOTAL LABOR + OVERHEAD				\$4,824.56
	Operating Margin		15%	\$723.68
	FCCM (Direct Labor Only)		0.592%	\$11.26
SUBTOTAL LABOR COSTS				\$5,559.50
Out of Pocket Costs				
	Travel Expenses (Mobile office to Foley) (51 Miles 1-way)	Trips	Miles	Rate
		1	102	\$0.560
TOTAL OUT OF POCKET				\$57.12
TOTAL PRELIMINARY DESIGN PHASE COST				\$5,616.62 LS

2.	Design Phase	Man-hour	Rate	Cost
Labor Costs				
	Project Manager	22	\$67.95	\$1,494.90
	Staff 2 Professional	134	\$55.25	\$7,403.50
	Staff 1 Professional	250	\$34.93	\$8,732.50
	Administrative Assistant	14	\$28.45	\$398.30
TOTAL DIRECT LABOR				\$18,029.20
	Combined Overhead		153.74%	\$27,718.09
TOTAL LABOR + OVERHEAD				\$45,747.29
	Operating Margin		15%	\$6,862.09
	FCCM (Direct Labor Only)		0.592%	\$106.73
SUBTOTAL LABOR COSTS				\$52,716.11
Out of Pocket Costs				
	Travel Expenses (Mobile office to Foley) (51 Miles 1-way)	Trips	Miles	Rate
		2	102	\$0.560
TOTAL OUT OF POCKET				\$114.24
TOTAL DESIGN PHASE COST				\$52,830.35 LS

BASIC SERVICES: ESTIMATED COST

PROJECT DESCRIPTION: North Apron Hangar Repairs

Task No.	BASIC SERVICES			
3.	Bid Phase	Man-hour	Rate	Cost
Labor Costs				
	Project Manager	5	\$67.95	\$339.75
	Staff 2 Professional	32	\$55.25	\$1,768.00
	Staff 1 Professional	28	\$34.93	\$978.04
	Administrative Assistant	20	\$28.45	\$569.00
TOTAL DIRECT LABOR				\$3,654.79
	Combined Overhead		153.74%	\$5,618.87
TOTAL LABOR + OVERHEAD				\$9,273.66
	Operating Margin		15%	\$1,391.05
	FCCM (Direct Labor Only)		0.592%	\$21.64
SUBTOTAL LABOR COSTS				\$10,686.35
Out of Pocket Costs				
Travel Expenses (Mobile office to Foley) (51 Miles 1-way)	Trips	Miles	Rate	Cost
	2	102	\$0.560	\$114.24
TOTAL OUT OF POCKET				\$114.24
TOTAL BID PHASE COST				\$10,800.59

LS

4.	Construction Administration	Man-hour	Rate	Cost	
Labor Costs					
Project Manager		14	\$67.95	\$951.30	
Staff 2 Professional		120	\$55.25	\$6,630.00	
Staff 1 Professional		68	\$34.93	\$2,375.24	
Administrative Assistant		24	\$28.45	\$682.80	
TOTAL DIRECT LABOR				\$10,639.34	
Combined Overhead			153.74%	\$16,356.92	
TOTAL LABOR + OVERHEAD				\$26,996.26	
Operating Margin			15%	\$4,049.44	
FCCM (Direct Labor Only)			0.592%	\$62.98	
SUBTOTAL LABOR COSTS				\$31,108.68	
Out of Pocket Costs					
Travel Expenses (Mobile office to Foley) (51 Miles 1-way)		Trips	Miles	Rate	Cost
		20	102	\$0.560	\$1,142.40
TOTAL OUT OF POCKET					\$1,142.40
TOTAL CONSTRUCTION ADMINISTRATION COST				\$32,251.08	LS

SPECIAL SERVICES: ESTIMATED MAN-HOURS

PROJECT DESCRIPTION: North Apron Hangar Repairs

Task No.	SPECIAL SERVICES (PERFORMED BY VOLKERT)				
1	Construction Engineering & Inspection (180 Calendar Days)	Const. Proj. Mgr.	RPR 2	RPR 1	Admin.
1	Conduct Pre-Construction Meeting	4	4	4	4
2	Daily Periodic Site Visits	40	210	840	
3	Prepare Contractor's Pay Estimates	8	24	24	24
4	Conduct Final Inspection / Punch List	4	4	4	4
5	Prepare As-Builts and Review Record Drawings	1	2	2	
6	Prepare Project Closeout Documentation	1	16		4
TOTAL CE&I MAN-HOURS		58	260	874	36

SPECIAL SERVICES: ESTIMATED COST

PROJECT DESCRIPTION: North Apron Hangar Repairs

Task No.	SPECIAL SERVICES (PERFORMED BY VOLKERT)			
1.	Construction Engineering & Inspection (180 Calendar Days)	Man-hour	Rate	Cost
Labor Costs				
	Construction Project Manager	58	\$48.51	\$2,813.58
	Resident Project Representative 2	260	\$26.58	\$6,910.80
	Resident Project Representative 1	874	\$18.38	\$16,064.12
	Administrative Assistant	36	\$28.45	\$1,024.20
TOTAL DIRECT LABOR				\$26,812.70
	Combined Overhead		153.74%	\$41,221.84
TOTAL LABOR + OVERHEAD				\$68,034.54
	Operating Margin		10%	\$6,803.45
	FCCM (Direct Labor Only)		0.592%	\$158.73
SUBTOTAL LABOR COSTS				\$74,996.72
Out of Pocket Costs				
	Travel Expenses (Daphne office to Foley) (26 Miles 1-way)	Trips	Miles	Rate
		130	52	\$0.560
				\$3,785.60
TOTAL OUT OF POCKET				\$3,785.60
TOTAL CE&I COST				\$78,782.32

NTE